

Washington Township Municipal Authority
Business Meeting Minutes
September 18, 2007

The Business Meeting was opened at 7:30 PM by Chairman Geesaman. Also present were, F. Eisenhart, P. Benchoff, W. Tomlinson, S. McCleaf, S. McFarland, and K. Shannon of CET Engineering.

Business from the Floor

There was no business from the floor.

Agenda

The Agenda was approved as presented on a P. Benchoff, F. Eisenhart motion.

Minutes of September 11, 2007

The Minutes of September 11, 2007 were accepted as presented on a F. Eisenhart, P. Benchoff motion.

Engineers Report

K. Shannon of CET Engineering Inc. presented the August 2007 Engineers Report. A copy of the report is attached to and hereby made a part of these minutes. The Engineers Report was approved as presented on a F. Eisenhart, P. Benchoff motion.

The Report summarizes the following items:

Water

- Hess Well and Brookdale Pumping Station VFD and Controls

Sewer

- Special Act 537 Planning Study to Determine WWTP Nutrient Removal Capabilities and Evaluate Alternatives to Comply with Pennsylvania's Chesapeake Bay Tributary Strategy
- Pennsylvania Avenue/Pennersville Road Sewer Project
- Standard Specifications for Sewer Main Construction

Pennersville Road Bids @ 8:00 PM

Chairman Geesaman opened the sealed Pennersville Road Bids for grinder pumps, pipe and fittings. The first bid was from CW Sales Corporation at a total bid of \$50,369.47 for 17 Barnes grinder pumps. The second bid was from LB Water at a bid of \$56,885.40 for 17 grinder pumps, and a cost of \$20,099.91 for pipe and fittings. The bid for pipe and fittings was accepted. After further discussion, On a P. Benchoff, S. McCleaf motion authorization was given to the Manager and the Manager of Special Projects to review the grinder pump bids. On a F. Eisenhart, P. Benchoff motion acceptance of a bid for grinder pumps was tabled pending the Manager's recommendation.

Water Company Report

The Water Company Report for August 2007 was accepted as presented on a P. Benchoff, S. McCleaf motion.

Sewer Company Report

The Sewer Company Report for August 2007 was accepted as presented on a F. Eisenhart, S. McCleaf motion.

The Manager commented that 22 manholes in Blue Ridge Summit were covered up with blacktop. The Wastewater Treatment Plant had to locate the manholes with metal detectors to remove the blacktop.

Chairman Geesaman discussed recording all manholes that exist in Washington Township to avoid this problem in the future.

Chairman Geesaman discussed sewer hookup to a home on Mentzer Gap Rd. Chairman Geesaman stated he did not see where the home was connected to the sewer main. There was a question regarding the pits for boring to indicate where the line crossed the road. The Manager will investigate the matter.

Manager of Special Projects Report

The Manager of Special Projects Report for August 2007 was accepted as presented on a F. Eisenhart, P. Benchoff motion.

Accounting Report

The Accounting Report for July 2007 was accepted as presented on a P. Benchoff, S. McCleaf motion.

Payment of Bills

The Payment of Bills for August 2007 was accepted as presented on a S. McCleaf, P. Benchhoff motion.

Subdivisions

There were no subdivisions to discuss.

Miscellaneous

The Manager presented a Sewer Extension Agreement for Martins Ridge Phase II to the Board requesting the Chairman's signature. After review of the agreement the board discussed having the Manager work on a revision to the agreement.

The Manager discussed a purchase request to upgrade controls for the Sunrise Pumping Station. On a F. Eisenhart, P. Benchhoff motion approval was granted to purchase upgrade controls from A.R. & E. at a cost of \$9,372.00.

The Manager presented land development plans for a new administration building to the Board for review. On a F. Eisenhart, S. McCleaf motion the land development plans for the administration building for the Washington Township Municipal Authority were accepted as presented.

Chairman Geesaman asked the Manager if he has heard from the Washington Township Boulevard Group. The Boulevard Group is requesting a revision to the Original Agreement. The Manager stated he has heard nothing at this time.

Chairman Geesaman asked the Manager if he has heard from the Quincy Township Supervisors. Quincy Township Supervisors are requesting a connection to Washington Township's water main for 200 homes. Some homes in the Quincy Township area have wells containing contaminated water. The Manager stated he has heard nothing at this time.

