

Washington Township Municipal Authority
Business Meeting, Workshop and Executive Session
October 9, 2007

The Business Meeting was opened at 7:30 PM by Chairman Geesaman. Also present were, F. Eisenhart, P. Benchhoff, W. Tomlinson, S. McCleaf, S. McFarland, and S. Eck.

Business from the Floor

There was no business from the floor.

Agenda

The Agenda was approved as presented on a P. Benchhoff, S. McCleaf motion.

Minutes of October 2, 2007

The Minutes of October 2, 2007 were accepted as presented on a S. McCleaf, W. Tomlinson motion.

Subdivisions

Saleem Zaru- Sent a letter to L. Royer regarding EDU's for a proposed subdivision.

Requisitions and Certificates

On a W. Tomlinson, F. Eisenhart motion the following requisitions were approved as presented:

(Sewer) Requisition No. 332- Payment of \$1,200.00 to R. Lee Royer and Associates for the sketch of the new administration building for the Washington Township Municipal Authority.

(Sewer) Requisition No. 333- Payment of \$1,110.00 to Parson Environmental Products, Inc. for adjustable steel manhole risers.

(Sewer) Requisition No. 334- Payment of \$3,871.91 to Material Matters Inc. for environmental services- land application site.

(Sewer) Requisition No. 335- Payment of \$12,432.60 to CET Engineering Services for PA. Avenue sewer and nutrient removal cap.

(Sewer) Requisition No. 336- Payment of \$5,655.60 to Valley Quarries Inc. to install manhole riser rings.

(Water) Requisition No. 482- Payment of \$19,494.00 to Apparatus Repair and Engine Inc. for control upgrades to Hess Well.

(Water) Requisition No. 483- Payment of \$834.19 to ARM Group Inc. for well cost and planning.

M&T Investment Accounts

The Manager discussed the M & T Corporate Resolution presented to the Board at the October 2, 2007 meeting. F. Eisenhart asked if additional fees would accrue with the new resolution. The Manager reported there are no additional fees; the only fee would be the regular yearly fees.

On a S. McCleaf, P. Benchhoff motion, a move was made to adopt the Corporate Resolution with M&T Bank as presented.

Executive Session to Discuss Personnel Issues

Chairman Geesaman requested to go to Executive Session at 7:42 PM to discuss personnel issues. The Agenda was amended as requested on a P. Benchhoff, S. McCleaf motion.

Reconvene to Regular Meeting

The regular business meeting reconvened at 8:50 PM.

2008 Water and Sewer Budget

The Board reviewed the 2008 Water and Sewer Budget. The Manager will address requested changes and present a final budget on October 16, 2007.

Miscellaneous

The Manager discussed the following items:

R. Martin Land Offer: The Manager reported he spoke with L. Royer and there are some issues with wetlands and flood plains on the proposed property. The Board requested the Manager to do more investigating into this matter. Chairman Geesaman stated he spoke with R. Martin and more land is available for purchase if needed.

Water Shortage- The Manager reported that Washington Township may be approaching Stage II of the water shortage response plan due to lack of rain. The Board may need to take action and restrict water usage in Washington Township, but the matter will require additional research.

Pennersville Road- The Manager discussed a possible change to the sewer main installation on Pennersville Road. A possible subdivision connection may change part of the installation to a gravity system. The Manager stated this proposed customer will cover any additional costs for a gravity system.

Dennis Black Inspection Fees- The Manager reported that another developer was questioning invoices received for inspection of water and sewer lines. The Board discussed hiring an internal inspector. This will be discussed at a later date.

K. Funt Exit Interview- The Manager reported he did an exit interview with Keith Funt and had nothing to report.

Vacuum Truck- The Manager discussed a visit at the Wastewater Treatment Plant on October 8, 2007 to watch a demonstration of a vacuum truck from the Pa Public Works Co.

WTMA Web Page- The Manager discussed cost to setup WTMA's own website. On a S. McCleaf, F. Eisenhart motion approval was granted to proceed with a web design for the WTMA.

P. Benchoff asked the Manager if the WTMA wanted the fill dirt offered by Greenhill Cemetery. The Manager replied we may not have room to store the fill dirt and questioned whether Greenhill Cemetery could continue to store it until it was needed.

Chairman Geesaman asked the status of a sewer hookup on Polktown Road. The Manager replied a letter was sent to the property owner by the Washington Township Supervisors.

Chairman Geesaman asked the status of K. Markowski. The Manager replied he has heard nothing at this time.

Chairman Geesaman asked the status of the Barber residence. The Manager replied he has heard nothing at this time.

Chairman Geesaman asked the status of the land use permit for the new administration building. The Manager replied we have not yet received anything from the township. Chairman Geesaman asked is the Washington Township Supervisors holding up our permit. He requested a breakfast meeting to have better communication between the Washington Township Municipal Authority and the Washington Township Supervisors.

Chairman Geesaman asked the Manager if he received the design and build packet for the new administration building. The Manager replied that he did receive the packet.

Chairman Geesaman asked the Manager if he has contacted B. Schefter, Attorney for the Boulevard Group, for the status of a revision to the original agreement with the Washington Township Boulevard Group LLC. The Manager stated Mr. Schefter no longer works with the group; R. Krebs will get the information needed.

Chairman Geesaman presented a proposal to the Board for Jim W. Moore a resident on Pennersville Road. Mr. Moore wants to hook to an existing sewer lateral on property previously owned by Swopes that Mr. Moore recently purchased. Mr. Moore will be responsible for inspection fees and the cost of a grinder pump purchased from CW Sales.

S. McCleaf stated he will be absent the first and second week of November, 2007.

Adjourn to Workshop

The Board adjourned to Workshop at 10:16 PM on a F. Eisenhart, S. McCleaf motion.

Complaint Report

The Board reviewed the Complaint Report.

Adjourn to Executive Session to Discuss Personnel Issues

The Board adjourned to Executive Session at 10:30 PM.

Adjourn

The Meeting adjourned at 11:59 PM on a F. Eisenhart, S. McCleaf motion..

These minutes were prepared by S. Eck, Administrative Assistant. Respectfully submitted this 16th day of October, 2007.

P. Benchoff
Secretary/Treasurer