

Washington Township Municipal Authority  
Business Meeting and Workshop Minutes  
February 20, 2007

The Business Meeting was opened by Chairman Geesaman at 7:30 PM. Also present were P. Benchoff, W. Tomlinson, S. McCleaf, E. Barnhart, S. Eck, Solicitor S. Trinh, Steve Huntzinger of CET Engineering, S. Melego and O. Benchoff. F. Eisenhart was absent. C. Sturm was also present.

**Business from the Floor**

There was no business from the floor.

**Agenda**

The Agenda was approved as presented on a S. McCleaf, W. Tomlinson motion.

**Minutes of February 20, 2007**

The minutes of February 20, 2007 were approved on a P. Benchoff, W. Tomlinson motion.

**Director of Business and Finance**

On a S. McCleaf, W. Tomlinson motion this matter was tabled and moved to Executive Session.

**Investment**

The Manager presented a Rate Comparison Report to the Board. A decision was made to invest in US Government Agency Paper at a rate of 5.25% for a maturity of 6 months on a P. Benchoff, S. McCleaf motion.

**Requisitions and Certificates**

(Sewer) Requisition No. 317- Payment of \$3,700.00 to D.L. Reiber and Associates for the Old Forge Road Sewer Main Extension was approved as presented On a W. Tomlinson, S. McCleaf motion

**Fire Protection**

The Manager reported that he received a phone call from Pat Fleagle concerning a program to flush and test all fire hydrants in the Washington Township area which he discussed with C. Sturm, Chairman of the Washington Township Supervisors. The Manager requested that a WTMA employee must be present when flushing the fire hydrants.

Chairman Geesaman questioned why a fire hydrant located on Old Forge Road was still bagged? S. Melego will investigate this matter.

### **Water Company's Report**

S. Melego, Water Company Superintendent presented the January 2007 Water Company Report. Monthly water produced was a total of 18,440,000 gallons. Unaccounted water for this quarter was 35%. There were 4 new connections for the month of January. There were no leaks discovered for the month.

The Water Company Report for January 2007 was accepted as presented on a P. Benchhoff, S. McCleaf motion.

### **Sewer Company's Report**

Omar Benchhoff, Sewer Company Superintendent presented the January Sewer Company Report. The Sewer Company met all permit parameters during the month of January. The biosolids inventory is currently at 52 percent of its capacity. No biosolids were recycled during the month.

On January 4, 2007 the WTMA had several odor complaints in the Wayne Heights area. The problem was due to manure hauling at the George Mason farm.

On January 17, 2007 Paramount Feed and Supply applied 60 tons of lime to the WTMA farm fields.

The Sewer Company Report for January 2007 was accepted as presented on a P. Benchhoff. W. Tomlinson motion.

### **Accounting Report**

The Accounting Report was accepted as presented on a P. Benchhoff, S. McCleaf motion.

### **Payment of Bills**

The Payment of Bills was accepted as presented on a S. McCleaf, W. Tomlinson motion.

### **Audit Report**

Smith, Elliott, Kearns and Company LLC cancelled for the evening. The Audit Report was tabled and will be rescheduled at a later date.

### **Engineer's Report**

Steve Huntzinger of CET Engineering discussed putting together a standard plan for all developers. This will promote better communication and avoid future problems and delays.

S. Huntzinger discussed the Hess Brookdale Well Problem. He will present recommendations in the near future. S. McCleaf mentioned that we need to resolve this issue as soon as possible.

Plans were presented to the Manager and the Board for 2 homes along Buchanan Trail East. Designs for a sewer lateral to the property lines were discussed.

### **Rouzerville Commons Construction Problem Update**

CET Engineering Services has completed their review of the sanitary sewer line that was recently installed and identified as a section that runs between manholes 1 thru 5A for property owned by ECHO Waynesboro Associates. There are numerous problems associated with the sanitary sewer line installation.

S. Huntzinger presented a letter and video tape to the Board showing the problems in the sewer lines. The Board will discuss this matter later after review of the video. S. Trinh Solicitor for the Washington Township Municipal Authority recommended that the Manager not allow any more connections to the line until all problems have been resolved.

S. Huntzinger recommends that the entire line be televised and Chairman Geesaman requested to televise both sides of the manholes in question.

On a S. McCleaf, W. Tomlinson motion approval was given to pay the following invoices:

Payment in the amount of \$6,411.66 was made to DL George and Sons for repair to the sewer main @ Rouzerville Commons.

Payment in the amount of \$800.00 was made to ADS for Video Taping of the sewer main @ Rouzerville Commons.

### **Subdivisions**

The following subdivisions were briefly discussed:

**Susquehanna Bank-** Sent a letter to Mr. Ernst President of Susquehanna Bank pertaining to a right of way problem at the Susquehanna Bank site at Rouzerville Commons.

**Linninger-** Sent a letter to The Department of Environmental Protection requesting an operation permit.

### **Wastewater System Evaluation**

The Wastewater System Evaluation was briefly discussed.

### **Miscellaneous**

The Manager discussed The Washington Township Municipal Authority Wastewater Treatment Facility.

The Manager presented the Board with information on the Stevens appeal.

The Capacity Reservation & Allocation Request Form for residential service for Pen Mar Properties was reviewed.

P. Benchoff and S. McCleaf asked permission to display a sign on the WTMA property for the Lions Club.

S. McCleaf reported that other Authority companies are charging a fee concerning the Chesapeake Bay Strategy as an Escrow Fee. S. Huntzinger made S. McCleaf aware that there are Authority's that do charge fees once construction begins.

There was a discussion pertaining to the new ACT 537 Plan.

### **Adjourn to Workshop**

The meeting was adjourned to Workshop at 9:46 PM. on a P. Benchoff, S. McCleaf motion.

The Complaint Report was reviewed.

### **Adjourn to Executive Session**

The meeting adjourned to Executive Session at 9:48 PM on a S. McCleaf, W. Tomlinson motion.

The Board discussed the Director of Business and Finance position.

### **Adjourn**

The meeting adjourned at 10:35 PM.

These minutes were prepared by S. Eck, Administrative Assistant. Respectfully submitted this 6<sup>th</sup> day of March, 2007.

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Paul Benchoff  
Secretary/Treasurer

