

**Washington Township Municipal Authority
Reorganization & Business Meeting Minutes
January 9, 2007**

The Reorganization Meeting was opened at 7:30 PM by Solicitor S. Trinh. Also present were J. Geesaman, F. Eisenhart, W. Tomlinson, P. Benchhoff, S. McCleaf, E. Barnhart and S. Eck. Note: S. McCleaf was appointed for a five year term by the Washington Township Supervisors on January 2, 2007

Election of Officers for the Year 2007

- A. Chairman: J. Geesaman was nominated on a W. Tomlinson, S. McCleaf motion. Nomination for Chairman was closed on a P. Benchhoff, S. McCleaf motion. Mr. Geesaman was elected Chairman on a 4-0 vote.

S. Trinh passed the gavel and the chair to Chairman Geesaman.
- B. Vice Chairman: F. Eisenhart was nominated on a W. Tomlinson, P. Benchhoff motion. Nomination for Vice Chairman was closed on a S. McCleaf, P. Benchhoff motion. Mr. Eisenhart was elected on a 4-0 vote.
- C. Secretary/Treasurer: P. Benchhoff was nominated on a W. Tomlinson, S. McCleaf motion. Nomination for Secretary/Treasurer was closed on a F. Eisenhart, W. Tomlinson motion. Mr. Benchhoff was elected on a 4-0 vote.
- D. Assistant Secretary/Treasurer: S. McCleaf was nominated on a W. Tomlinson, P. Benchhoff motion. Mr. McCleaf was elected on a 4-0 vote.

Resolution 07-1 Designating Authorized Signatures

Resolution 07-1, Designating Authorized signatures for the Authority, was approved on a S. McCleaf, W. Tomlinson motion.

Resolution 07-2 Designating Dates for the Year 2007

Resolution 07-2, Designating Meeting dates for the Year 2007, was approved on a S. McCleaf, F. Eisenhart motion.

Business from the Floor

There was no business from the floor.

Agenda

F. Eisenhart requested that Miscellaneous be placed after Reconvene Regular meeting. The Agenda was amended and approved per F. Eisenhart's request on a F. Eisenhart, P. Benchoff motion.

Minutes of December 12, 2006

The minutes of December 12, 2006 were approved on a W. Tomlinson, S. McCleaf motion.

Requisitions and Certificates

The following Requisitions were approved on a S. McCleaf, W. Tomlinson motion:

(Sewer) Requisition No.314- Payment of \$12,500.00 to D.L. Reiber for PA. Avenue & Old Forge Road sewer main extension.

(Sewer) Requisition No.315- Payment of \$1,068.50 to CET Engineering for PA Avenue & Old Forge Road sewer main extension.

(Water) Requisition No. 477- Payment of \$30,722.65 to LB Water Service for purchase of water meters and transceiver units.

Pump Purchase Request

On a S. McCleaf, P. Benchoff motion, the Board approved the purchase of two replacement pumps for the sieve drum concentrator at a cost of \$16,476.00 from Penn Valley Pump Company. The replacement pumps were installed on July 20, 2006 for testing purposes. Due to the outstanding performance for six months the pumps were purchased.

Public Officials & Employees Ethics Act Form

All Board members returned completed forms to the Manager.

Subdivisions

CC&M- The Manager presented the plans for the CC&M Subdivision and expressed concern because the water main serving Sunrise Drive, South Avenue and East Avenue is an old two inch main serving approximately 25 customers. The additional use proposed could impact the water availability for existing customers. The Manager recommended the developer replace the two inch main from Staley Road to the valves on Valley Road a distance approximately 318 feet with a six inch water main and require a fire hydrant.

L. Royer was present at the meeting and shared his concern to the Board regarding costs to his client. Mr. Royer asked the Board to share the cost of installing a new 6 inch water line to the valve.

J. Geesaman reminded that fire hydrants were a township supervisor responsibility.

A F. Eisenhart, S. McCleaf motion was approved which requires the developer to install the six inch water main replacement as recommended by the Manager.

Sheffield Manor (PRD and London Bridge Section) - The Manager reported that the developer intends to abandon 312 feet of eight inch sewer main and one manhole and replace them with 625 feet of pipe and seven manholes. (Three of the manholes will be 20 feet deep and another 31 feet without maintenance equipment access.)

L. Royer explained that he abandoned the line due to a storm water basin being placed over the existing sewer line. S. Trinh stated that the WTMA must have access to the lines and the right of way for repairs in the future.

After discussion, the Board determined that: the sewer main should not be relocated, the sewer main in the basin should be concrete encased and access to all manholes must be maintained.

