

Washington Township Municipal Authority
Business Meeting Minutes and Executive Session
May 1, 2007

The Business meeting was opened at 7:30 PM by Chairman Geesaman. Also present were F. Eisenhart, P. Benchoff, W. Tomlinson, S. McCleaf, L. Hoover, S. Eck, and Solicitor S. Trinh.

Business from the Floor

M. Henicle land owner of Sheffield Manor PRD presented construction cost from the Washington Township's Engineer to the Board asking the Washington Township Municipal Authority to prepare a letter requesting a construction bond. M. Henicle would like to have the letter submitted to him no later than May 2, 2007 to present his subdivision to the Township Supervisors Workshop on May 2, 2007.

R. Martin owner of Martin Reality presented a set of plans for Walnut Knolls. 15 acres of this subdivision is within the Township. R. Martin wanted to make all parties aware of the proposed property.

R. Martin presented a second set of plans for Leroy and Mary Woodring to the Board requesting a waiver for 1 lot located across a stream that would be difficult to connect to the sewer system. The Board has requested the Manager and staff to review and research this request so that further discussion can occur at a later date.

Agenda

The Agenda was approved as presented on a P. Benchoff, F. Eisenhart motion.

Minutes of April 17, 2007

P. Benchoff requested a correction to Miscellaneous pertaining to the Booster Pump on Buena Vista View. He requested to change the wording of stored to restored.

F. Eisenhart requested a change to the Agenda to change the wording of when the Solicitor arrives to: when the Solicitors Representative arrives.

The minutes were approved as amended on a W. Tomlinson S. McCleaf motion.

Resolution 07-5

The Manager presented Resolution 07-5 to the Board requesting approval to change cost of plan review fees, Engineering fees and Inspection fees.

Resolution 07-5 was approved as presented on a P. Benchoff, W. Tomlinson motion.

2007 Water Capital Budget

The Manager presented the 2007 Water Capital Budget at a total estimated cost of \$680,000.00.

The Water Capital Budget was approved as presented on a F. Eisenhart, S. McCleaf motion.

2007 Sewer Capital Budget

The Manager presented the 2007 Sewer Capital Budget at a total estimated cost of \$1,455,745.40.

The Sewer Capital Budget was approved as presented on a S. McCleaf, P. Benchhoff motion.

Water Company Vacancies

The Manager presented two résumés to the Board asking approval to hire Mr. Keith Font and Mr. Larry Ferguson.

On a S. McCleaf, W. Tomlinson motion, approval was granted to hire Mr. Keith Font and Mr. Larry Ferguson each as Apprentice Operator I for the Water Company.

Subdivisions

Duvinage/Mitchel- Sent a letter to R. Lee Royer and Associates this subdivision met the requirements for preliminary approval.

Ingels- Sent a letter to Kauffman Surveying that requirements were not met. Need to connect Lot 1 to the public water system.

Schubert- Sent a letter to the Township Supervisors, land development met the WTMA requirements to the water and sewer system.

Zody- Sent a letter to L. Pryor Director of Borough Utilities, Borough of Waynesboro to review subdivision plans and submit concerns to WTMA.

Zody- Sent a letter to Kauffman Surveying with comments on the service entrance.

Teeter- Sent a letter to the Township Supervisors stating no comment or concerns on this subdivision.

Dunlap- Sent a letter to M. Bard of All Land Services to make corrections and resubmit plans.

Ingels- Sent a letter to Mr. Emory stating subdivision has been given approval with variance requirement by the Washington Township Municipal Authority.

Hunters Ridge- Sent a letter to M. Bard of All Land Services to make corrections and resubmit plans.

Knepper- Sent a letter to McCarthy Engineering to make corrections and resubmit plans.

Glen Oaks- Sent a letter to Rettew to make corrections and resubmit plans.

Antietam Commons- Sent a letter to Rachuba Group to mail an extended bond. Original bond expired April 25, 2007.

Mahr- Sent a letter to Susquehanna Bank to draft construction bond to a maintenance bond.

Miscellaneous

Chairman Geesaman discussed comparing E. Barnhart's project list to the 2007 Sewer Capital Budget.

Chairman Geesaman requested that the Township Supervisors keep the WTMA informed on the status of road surfacing projects. P. Benchhoff stated that the Township is working on that project and they received bids on the material for the road paving so that the WTMA may inspect all affected manholes and properly adjust the frames and covers as required.

P. Benchhoff requested extension numbers of all employees at the Washington Township Municipal Authority.

The Manager discussed a sewer backup from a manhole on Old Pen Mar Road. The Manager stated that WTMA is filing a claim through their insurance company to help with the cost of damages to the home. Repairs will not be completed until the insurance company determines the status of the claim.

P. Benchhoff discussed the Ribbon Cutting Ceremony for the Water Filtration Plant. The Manager stated he will schedule the ceremony sometime this summer.

S. Trinh stated she received a letter of Agreement from Bruce Haney of Echo Associates.

Adjourn to Executive Session

The Board adjourned at 8:28 PM on a P. Benchhoff, S. McCleaf motion to discuss personnel matters and legal matters with the Solicitor.

Adjourn

The meeting adjourned at 9:26 PM.

These minutes were prepared by S. Eck, Administrative Assistant. Respectfully submitted this 8th day of May, 2007.

P. Benchhoff
Secretary/Treasurer