

HAULED WASTEWATER DISCHARGE PERMIT PROGRAM POLICIES AND PROCEDURES

VIOLATION BY THE PERMITTEE OR THEIR REPRESENTATIVE OF ANY OF THESE
POLICIES OR PROCEDURES MAY RESULT IN THE SUSPENSION OR REVOCATION
THE PERMITTEE'S DISPOSAL PRIVILEGES

The Washington Township Municipal Authority (WTMA) has established a program to provide for the environmentally safe disposal of septic and holding tank wastewaters. Recognizing that the acceptance of hauled wastewater presents certain risks including plant upsets and sludge contaminations, the WTMA has developed these guidelines to minimize the risks and protect its facilities.

Permitting

All haulers are required to obtain a Hauled Wastewater Discharge Permit (HWD) before discharging wastewaters at the WTMA Sewer Plant. Permits will be issued to Haulers that submit a completed WTMA HWD Permit Application Form with proof of current Liability Insurance coverage, current vehicle insurance, the current HWD Permit application fee and vehicle registration fees (as set forth in the WTMA Rate Schedule).

Permits will be issued for a term of one year. Haulers who have satisfactorily operated within all of the conditions of their HWD permit and the rules, regulations and policies of the WTMA may submit an application for a permit renewal along with the current application fee.

The original HWD Permit shall be kept in the owner's office file. Each registered hauling vehicle shall carry a copy of the Permit when discharging at the Treatment Plant. WTMA representatives may request to see the Permit at any time.

The Permittee shall immediately report in writing to the WTMA any changes in business name, ownership, address/telephone number, and registered vehicles. Changes to vehicles include, but are not limited to, the modification of previously registered vehicles, the addition of vehicles, or the deletion of vehicles. All vehicle additions must be registered before the vehicle can be discharged at the Sewer Plant.

This permit shall be valid only when all other Federal, State, or Local permits required by the Permittee for transporting wastewaters are valid and current. In addition, the Permittee's vehicle insurance shall be kept current. Expired vehicle insurance coverage will result in the suspension of disposal privileges.

All vehicles used by the Permittee to haul wastewater shall be registered with the WTMA. Any registered vehicle deletions or modifications shall immediately be reported in writing to the WTMA. The written notification shall include vehicle license number, make and model of vehicle, tank capacity and the nature of the modifications. The use of a registered hauled wastewater vehicle for the transportation or storage of hazardous materials, liquid petroleum fuels, waste oil, petroleum derivative wastes or corrosives is specifically prohibited.

Discharge

Hauled Wastewaters (HW) will be accepted from 7:30 AM until 2:30 PM Monday through Friday- In the event of an emergency, a staffing shortage could cause the WWTP to be closed without notice.

The WTMA inlet connection is a 4” male cam-lock quick connect. WTMA will provide 2 feet of 4” hose with female cam-lock quick connects on both ends, Any additional hose or special adapters will be the responsibility of the Permittee.

Care shall be taken when connecting, disconnecting or unloading to prevent the spillage of any materials around the hauled wastewater acceptance station - It is the responsibility of the Permittee and their employees to leave the hauled wastewater acceptance station in a satisfactory condition - If necessary, the area shall be washed down by the Permittee (or their employees) before departing the site.

All permittees shall complete submit a WTMA Hauled Wastewater Manifest for each source of wastewater on a truckload and for each pump-out. All completed HW Manifests must include:

Section 1: Wastewater Identification - Type and source of hauled wastewater and volume in gallons.

Section 2: Generator of Wastewater - Name, complete address, and telephone number for all pump-outs. Any wastewater that does not originate in a single family residence must also include the generator’s signature.

Section 3: Hauler of Wastewater - Company name, HWD permit number, vehicle license number, pump-out date, and signature.

Section 4: Acceptance by WTMA - A WTMA Representative must sign the HW Manifest for any conditionally approved loads before the load may be discharged. The white (top) copy of the HW Manifest must be left at the WTMA Sewer Plant.

A WTMA representative may request information concerning the origin, and nature of the contents of any registered vehicle. In addition, the Permittee shall allow the WTMA to immediately obtain a sample of the wastewater from any vehicle. The Permittee shall comply with all information requests concerning the load. This may include, but is not limited to, the following information; pick up points, volumes, and wastewater characteristics.

In the case of multiple pump-outs included as one vehicle load, any part of the load that is prohibited or restricted shall constitute an entire load that is unacceptable for discharge.

The WTMA reserves the unconditional right to refuse acceptance of any load or stop an unloading operation in progress at any time. Any WTMA employee may unconditionally refuse to accept a load or stop an unloading in progress.

The discharge of any prohibited materials as defined in WTMA Resolution 08-16 is specifically prohibited. These wastes include but are not limited to flammables, explosives, corrosives, grease, or wastes with unacceptable levels of metals. Laboratory fees required as the result of a violation of prohibited materials will be charged to the hauler in violation. In addition, such violations shall be cause for legal prosecution by the WTMA under prevailing law.

Billing for Disposal

The disposal fee will be based on the current rate per 1000 gallons as set forth in Resolution, times the registered usable capacity of a vehicle. Charges will be based on vehicle full load capacity and partial loads will be considered as full loads unless a means to measure the volume has been approved in the Permit Application. Fees for laboratory analysis (if any) will be made in accordance with the latest edition of the WTMA Rate Schedule.

Invoices will be mailed at the beginning of each month for the previous month's disposal charges and will be due upon receipt. A penalty of 7% of the total amount will be added to any invoices remaining unpaid after 30 days. A 0.83% per month interest charge will be added to all invoices each 30 days thereafter. HWD Permits shall be suspended when HWD charges become 30 days past due. Once suspended for non-payment, if the permit is reinstated, a Hauler may be required to provide a deposit or make advance payment prior to discharging wastewater.