

**Washington Township Municipal Authority  
Business Meeting Minutes and Executive Sessions  
June 12, 2007**

The Business Meeting opened at 7:30 PM by Chairman Geesaman. Also present were F. Eisenhart, P. Benchoff, W. Tomlinson, S. McCleaf, S. Eck, S. McFarland, S. Younkers and E. Barnhart.

**Business from the Floor**

There was no business from the floor.

**Agenda**

On a F. Eisenhart, S. McCleaf motion Chairman Geesaman requested to add three Executive Sessions to the Agenda. He requested to move the Hess property purchase into Executive Session. He added an Executive Session after Subdivisions to discuss personnel issues. There was another Executive Session added after the Complaint Report to discuss Washington Township Supervisor issues with C. Sturm.

**Minutes of June 5, 2007**

The June 5, 2007 minutes were approved as presented on a W. Tomlinson, S. McCleaf motion.

**Adjourn to Executive Session**

The Board adjourned to Executive Session at 7:40 PM on a S. McCleaf W. Tomlinson motion to discuss purchasing property for a new well site.

**Reconvene to Regular Meeting**

The Board reconvened to regular meeting at 8:14 PM.

**Manager of Special Projects of the Wastewater System's Priority List**

**Development of New Well-** A proposal from ARM Inc. was received for the development of a new well. The Authority has 90 days to make a decision.

**Hess Well Pump Problem-** E. Barnhart met with CET Engineering and Keystone Engineering concerning the well pumps control. A variable frequency drive unit is being designed. They expect to meet the time requirements of 3 to 4 months.

**Villa View Booster Station-** The booster station has been removed from the water system. The operation of the new station has not created any known pressure related problems. A problem was identified with the two houses sharing a water service on private property. A legal opinion was requested to determine if the Authority can require a customer to connect at a new service point at the customers cost.

**Pennsylvania Avenue/ Warren Avenue Sewer Main-** Mr. Barnhart discussed future requirements and estimated cost for the project. On a F. Eisenhart, P. Benchhoff motion the WTMA agrees to provide grinder pumps for 17 new customers on Pennsylvania Avenue and Warren Avenue, stipulating the customer will be responsible for installation and maintenance cost for the grinder pumps.

**Biosolids Management Program-** Additional land is required for the disposal of biosolids. On a P. Benchhoff, S. McCleaf motion the Board approved a contract with Material Matters Inc for locating and permitting an additional disposal site.

**Fats, Grease and Oils-** Mr. Barnhart presented the first draft for the proposed FOG Ordinance. The Board determined that the fats, oils and grease ordinance must include all nonresidential customers, the minimum size tank to be 1,000 gallons and that article 8 concerning interior grease traps was to be removed as they will not be permitted.

The Board authorized purchasing equipment and running grease and oil laboratory tests at the treatment plant.

Mr. Barnhart also discussed grease concerns from the hospital, schools, and restaurants in Waynesboro that are treated by the WTMA. The normal customer requirements will not be applicable to Waynesboro. He has mentioned to L. Pryor, Director of Utilities, that he is working on a FOG Ordinance.

**Water and Sewer Specifications-** Mr. Barnhart reported that he is 75% complete with the sewer specifications for WTMA; however, with the shifting of his project priorities the specifications will be delayed.

### **Subdivisions**

**Martins Ridge Phase II-** Sent a letter to Mr. Lightner for bond reduction request.

**Martins Ridge Phase III-** Sent a letter to Dawood Associates requesting a construction bond for final approval.

**Dunlap-** On a F. Eisenhart, P. Benchhoff motion final approval was given to the Dunlap subdivision.

### **Adjourn to Executive Session**

The Board adjourned to Executive Session at 9:20 PM on a F. Eisenhart, S. McCleaf motion to discuss personnel issues.

### **Reconvene to Regular Meeting**

The Board reconvened to regular meeting at 9:23 PM

## **Miscellaneous**

On a F. Eisenhart, S. McCleaf motion the Board approved hiring Kathy Kreps as Customer Service Representative.

Chairman Geesaman requested reprogramming the phone system due to new staff as well as new management.

P. Benchoff discussed the Ribbon Cutting ceremony for the new filtration plant.

S. McCleaf recommended changing the security codes at the administration building.

F. Eisenhart discussed the June 6, 2007 staff meeting.

The Board discussed plant tours with S. McFarland, Manager of the WTMA.

## **Adjourn to Workshop**

The Board adjourned to Workshop at 9:55 PM on a W. Tomlinson, S. McCleaf motion.

## **Complaint Report**

The Board reviewed the Complaint Report.

## **Adjourn to Executive Session**

The Board adjourned to Executive Session at 10:10 PM to discuss Washington Township issues with C. Sturm.

## **Adjourn**

The Board adjourned at 11:14 PM.

These minutes were prepared by S. Eck, Administrative Assistant. Respectfully submitted this 19th day of June, 2007.

---

P. Benchoff  
Secretary/Treasurer