

**Washington Township Municipal Authority  
Business Meeting Minutes  
September 4, 2007**

The Business Meeting opened at 7:30 PM by Chairman Geesaman. Also present were F. Eisenhart, P. Benchhoff, W. Tomlinson, S. McCleaf, S. McFarland, S. Eck, S. Trinh and E. Barnhart.

**Business from the Floor**

J. Blubaugh, developer for B2M2 approached the Board questioning the status of the Washington Township Boulevard Waterline. Mr. Blubaugh asked status of a revision to the original agreement with the Washington Township Boulevard Group LLC. Chairman Geesaman stated we have heard nothing from the Boulevard Group. J. Blubaugh asked the Board to keep the original agreement as it stands. Mr. Geesaman stated that for now the agreement still stands, and no hookups will be allowed until the line is completed to Route 997.

D. Layman (a resident of Washington Township) approached the Board asking the status of the WTMA easement thru two resident's properties. Mr. Layman is installing a lateral thru a WTMA easement which goes thru Mr. Myers and Mr. Recard's property and connecting to a manhole in Spring-Aire Circle. S. Trinh, Solicitor for the WTMA stated the easement is recorded in court documents. Mr. Layman can use the easement but must restore the property to its original condition. S. Trinh stated she sent letters to the two residents affected by the easement.

**Agenda**

The Agenda for September 4, 2007 was approved as presented on a P. Benchhoff, S. McCleaf motion.

**Minutes of August 21, 2007**

The Minutes of August 21, 2007 were accepted as presented on a S. McCleaf, W. Tomlinson motion.

**Jacobs Church Road Waterline**

L. Royer of R. Lee Royer and Associates and C. McCleaf developer of CC&M approached the Board requesting to split the cost to install a six inch main at the intersection of Jacobs Church Road and Valley Avenue. After review of the preliminary plans the Board requested that two complete sets of plans be mailed to WTMA. One set of plans will be mailed to CET Engineering for review. The Board will discuss the proposal at a later date.

### **Manager of Special Projects Report**

E. Barnhart, Manager of Special Projects presented his August 2007 Report. The Manager of Special Projects Report was approved as presented on a F. Eisenhart, P. Benchoff motion.

The report summarizes the following items:

**Sewer Specifications-** Draft drawings were submitted to CET Engineering for updating.

**Biosolids-** Material Matters continues the search for land.

**Development of New Well-** A contract for options to drill and purchase land has not been agreed upon by Mr. and Mrs. Hess and the WTMA.

**Pennsylvania Ave/Warren Ave Sewer Extension-** Draft bid documents were submitted to CET Engineering. The Board is requested to authorize the bids for piping and grinder pumping stations to be opened on September 18, 2007.

**Hess Well Improvements-** AR&E reports that they are ahead of schedule on the project and expect to begin work this month.

**FOG –** The draft is in the Solicitor's and the Board's reviewing process.

**Water Specifications –** Work will begin on the materials and construction specifications in the near future.

Mr. Barnhart discussed the Chesapeake Bay Nutrient Reduction Strategy. The ACT 537 Plan has not been started. The future facility requirements cannot be addressed without this planning tool.

### **Requisitions and Certificates**

The following Requisitions were approved as presented on a P. Benchoff, W. Tomlinson motion:

(Sewer) Requisition No. 46- Payment of \$214,196.45 for 4<sup>th</sup> Quarter 2007 Operating Expenses Advance from the Revenue Fund.

(Water) Requisition No. 46- Payment of \$192,422.35 for 4<sup>th</sup> Quarter 2007 Operating Expenses Advance from the Revenue Fund.

(Sewer) Requisition No. 330- Payment of \$3,940.00 to Parson Environmental Products Inc. to Set Manholes for Repaving.

(Sewer) Requisition No. 331- Payment of \$129.05 to Apparatus Repair and Eng. Inc. for Equipment Replacement.

(Water) Requisition No. 481- Payment of \$1,076.61 to L/B Water Service Inc. for Meter Repairs and Water Main Replacement.

### **Resolution 07-8**

The Manager presented Resolution 07-8 with changes reflecting units and lots as an equivalent dwelling unit. After review the Board requested the Manager make additional changes and present Resolution 07-8 at the next Board meeting for review.

### **Subdivisions**

**Woodcrest D-3-** Sent a letter to L. Royer stating the Board of Directors granted Preliminary Approval to Woodcrest D-3.

**Hampton-** Sent a letter to G. Zeigler of the Washington Township Supervisors, the Board of Directors granted Final Approval to the Hampton subdivision.

**Woodcrest D-4-** Sent a letter to L. Royer stating final approval requirements.

Chairman Geesaman asked the Manager to have someone investigate sewer hookup to a home on Mentzer Gap Rd.

**B2M2-** Chairman Geesaman discussed a possible reimbursement policy for B2M2 with J. Blubaugh. S. Trinh stated that Mr. Blubaugh needs to identify lands within the service area and calculate how much excess capacity he would be contracting. He would then be able to be reimbursed for the excess capacity. He can also add his engineering fees into the construction costs for reimbursement. J. Blubaugh asked if he could be reimbursed for hookups. J. Geesaman stated he will not be reimbursed for hookups.

### **Miscellaneous**

Chairman Geesaman asked S. Trinh if she has heard from R. Martin pertaining to the Washington Township Boulevard Agreement. S. Trinh stated she has heard nothing at this time.

Chairman Geesaman asked status of the paving project in Blue Ridge Summit, the Manager reported the paving has started.

The Manager requested approval to purchase a Ford Escape for the Administrative Office at a cost of \$17,832.00 and a Utility Truck for the Wastewater Treatment Plant at a cost of \$49,886.00. Approval was granted to the Manager to purchase both vehicles on a S. McCleaf, W. Tomlinson motion.

A motion passed by F. Eisenhart and P. Benchoff approved trade in of the current crane truck for \$1,000.00.

Chairman Geesaman asked the status of two Pen Mar Road and several Old Pen Mar Road residents. The Manager reported WTMA will install lines and meter pits for residents. If any problems occur WTMA will abandon the old lines and they will be required to connect to the meter pit.

S. Trinh gave a written proposal to the Board stating she now works with the firm Sharpe & Sharpe. On a P. Benchhoff, S. McCleaf motion authorization was given to Chairman Geesaman to approve moving Solicitor S. Trinh from Barley & Snyder to Sharpe & Sharpe.

F. Eisenhart requested the Manager do a payroll deduction of \$3.00 per week for Healthcare Insurance from union and non union employees.

S. McCleaf asked status of the resolution pertaining to Sewer EDU's billed to commercial residents. The Manager reported the billing was reviewed in July and appropriate EDU adjustments were made for next years billing. Further review will be done to determine if additional tapping fees will be charged. These will only apply to new accounts after the resolution was passed.

#### **Adjourn**

The Business Meeting adjourned at 10:10 PM on a S. McCleaf, P. Benchhoff motion.

These minutes were prepared by S. Eck, Administrative Assistant. Respectfully submitted this 11th day of September, 2007.

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P. Benchhoff  
Secretary/Treasurer