

Washington Township Municipal Authority
Business Meeting Minutes
June 19, 2007

The Business Meeting was opened at 7:35 PM by Chairman Geesaman. Also present were F. Eisenhart, P. Benchoff, W. Tomlinson, S. McCleaf, S. McFarland, S. Eck, Solicitor S. Trinh, and K. Shannon of CET Engineering.

Business from the Floor

Mr. Frey, a representative for Susquehanna Bank made his presence asking the status of the Deed of Dedication for Rouzerville Commons. S. Trinh stated the deed will be delivered to the WTMA by the end of this week. Mr. Frey asked if the WTMA could advise him of delivery of the deed. Susquehanna Bank is requesting to connect to the sewer main when the Deed of Dedication is delivered to the WTMA.

Agenda

On a F. Eisenhart, P. Benchoff motion S. Trinh requested to add an Executive Session after Miscellaneous on the Agenda to discuss the Hess property.

Minutes of June 12, 2007

The June 12, 2007 minutes were approved as presented on a W. Tomlinson, P. Benchoff motion.

Engineers Report

K. Shannon of CET Engineering Services presented the Engineers Report for May 2007. A copy of the report is attached to and hereby made a part of these minutes. The Engineers Report was approved as presented on a F. Eisenhart, P. Benchoff motion.

The Report summarizes the following items:

Water System

- Hess Well and Brookdale Booster Pumping Station VFD and Controls
- Standard Specifications for Water System Construction
- Villa View Booster Pumping Station Start-Up
- Development of New Well

Sewer System

- WWTP Biosolids Management
- Pennsylvania Avenue/ Pennersville Road/Warren Avenue Sewer Project
- Rouzerville Commons Sanitary Sewer

- Standard Specifications for Sewer Main Construction
- Wastewater Laboratory Consulting Services
- 2006 Chapter 94 Report
- Fats, Oils and Grease Regulations
- K&M Dri-Lay Masonry Grinder Pump

Mr. Shannon also discussed a Liability Report for the WTMA, Progress on Subdivisions, Water Cad modeling, WWTP Operational Support, and Act 537 Planning.

K. Shannon discussed the foam problem at the Waste Water Treatment Plant and the grease trap ordinance. Chairman Geesaman requested a sample testing before a grease trap ordinance could be put into place.

On a F. Eisenhart, S. McCleaf motion approval was granted for preliminary review for CAD modeling with CET Engineering.

Water Company Report

The Water Company Report for May 2007 was accepted as presented on a P. Benchoff, W. Tomlinson motion.

Sewer Company Report

The Sewer Company Report for May 2007 was accepted as presented on a F. Eisenhart, P. Benchoff motion.

Payment of Bills

The Payment of Bills was accepted as presented on a P. Benchoff, W. Tomlinson motion.

Accounting Report

The Accounting Report was accepted as presented on a F. Eisenhart, S. McCleaf motion.

The Manager and the Director of Business and Finance will discuss the investment due to expire on June 20, 2007.

Purchase Request

On a F. Eisenhart, S. McCleaf motion the Board approved the purchase of Aqua Mag, Caustic Soda, and Chlorine Cylinders at a cost of \$5,836.70.

Subdivisions

The following Subdivisions were discussed:

Sheffield Manor London Bridge- Sent a letter to L. Royer requesting two signed copies of the water and sewer agreement.

Glen Afton Estates- Sent a letter to L. Royer requesting a change to manhole numbers to fit the Authority's mapping system.

Hunters Ridge- Sent a letter to All Land Services requesting final approval requirements.

Dunlap- Sent a letter to All Land Services stating this subdivision has met final approval requirements.

Spring Run Phase II- Sent a letter to L. Royer requesting final approval requirements.

On a P. Benchhoff, S. McCleaf motion Preliminary Approval was granted to Sheffield Manor London Bridge and B2M2 pending signed copies of the water and sewer agreement.

C. Sturm discussed a 90 day time frame for all subdivisions. Chairman Geesaman requested the Washington Township Supervisors supply a spreadsheet to the WTMA with the start date of each subdivision and a final date when all WTMA specifications should be completed.

Resolution 07-6

On a P. Benchhoff, F. Eisenhart motion Resolution 07-6 was approved as presented. This is a resolution of the Washington Township Municipal Authority designating authorized signatures for the operation of the Washington Township Municipal Authority.

Miscellaneous

The Board discussed updating the Washington Township Municipal Authority Purchase Policy.

P. Benchhoff briefly discussed the Ribbon Cutting ceremony.

On a F. Eisenhart, P. Benchhoff motion approval was granted to accept the Deed of Dedication for Rouzerville Commons as prepared by Preston Realty LLC.

S. Trinh discussed the Fats, Grease and Oil Ordinance. S. Trinh stated The Washington Township Supervisors may need to create a sewer use ordinance and enforce the ordinance. The sewer ordinance in place may need modified.

Adjourn to Executive Session

On a S. McCleaf, W. Tomlinson motion the Board adjourned to Executive Session at 10:00 PM to discuss the purchase of the Hess property for future well development.


Reconvene Regular Meeting

The Board reconvened to regular meeting at 10:35 PM.

Adjourn

The meeting adjourned at 10:36 PM.

These minutes were prepared by S. Eck, Administrative Assistant. Respectfully submitted this 3rd day of July, 2007.


P. Benchoff
Secretary/Treasurer