

WASHINGTON TOWNSHIP MUNICIPAL AUTHORITY
BUSINESS MEETING & EXECUTIVE SESSION MINUTES
August 1, 2006

The Business Meeting was opened at 7:36 PM by Chairman J. Geesaman. Also present were F. Eisenhart, W. Tomlinson, P. Benchoff, and E. Barnhart. S. McCleaf was absent.

Business from the Floor

Kenneth McKenrick reported that he owned a landlocked piece of land near the tall water tank and wants a right-of-way across the Authority's property. The Authority will evaluate the request.

Agenda

The agenda was approved as presented on a F. Eisenhart, P. Benchoff motion.

Minutes of July 25, 2006

The minutes of July 25, 2006 were approved with the addition of the following under Business Meeting Reconvened: "The Board accepted Gary Smith's resignation and" on a W. Tomlinson, P. Benchoff motion.

Subdivisions

The Manager reported:

- A. The Minnich property (formerly the Blubaugh property) has submitted a plan for 123 lots with a sewer pumping station to discharge on Orchard Road.
- B. Lot 5 of the Industrial Park has requested water and sewer capacity for development.
- C. CAM Superline has doubled its capacity and will be billed for the additional sewer and water distribution tapping fees.
- D. Avalon Park has submitted revised plans for final review. Copies have been forwarded to CET and the Waynesboro Borough Authority.
- E. A subdivision plan for Marite was submitted.
- F. Glen Oaks has submitted final plans for review. The final plan has eliminated the proposed pumping station and discharges into Waynesboro's sewer system. It is unknown if the Borough Authority has pumping station capacity available for this change. Also, the Borough Authority's water capacity letter reported capacity and unknown deficiencies which must be corrected. This information has been provided to the design engineer.
- G. CET's engineering review for Glen Afton has been received and forwarded to the design engineer.

Laboratory Accreditation

The lengthy and complicated laboratory accreditation application with the \$1,300.00 application fee has been submitted to the State of Pennsylvania. This will allow the wastewater treatment plant to continue testing at the treatment plant.

The water plants have been registered and under the accreditation by rule regulations. The tests requiring accreditation are completed by contracted laboratories.

The Manager estimated 60 hours of time was spent in preparing the applications and supporting documents.

Source Water Protection Program

The Manager reported that the Source Water Protection Program has been submitted to the state and is complete. The Authority's last objective is to have the Washington Township Supervisors approve a Source Water Protection Ordinance.

Emergency Telephone Numbers

An updated emergency telephone number list was provided to the Board. The Chairman questioned the status of the Utility Director's phone and if additional phones should be purchased for the Sewer Company. The Manager will investigate and report back.

Requisitions

The following requisitions were approved on a F. Eisenhart, W. Tomlinson motion:

Water Company: Req 468 - Apparatus Repair & Engineering in the amount of \$500.00 for the Upgrade at Wells 5 & 6

Sewer Company: Req 304 - Parson Environmental Products, Inc. in the amount of \$2,691.50 for Manhole Riser and Frames & Covers

Investment Policy

The Board reviewed and approved the proposed Investment Policy, with one exception, on a F. Eisenhart, P. Benchoff motion on a 4-0 vote. The exception, the last sentence of paragraph 16, was deleted. A copy of the approved policy will be signed at the next meeting.

Fiscal 2007 Budget

No information was presented or discussed on this matter.

Miscellaneous

A. Contract Change Order Request III-4, Hess Well Treatment Facilities: On a F. Eisenhart, W. Tomlinson motion the Board agreed to pay the cost of the load bank rental only, and not pay the

labor and profits. The generator was required to be tested under load. There was insufficient equipment available to be placed on line to test the generator under load.

- B. Requisition #469 to Monacacy Valley Electric in the amount of \$3,458.00 for the Hess Well Treatment Facilities, Construction Invoice #7 was approved on a P. Benchoff, F. Eisenhart motion.
- C. Change Order Request No. 7, Hess Well Treatment Facilities: On a F. Eisenhart, P. Benchoff motion the following decisions were made:
 - 1. WTMA will relocate the turbidity meter and invoice Glace Associates for the cost.
 - 2. WTMA will install the bollards near the generator.
 - 3. WTMA will provide a boot to cover the level sensor at the Brookdale Well.
- D. On a F. Eisenhart, W. Tomlinson motion the Board authorized payment of Construction Invoice No.9, Hess Well Treatment Facilities in the amount of \$103,310.57 to Howard Robson Inc..
- E. P. Benchoff requested information concerning emergency responses in the event of a large water supply outage and boil water notice. The Manager reported on the PA Department of Environmental Protection's reporting requirements and how the Authority attempts to isolate problems and hand deliver notices to those affected. The areas are always flushed and chlorinated water supplied to the impacted area. A wide spread problem is dependent upon the news media which has its limitations.

Adjourn to Executive Session

The Board adjourned to Executive Session at 9:27 PM on a P. Benchoff, F. Eisenhart motion.

Executive Session to Discuss Personnel Matters

Personnel matters were discussed.

These minutes were prepared by E. Barnhart, Manager.

Respectfully submitted this 8th day of August 2006 in due and lawful public meeting.

Warren E. Tomlinson
Secretary/Treasurer

