

Washington Township Municipal Authority
Business Meeting and Executive Session Minutes
March 6, 2007

The Business Meeting was opened by Chairman Geesaman at 7:30 PM. Also present were F. Eisenhart, P. Benchoff, W. Tomlinson, S. McCleaf, E. Barnhart, and S. Eck.

Business from the Floor

Mr. George Nicholas a resident of Blue Ridge Summit approached the Board requesting that his water be turned back on. Chairman Geesaman questioned the Manager asking the status of Mr. Nicholas with the WTMA. The Manager stated that there was a letter mailed in November with the requirements needed to reinstate the water.

Chairman Geesaman advised Mr. Nicholas to call the WTMA when all the requirements have been fulfilled. The WTMA will reinstate the water service at that time.

Agenda

Chairman Geesaman requested to add Executive Session after Miscellaneous for Board members only. The Agenda was amended and approved on a F. Eisenhart, S. McCleaf motion.

Minutes of February 20, 2007

The minutes of February 20, 2007 were approved as presented on a W. Tomlinson, S. McCleaf motion.

Audit Report

C. Witmer of Smith, Elliott Kearns and Company LLC. presented the Audit Report for Fiscal Year 2006. A review of the Audit included bank reconciliations, Trust Indentures, water and sewer tapping fees and administrative expenses. He also commented that all investments were a positive reflection. The Audit Report was accepted as presented on a S. McCleaf, P. Benchoff motion.

2007 Water Company Capital Budget

The Manager presented the first draft of the 2007 Water Company Capital Budget. The Manager briefly reviewed the capital budget with the Board.

2007 Sewer Company Capital Budget

The Manager presented the first draft of the 2007 Sewer Company Capital Budget. The Manager briefly reviewed the capital budget with the Board.

Purchase Requests

On a S. McCleaf, F. Eisenhart motion the Board approved the purchase for testing and calibration of the two Flow-Tote III Flow Monitors at a cost of \$960.00 from Marsh McBirney, Inc.

On a F. Eisenhart, S. McCleaf motion the Board approved the purchase of a Soft Starter for the Green Ridge Pumping Station at a cost of \$2401.60.

P. Benchhoff requested that items purchased within the Managers purchasing limits be included in the monthly reports and not presented separately.

Requisitions and Certificates

On a S. McCleaf, F. Eisenhart motion the following Requisitions were approved:

(Sewer) Requisition No. 318- Payment of \$435.00 to CET Engineering Services for PA Avenue Sanitary Sewer Extension and Rt.16 Sewer Laterals/Beartown.

(Sewer) Requisition No. 319- Payment of \$2,107.50 to R. Lee Royer & Associates for Rt. 16 Sewer Laterals/ Beartown.

Subdivisions

Mar Way Estates- A letter was sent to Mr. Lesniak to complete an inspection punch list from the Department of Environmental Protection.

Stoneham's- A letter was sent to the Washington Township Supervisors stating that there will be no impact to the WTMA water or sewer system.

Bayside Homes- A letter was sent to the Washington Township Supervisors stating that this subdivision met all requirements for final approval.

Glen Afton- A letter was sent to CET Engineering Services with Manager comments for revised plans.

County Wide Developers- J. Helman was advised that Countywide Developments sanitary sewer discharge through Martins Ridge Phase II was dependent upon another subdivision. A letter accepting responsibility for this circumstance was requested.

R. Krebs was advised of the ten foot by six inch aggregate road and required for off road sewer mains. Although this has been approved with the plans the Manager wanted Mr. Krebs to be advised.

Hammond- L. Royer discussed changing the Hammond design approved in 2006. However, the Manager was satisfied with the approved plans.

Mowery- The Mowery lot addition was approved as presented on a P. Benchoff, S. McCleaf motion.

CC&M- The CC&M lot addition was approved as presented on a F. Eisenhart, W. Tomlinson motion.

Adjourn to Executive Session to Discuss Personnel Matters

The meeting was adjourned at 9:21 PM on an S. McCleaf, W. Tomlinson motion to discuss personnel matters.

Reconvene Meeting

The Board reconvened to the regular meeting at 10:00 PM.

Miscellaneous

Director of Business and Finance- On a S. McCleaf, W. Tomlinson motion the Board approved hiring Sarah Younker at a salary of \$41,000.00 per year.

The Chairman requested the status of the following items:

537 Plan, Beartown sewer lateral connections, Assistant Manager Position, Administration Building, Water System Upgrades, and the Hess Well Filtration System,

The Chairman was concerned that our Engineer may need some encouragement to keep the Authority's projects at a high priority.

Adjourn to Executive Session

The Board adjourned to Executive Session, for Board members only, per Chairman Geesaman's request.

These minutes were prepared by S. Eck, Administrative Assistant. Respectfully submitted this 13th day of March, 2007.

Paul Benchoff
Secretary/Treasurer