

Washington Township Municipal Authority
Business Meeting and Workshop
December 4, 2007

Business from the Floor

There was no business from the floor.

Agenda

The Agenda was approved as presented on a S. McCleaf, P. Benchoff motion.

Minutes of November 20, 2007

The Minutes of November 20, 2007 were approved as presented on a P. Benchoff, W. Tomlinson motion.

R, Martin Land Offer

R. Martin, of Ronnie Martin Realty Inc. presented an offer to the Board on proposed property for Brookdale. Chairman Geesaman has a concern with wetlands and flood plains. R. Martin offered to have M. Bard of All Land Services do research on the proposed property. The Board will make a decision when All Land Services completes their research.

Requisitions and Certificates

The following Requisitions were accepted as presented on a F. Eisenhart, P. Benchoff motion.

(Sewer) Requisition No. 343- Payment of \$5,577.50 to R. Lee Royer and Associates for engineering and review fees for the new WTMA administration building.

(Sewer) Requisition No. 344- Payment of \$537.54 to Washington Township Supervisors for engineering fees for the new WTMA administration building.

(Sewer) Requisition No. 345- Payment of \$61,359.94 to Washington Township Supervisors for the Pennersville Road sewer project.

(Water) Requisition No. 488- Payment of \$6,171.15 to LB Water Service Inc. for meter pits.

Subdivisions

Avalon- Sent a letter to Mr. Avellaneda of Washco Development with final acceptance requirements.

Antietam Commons Phase I- Sent a letter to Rachuba Group with final acceptance requirements.

Bayside Homes- Sent a letter to F&M Trust with final acceptance requirements.

Walnut Acres- Sent a letter to M. Bard of All Land Services that Walnut Acres has met preliminary approval. On a P. Benchoff, S. McCleaf, motion Walnut Acres received preliminary approval.

Resolution 07-13

The Manager presented Resolution 07-13 to the Board for review. The wording will be changed to reflect setting a master meter for multiple tenant properties. The revised resolution will be presented at the next business meeting.

Miscellaneous

Project Summary Report- The Manager briefly discussed the project summary report for the auditors.

Board Member Candidate Application- The Manager briefly discussed the addition of a second page to the candidate information sheet.

Old Pen Mar Road- The Manager reported that Mr. H. Geesaman and Mr. D. Patterson agreed to the proposal made by the WTMA.

Route 16- The Manager reported that Mr. and Mrs. Markowski were served a final notice from the Washington Township Supervisors for connection to the sewer. Mr. Sites made payment to the WTMA for his share of the sewer connection, and his cost for tapping and inspection fees.

Polktown Road- The Manager presented a letter from G. Zeigler Code Enforcement Officer of the Washington Township Supervisors. Mr. N. Batdorf requested to delay his connection until spring. He will be building a new home and asked to wait until then to connect to the line. The Board agreed with the supervisors that his requirement be extended until spring.

Budget Information- The Manager discussed a request made by the Washington Township Supervisors. They are requesting the Water and Sewer Operating Budget for 2007-2008 along with the Current Sewer and Water Capital Improvement Budget. Chairman Geesaman agreed to give the Washington Township Supervisors the information requested.

Long Term Water Availability Report- The Manager discussed another request made by the Washington Township Supervisors. They are requesting a report of water availability and new EDU's added each year. The Manager has a report from Glace Associates with this information. The Board agreed to supply a copy to the Washington Township Supervisors.

Well Head Protection Ordinance- The Manager reported the Washington Township Supervisors returned the draft created by ARM Group to incorporate the ordinance to fit Washington Township's needs.

Assistant Project Supervisor- The Manager reported that several applications and resumes were received. The application review and interview process will begin next week.

Resolution Request- P. Benchhoff discussed a request made by the Washington Township Supervisors supplying them copies of the resolutions approved by the WTMA Board of Directors. Chairman Geesaman agreed to supply copies to the Washington Township Supervisors.

Adjourn to Workshop

The Board adjourned to Workshop at 8:50 PM on a S. McCleaf, F. Eisenhart motion.

Complaint Report

The Board reviewed the Complaint Report.

Marway Estates

The Board discussed the subdivision Mar Way Estates concerning as-built drawings requested by the Washington Township Municipal Authority for their annual audit in December.

Adjourn

The Board adjourned at 10:12 PM.

These minutes were prepared by S. Eck, Administrative Assistant. Respectfully submitted this 11^h day of December, 2007.

Paul Benchhoff
Secretary/ Treasurer