Chairman Geesaman asked the Manager if he purchased the Ford Escape for the Administrative Office and the Utility Truck for the Wastewater Treatment Plant. The Manager stated he has ordered the vehicles and they should be delivered within the next 90 days.

Chairman Geesaman asked the Manager if he has been in contact with K. Markowski, a homeowner along Route 16. The Washington Township Supervisors Sewage Enforcement Officer gave K. Markowski 60 days to hook to the sewer main or his septic system will be sealed. The Manager stated he has heard nothing from Mr. Markowski at this time.

Chairman Geesaman asked the status of the Budget. The Manager stated preparation is in process. The Budget needs to be presented to the Board for approval by the third week of October.

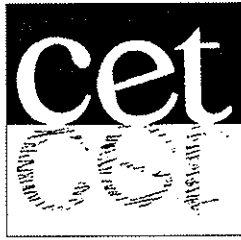
The Manager discussed the \$3.00 pay deduction per employee for health care stating the Cafeteria Plan was processed thru Smith, Elliot and Kearns and received today. The next step is to work with AJ. Turchetta and create the deduction.

Adjourn

The meeting adjourned at 9:30 PM on a S. McCleaf, F. Eisenhart motion.

These minutes were prepared by S. Eck, Administrative Assistant. Respectfully submitted this 2nd day of October, 2007.

P. Benchoff
Secretary/Treasurer



**CET Engineering
Services**

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MEMORANDUM

TO: Washington Township Municipal Authority

FROM: Kevin Shannon

DATE: September 18, 2007

RE: Authority Meeting Engineers' Report

The following are summaries of CET's activities during August/September 2007:

WATER SYSTEM

WaterCAD Training and Support (1798.0900)

- ◆ No activity this month.

Hess Well and Brookdale Booster Pumping Station VFD and Controls (1798.1100)

- ◆ AR&E installed the VFD and conducted start-up training with WTMA staff.

Standard Specifications for Water System Construction (1798.1300)

- ◆ No activity this month.

Development of New Well (1798.1800)

- ◆ No activity this month.

SEWER SYSTEM

WWTP Biosolids Management (1798.0200)

- ◆ No activity this month.

Special Act 537 Planning Study to Determine WWTP Nutrient Removal Capabilities and Evaluate Alternatives to Comply with Pennsylvania's Chesapeake Bay Tributary Strategy (1798.0300)

- ◆ Discussed projections of future WWTP flows and loadings with Andy.

Pennsylvania Avenue/Pennersville Road Sewer Project (1798.0700)

- ◆ Finalized pipe/lateral/cleanout/valving/grinder pump options with Gene.
- ◆ Assisted WTMA with advertisement for bids.
- ◆ Discussed open cut of Fort Richie Access Road with PennDOT and prepared an application to supplement the HOP that PennDOT issued for boring under Fort Richie Access Road.

Route 16 Lateral (Markowski/Sites)

- ◆ No activity this month.

Standard Specifications for Sewer Main Construction (1798.1300)

- ◆ Met with Gene and Andy on 9/18/07 to review details.

Fats, Oils and Grease (FOG) Regulations (1798.1600)

- ◆ No activity this month.

WWTP Operations Advice (1798.2000)

- ◆ No activity this month.

DEVELOPER SUBMITTALS

- ◆ Woodcrest F3 (1798.5002) – Various discussions regarding design and necessity of PRV (see 8/26/07 email).
- ◆ Washington Township Boulevard Water Line – provided advice to Sean regarding casing beneath water main (see 8/30/07 email).
- ◆ Johnny Knepper Estates (1798.5006) – No activity this month. Received revised plans on 9/14/07, in response to comments in 6/29/07 letter.
- ◆ Thornhill (1798.5011) – No activity this month. Awaiting response to comments in 5/9/07 and 5/16/07 letters. Discussed comments with McCarthy Engineering.
- ◆ B2M2 (1798.5012) – No activity this month. Awaiting pumping station design drawings, calculations, and DEP WQM Permit application package.
- ◆ Martin's Hill (1798.5016) – **Reviewed revised plans and recommended WTMA approval for construction in 8/20/07 email to Andy.**

Miscellaneous

- ◆ Nothing to report this month.