



WASHINGTON TOWNSHIP MUNICIPAL AUTHORITY
11102 BUCHANAN TRAIL EAST
WAYNESBORO PA 17268
Phone: (717)762-3108 Fax: (717) 762-4402

TENANT AUTHORIZATION LETTER

Effective Date: _____ (cannot back date)
Account Number: _____

The undersigned, owner or legal representative of the property located at

_____ hereby requests that the Authority bill water and/or sewer for this service address directly to the **Tenant** named below:

Name: _____

Mailing Address: _____

Phone: _____

I/We understand that under the rules and regulations of the Washington Township Municipal Authority, the property owner is held ultimately responsible and liable for all water and sewer costs incurred and therefore the owner should satisfy themselves that all bills are paid when due. The Authority should be notified in advance of any change in ownership or tenancy for this property.

Property Owner's Signature

Please Print: **Property Owner's Name:** _____

Mailing Address: _____

Phone Number: _____

OFFICE USE ONLY: IDENTIFICATION VERIFIED BY DRIVERS LICENSE OTHER

SIGNATURE WTMA EMPLOYEE: _____