

The Washington Township Municipal Authority  
Amended Business Meeting Minutes and Executive Session  
April 17, 2007

The Business meeting was opened at 7:35 PM by Chairman Geesaman. Also present were F. Eisenhart, P. Benchhoff, W. Tomlinson, S. McCleaf, L. Hoover, S. Eck, Solicitor S. Trinh and K. Shannon of CET Engineering.

**Business from the Floor**

Mr. Frey, a representative for Susquehanna Bank made his presence asking the status of the conference call that was scheduled today between Echo Associates, Solicitor S. Trinh, K. Shannon and L. Hoover. S. Trinh stated that it was a productive conference call and that an Agreement is anticipated very soon.

**Agenda**

The Chairman requested an Executive Session when the Solicitor's representative arrives. The Agenda was amended and approved as presented on a F. Eisenhart, S. McCleaf motion.

**Minutes of April 10, 2007**

The April 10, 2007 minutes were accepted as presented on a P. Benchhoff, W. Tomlinson motion.

**Adjourn to Executive Session**

The Board adjourned to Executive Session at 7:45 PM to discuss personnel matters on a F. Eisenhart, S. McCleaf motion.

**Reconvene to Regular Meeting**

The Board reconvened to regular meeting at 8:45 PM.

**Water Company Report**

The Manager presented the March 2007 Water Company Report. There were four new connections for the month of March. Three leaks were discovered and repaired. A Water Allocation Report and Annual Report for D.E.P. were completed.

The March 2007 Water Company Report was accepted as presented on a F. Eisenhart, P. Benchhoff motion.

### **Sewer Company Report**

The Manager presented the March 2007 Sewer Company Report. There were 5 new connections for the month of March. The biosolids inventory is currently at 50 percent of its' capacity. No biosolids were recycled during March.

The March 2007 Sewer Company Report was accepted as presented on a W. Tomlinson, F. Eisenhart motion.

S. McCleaf discussed a local farm near the Wastewater Treatment plant. The family may make a proposal with the W.T.M.A for spreading sludge.

### **Engineer's Report**

K. Shannon of CET Engineering Services presented the Engineers report. A copy of the report is attached to and hereby made a part of these minutes. The Engineers Report was approved on a F. Eisenhart, P. Benchhoff motion. The Report consisted of three parts:

- Echo Development Sanitary Sewer
- Developer Submittals
- Miscellaneous

### **Requisition No. 321**

On a S. McCleaf, W. Tomlinson motion the following Requisition was approved:

(Sewer) Requisition No. 312- Payment of \$16,476.00 to Penn Valley Pump Co. Inc. for the purchase of a 4 inch pump, CI, NEO Elastomers with spacers to retro fit the new pump to the old frame.

### **Payment of Bills**

Payment of Bills for the month of March 2007 was accepted as presented on a P. Benchhoff, F. Eisenhart motion.

### **Subdivisions**

**Marite-** Letter to M. Bard to Address engineers comments and resubmit plans.

**Spring Run Ph II-** Letter to the Township Supervisors, met the requirements for preliminary approval.

**Foster-** Sent a letter to the Township Supervisors stating connection to the sewage system requires a pumping station.

**North Welty Road-** Sent a letter to the Ohio Savings Bank that the bond expires the month of April.

**Rush-** Sent a letter to the Susquehanna Bank that the bond expires the month of April.

### **Miscellaneous**

The Manager presented PLIGIT forms and Susquehanna Bank forms to the Board requesting their signatures.

P. Benchoff asked the Manager to investigate the Booster Pump on Buena Vista View he stated that it was not restored the proper way. The Manager stated he will address the problem.

The Chairman welcomed L. Hoover back to W.T.M.A. as Manager.

The Chairman welcomed K. Shannon of CET Engineering to W.T.M.A.

The Chairman discussed the Route 16 Sewer Laterals/ Beartown entrance. Chairman Geesaman spoke to Mr. Sites a resident whom is affected by the Township Supervisors request. Mr. Sites indicated his alternative choice to Chairman Geesaman.

Chairman Geesaman discussed the quarterly reports that are presented by the Water Company and Sewer Company Superintendents. The Chairman requested that the Director of Business and Finance also attend the quarterly meetings as a learning tool.

Chairman Geesaman discussed creating a task list with aggressive requirements for routine maintenance.

P. Benchoff requested a Ribbon Cutting Ceremony for the Water Filtration Plant.

P. Benchoff also requested a Workshop be added to the Agenda to visit the facilities with the Board and follow status with operation of the facilities.

### **Resolution 07-4**

The Manager presented Resolution 07-4. A resolution of the Washington Township Municipal Authority designating authorized signatures for the operation of the Washington Township Municipal Authority.

Resolution 07-4 was accepted as presented on a F. Eisenhart, S. McCleaf motion.

### **Adjourn to Executive Session**

The Board adjourned at 9:35 PM on a S. McCleaf, F. Eisenhart motion to discuss legal matters with their solicitor.

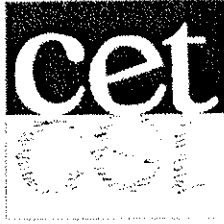
**Adjourn**

The Meeting adjourned at 10:15 PM on a P. Benchhoff, S. McCleaf motion.

These minutes were prepared by S. Eck, Administrative Assistant. Respectfully submitted this 1<sup>st</sup> day of May, 2007.

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P. Benchhoff  
Secretary/Treasurer



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Services**

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## MEMORANDUM

**TO:** Washington Township Municipal Authority

**FROM:** Kevin Shannon

**DATE:** April 17, 2007

**RE:** Authority Meeting Engineers' Report

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The following are summaries of CET's activities during March/April 2007:

### Echo Development Sanitary Sewer

- ◆ Reviewed tape of 4/4/07 television inspection from manhole WM4 to manhole 352D.
- ◆ Summarized findings and recommendations in 4/10/07 memo to Gene Barnhart and Suzanne Frink.
- ◆ A telephone conference is scheduled with representative from Echo and WTMA on 4/17/07.

### Developer Submittals

- ◆ Martin's Ridge Phases II - Reviewed modifications to Phase II access sewer design; see CET's 3/22/07 response letter. Discussed gas main sewer alignments with Davood Assoc.
- ◆ Johnny Knepper Estates - Received revised plans on 4/16/07.
- ◆ Glen Alton - Pumping station design is currently under review.
- ◆ Sheffield Manor PRD - Met with Lee Royer on 4/12/07 to discuss sanitary sewer routing through/around stormwater detention pond; received revised plans on 4/16/07.
- ◆ Sheffield Manor/London Bridge Section - Received revised plans on 4/12/07; currently under review.
- ◆ Spring Run Phase II - Reviewed plan revisions and recommended WTMA approval in CET's 3/28/07 letter.
- ◆ Woodcrest D3 - Reviewed design drawings and provided comments in 4/16/07 letter.
- ◆ Woodcrest F3 - Reviewed design drawings and provided comments in 3/21/07 letter.
- ◆ Thornhill - Received plans; currently under review.
- ◆ B2M2 - Recently received revised plans; currently under review.
- ◆ Glen Oaks - Received revised plans on 4/12/07; currently under review.
- ◆ Farm Springs - Received revised plans on 4/16/07.

### Miscellaneous

- ◆ On 4/4/07, S. Hintzinger and K. Shannon met with Gene Barnhart and Scott Melega, and toured water system with Scott.
- ◆ On 4/12/07, K. Shannon and R. White met with Wick Benchoff and Andy Zeigler at the WWTP to review WWTP operations and 2006 Chapter 94 Report.