Woodcrest D4- The Manager reported that L. Royer's response to the Authority's Engineer's subdivision review letter was that he would not comply with two comments. The Manager recommended that we follow CET's recommendation. A motion was passed on a F. Eisenhart, P. Benchoff motion to follow CET requirements with one exception. The flowable concrete beneath the 42 inch RCP will be concrete.

Susquehanna Bank- Construction has started on the Susquehanna Bank. The Manager reported that the bank's footers would be on the sewer easement by two feet. Also, the manhole on this site appeared to have a problem with the piping into and out of the manhole. Plans are being made to televise this sewer main.

The Authority's solicitor will send a letter to Susquehanna Bank informing them of their liability for possible maintenance damage resulting from their infringement of the sewer easement.

The Chairman had concerns because of the sink holes that were experienced in the past on this property. He stated that we may need to abandon sewer lines and seek a new right of way to avoid future problems.

FCADC- An Engineer's certificate was requested by the Manager. FCADC has requested 1 EDU of sewer and water capacity for their spec building with the understanding that when the building is occupied the capacity will be adjusted. On a F. Eisenhart, S. McCleaf motion 1 EDU was granted pending future occupancy.

Administration Building

The Manager reviewed the four alternatives evaluated earlier for an administration building. Chairman Geesaman questioned why this matter was being discussed as it was decided earlier to use the existing location. C. Sturm representing the Washington Township Supervisors reported that they hired a company to identify the township requirements for 20 years. He proposed to combine both municipalities on one property. He also stated that the earliest occupancy would be the end of the year 2008. F. Eisenhart said he saw no reason to abandon the existing WTMA site. After discussion the Board approved a F. Eisenhart, W. Tomlinson motion to affirm the Authority's decision to build on the Authority's existing site and to have the Authority's Engineer provide feasibility for the use of its site. The motion passed on a 5-0 vote.

Proposed Zoning Map Amendments

The Proposed Zoning Map Amendment for Countywide Developers was reviewed and no impact on public water or sewer facilities was noted.

Engineers Project Update

CET Engineering presented a proposal quote of \$2,700.00 plus costs to evaluate the Hess Well System. F. Eisenhart asked the Manager if there were major problems. The Manager stated there are significant but not major problems. The new Hess Well controls will not function with the filtration system without running water to waste. Glace Engineering has sent their operations person down 6 to 10 times and they are unable to recommend a fix. On a F. Eisenhart, P. Benchoff motion they requested that our Engineer do the evaluation.

Adjourn to Executive Session

The meeting was adjourned to Executive Session at 9:36 PM on a S. McCleaf, F. Eisenhart motion.

The following items were discussed during Executive Session:

1. Environmental Specialists Position.
2. Water and Sewer Capacity Reservation Agreement.
3. Addendum to Agreement.
4. Deed of Dedication for the Conveyance of Utility Facilities.

Reconvene Regular Meeting

The Board reconvened to the regular meeting at 10:20 PM.

Miscellaneous

On a P. Benchoff, S. McCleaf motion Robert Carpenter was promoted to the position of Environmental Specialist and filling the vacancy created by the promotion was approved.

Concerning the two houses near the lower Beartown entrance on Route 16, Chairman Geesaman questioned if the WTMA had provided service connections at the Authority's cost in the past and if the proposed extension near the lower Beartown entrance was setting precedence. He requested a letter from the township supervisors requesting the lateral extension and a commitment to require the two houses involved to connect.

Chairman Geesaman asked what W. Nicholas needed to do to obtain water service. After discussion, the Manager said he would contact him.

P. Benchhoff reported problems occurring in Maryland and Virginia concerning the Chesapeake Bay nutrient reduction requirements. The Blue Plains Treatment Plant (Washington DC) is required to reduce the nitrogen being discharged in half and they don't know how to do this.

F. Eisenhart asked that the township supervisors be thanked for their prompt placement of signs for the office.

S. McCleaf called attention to an article on environmental design which he would copy to the Board members.

The Manager reported that there were 50 EDU's remaining on the Sewage Transportation Agreement. This number does not allow for lots in the Industrial Park.

Currently, the sewer system is approximately 38 percent capacity; however, proposed usage is approximately 100 percent. It was suggested that the township supervisors and the planning commission be contacted for comments on this matter.

Adjourn

The meeting was adjourned at 10:54 PM on a S. McCleaf, F. Eisenhart motion.

These minutes were prepared by S. Eck, Administrative Assistant. Respectfully submitted this 16th day of January, 2007.

Paul Benchhoff
Secretary/Treasurer

