

Washington Township Municipal Authority  
Business Meeting Minutes  
October 2, 2007

The Business Meeting was opened at 7:30 PM by Chairman Geesaman. Also present were, F. Eisenhart, P. Benchoff, W. Tomlinson, S. McCleaf, S. McFarland, and S. Eck.

**Business from the Floor**

There was no business from the floor.

**Agenda**

The Agenda was approved as presented on a F. Eisenhart, P. Benchoff motion.

**Minutes of September 18, 2007**

The Minutes of September 18, 2007 were accepted as presented on a S. McCleaf, W. Tomlinson motion.

**Subdivisions**

**Lindquist-** Sent a letter to Hagerstown Trust that the construction bond in the amount of \$3,300.00 expires on October 3, 2007.

**Hauber-** Sent a letter to R. Lee Royer and Associates for final approval requirements.

**Dave George LDP-** Sent a letter to R. Lee Royer and Associates stating no comments on proposed land development.

**Woodring-** Sent a letter to M. Bard of All Land Services with questions and concerns on plans received.

**Knepper-** Sent a letter to McCarthy Engineering to address Engineer's comments and resubmit plans.

**Martins Ridge Phase II-** Sent a letter to Integrity Bank requesting the construction bond be reduced to \$53,830.85.

**Woodcrest D4-** Sent a letter to G. Zeigler of the Washington Township Supervisors that this subdivision has met final approval requirements.

On a S. McCleaf, P. Benchoff motion Woodcrest D4 was granted final approval by the Board of Directors for the Washington Township Municipal Authority.

### **Health Care Deduction Cafeteria Plan**

After review of the Health Care Deduction Cafeteria Plan, the Board accepted the plans as presented on a P. Benchoff, S. McCleaf motion. A deduction of \$3.00 per employee will be effective immediately.

### **K. Markowski Septic System Update**

The Manager discussed a memo from the Washington Township Supervisors pertaining to two homes along Route 16. The memo requested a report on the availability for connection to the sewer main which the Manager supplied to the Washington Township Supervisors.

### **Miscellaneous**

The Manager discussed the following items:

**Land Offer from Ronnie Martin for Brookdale** - The Board discussed the offer and will have the Manager do some research of the property. This will be discussed at the next business meeting.

**Refinancing of Bonds**- The Board was not interested in refinancing bonds.

**Health Insurance Change**- The Manager discussed changing the health care policy due to rates being increased 20%. The Manager will make a proposal to International Brotherhood of Teamsters, Local Union No. 992.

**Grinder Pump Bid Recommendation**- CW Sales bid was accepted at a total bid of \$50,369.47 for 17 Barnes grinder pumps on a S. McCleaf, W. Tomlinson motion.

**Adoption of M&T Corporation Resolution**- The Manager discussed documents received from M&T Bank. The Board asked the Manager to research any possible fees that would accrue with the proposed documents.

**Budget Presentation/ Resolution for Rate Increase**- The Manager presented the proposed budget for review. The Board will discuss the budget at the next business meeting. The Manager stated he will be sending a copy of the proposed budget to Smith, Elliott and Kearns for review.

The Board discussed increasing water user rates. The last rate increase was October 7, 1997. The rate increase will be discussed at a later date.

**WTMA Website**- The Manager discussed setting a WTMA Website with details of the Water and Sewer Specifications, Meeting Minutes, Contact information and a variety of other items.

P. Benchhoff discussed fill dirt no longer needed by Green Hill Cemetery. It is being offered to the WTMA at no charge.

S. McCleaf asked if the WTMA offers any information to customers requesting connections to the water or sewer main. The Manager replied there are brochures available in customer service and there is contact information on the application for connections. There are also starter packets available when plans are submitted to the Authority.

S. McCleaf asked the Manager if he found any information of a sewer vacuum truck owned by the Chambersburg Authority. The Manager has not yet contacted Chambersburg.

S. McCleaf asked the Manager to improve communication between the Water Company and the Sewer Company for better customer service.

Chairman Geesaman discussed the Washington Township Municipal Authority's first Christmas party.

Chairman Geesaman asked to add an Executive Session to the Agenda for the next business meeting to discuss personnel issues.

Chairman Geesaman asked the Manager if he has heard anything from the Boulevard Group pertaining to the waterline along the Washington Township Boulevard. The Manager replied he has heard from R. Martin and construction for 300 feet of waterline will be starting very soon.

F. Eisenhart suggested contacting B. Schefter, Attorney for the Boulevard Group, for the status of a revision to the original agreement with the Washington Township Boulevard Group LLC.

Chairman Geesaman asked the status of the residents on Pen Mar and Old Pen Mar Rd. The Manager stated that Penn Dot will be repaving the Pen Mar Road and S. Melego is working on the highway occupancy permit. The project at the other two properties is moving forward.

### **Adjourn**

The meeting adjourned at 9:22 PM on a S. McCleaf, F. Eisenhart motion.

These minutes were prepared by S. Eck, Administrative Assistant. Respectfully submitted this 9th day of October, 2007.

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P. Benchhoff  
Secretary/Treasurer