

Washington Township Municipal Authority  
Reorganization & Business Meeting Minutes  
January 8, 2008

The Reorganization Meeting was opened at 7:30 PM by Solicitor S. Trinh. Also present were J. Geesaman, F. Eisenhart, P. Benchoff, S. McCleaf, L. Frantz, S. McFarland & S. Eck.

**Introduce New Board Member**

S. Trinh, Solicitor, and the Board of Directors introduced and welcomed Lori Frantz as a member of the Board of Directors for the Washington Township Municipal Authority.

**Election of Officers**

S. Trinh, Solicitor opened the election for Chairman.

**Chairman:** J. Geesaman was nominated Chairman on a S. McCleaf, F. Eisenhart motion. Nomination was closed and J. Geesaman was elected Chairman on a 4-0 vote with one abstention.

S. Trinh passed the gavel and the chair to Chairman Geesaman.

**Vice-Chairman:** F. Eisenhart was nominated Vice-Chairman on a P. Benchoff, S. McCleaf motion. Nomination was closed and F. Eisenhart was elected Vice-Chairman on a 4-0 vote with one abstention.

**Secretary/Treasurer:** P. Benchoff was nominated Secretary/Treasurer on a S. McCleaf, L. