

Washington Township Municipal Authority  
Business Meeting Minutes  
November 6, 2007

The business meeting was opened at 7:35 PM by Chairman Geesaman. Also present were F. Eisenhart, P. Benchoff, W. Tomlinson and S. McFarland. S. McCleaf was absent.

**Business from the Floor**

There was no business from the floor.

**Agenda**

The Agenda was accepted as presented on a F. Eisenhart, P. Benchoff motion.

**Minutes of October 16, 2007**

The Minutes of October 16, 2007 were accepted as presented on a W. Tomlinson, F. Eisenhart motion.

**Requisitions and Certificates**

The following Requisitions were accepted as presented on a W. Tomlinson, F. Eisenhart motion:

(Sewer) Requisition No. 337 -Payment of \$600.00 to R. Lee Royer and Associates for the Highway Occupancy Permit for Route 16 Laterals, Beartown.

(Sewer) Requisition No. 338 – Payment of \$9,143.77 to L/B Water Service Inc., materials for Pennersville Road.

(Sewer) Requisition No. 339 – Payment of \$1,640.00 to DL Reiber and Associates Inc. for the Sewer Collection System Study.

(Sewer) Requisition No. 340 – Payment of \$645.00 to Material Matters Inc for Sludge Environmental Services.

(Sewer) Requisition No. 341 – Payment of \$2,065.50 to CET Engineering Services for PA Avenue Sanitary Sewer & Pump Station.

(Water) Requisition No. 484 – Payment of \$508.50 to ARM Group Inc. for Coordination of Geophysical Field Work.

(Water) Requisition No. 485 – Payment of \$50.50 to CET Engineering for Hess Well Station Improvements.

## **Subdivisions**

**Waynesboro Bible Church-** Sent a letter to Mr. Happel that final approval was granted by the Board of Directors for the Washington Township Municipal Authority.

**Freeman/Randall-** Sent a letter to L. Pryor Director of Borough Utilities for the Borough of Waynesboro, requesting water capacity.

**Antietam Commons-** Sent a letter to AM Trust Bank requesting a bond reduction to \$248,682.39.

**WTMA-** Sent a letter to M. Christopher of the Washington Township Supervisors, requesting a waiver of bond requirements for the new administration building.

**Avalon-** Sent a letter to R. Lee Royer and Associates requesting as-builts for our annual audit.

**Woodcrest D4-** Sent a letter to R. Lee Royer and Associates requesting as-builts for our annual audit.

**Marway-** Sent a letter to R. Lee Royer and Associates requesting as-builts for our annual audit.

**Woodring, Leroy-** Sent a letter to M. Bard of All Land Services with final approval requirements.

**Walnut Acres-** Sent a letter to M. Bard of All Land Services to address comments and resubmit plans for review.

**CC&M-** Sent a water extension agreement to R. Lee Royer and Associates requesting signatures.

**Landmark-** Sent a letter to M. Bard of All Land Services to review Engineer comments and resubmit plans for review.

## **Sewer Transportation Agreement**

The Manager discussed the remaining EDU's in the Sewer Transportation Agreement. The Manager will follow-up with L. Pryor Director of Borough Utilities and discuss this matter at a later date.

## **Old Pen Mar Road**

The Manager discussed 2 existing connections on Old Pen Mar Road. Mr. H. Geesaman and Mr. D. Patterson are scheduled to attend next week's business meeting to discuss the proposed alternative to the existing connections.

## **Quincy Township**

The Manager briefly discussed the newspaper article pertaining to the 200 homes in Quincy Township.

## **Discuss Meeting Dates for 2008**

The Manager presented Resolution 08-2 and questioned the dates for the month of January. The Board reviewed the resolution and P. Benchoff stated this needs to be advertised in the December Record Herald Newspaper after acceptance.

## **Addendum to Resolution 07-11**

On a P. Benchoff, W. Tomlinson motion the Addendum to Resolution 07-11 was accepted as presented.

## **Addendum to Resolution 07-12**

On a P. Benchoff, W. Tomlinson motion the Addendum to Resolution 07-12 was accepted as presented.

## **Inspector**

The Manager discussed inspection policies and billing of invoices from Dennis Black Engineering. The Manager made the Board aware that developers are questioning billed time for construction. The Manager reported that he spoke with D. Stoy inspector with Dennis Black Engineering asking if the developers could call him when they are ready for inspections. D. Stoy stated that he would not be able to provide services with that requirement.

Chairman Geesaman asked if WTMA personnel could temporarily provide inspection services to the developers until an inspector could be hired. The Manager replied that some arrangements could be made to meet this fulfillment.

The Chairman requested the Manager to send a letter of termination to Dennis Black Engineering.

The Board discussed hiring an Assistant Project Supervisor as an inspector with other duties.

## **Miscellaneous**

The Manager discussed the Wellhead Protection Ordinance. A copy of the ordinance was sent to the Washington Township Supervisors for approval. P. Benchoff stated that the Township Supervisors asked if the WTMA had any additional information available. The Manager stated there is a very thick binder available for review at the Washington Township Municipal Authority Administration office.

The Manager discussed the Stevens appeal. The Manager received notification that their appeal to the Supreme Court was denied and this will end the Stevens case.

The Manager discussed the Washington Township Supervisors Request on Water, Sewer and Fire Hydrant Reports. The Chairman stated the Supervisors get copies of our monthly water and sewer reports. We will not do any special reports for the supervisors. Our water and sewer reports are available in our minutes log at the Washington Township Municipal Authorities Administration Office as public record.

The Manager discussed the new administration building. The Manager received a letter from Franklin County Conservation. R. Lee Royer and Associates will address the comments. The Manager stated the Washington Township Planning Commission will review the plans at their November 12 meeting.

The Manager discussed the Route 16 sewer lateral for two customers along Route 16. The Manager stated he spoke with Mr. Sites and he will pay his share of \$2500.00. The rest lays on Mr. Markowski for his share of \$2500.00. Each customer will be responsible for their own tapping fee.

### **Adjourn**

The business meeting adjourned at 9:30 PM on a P. Benchoff, F. Eisenhart motion.

These minutes were prepared by S. Eck, Administrative Assistant. Respectfully submitted this 13th day of November, 2007.

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P. Benchoff  
Secretary/Treasurer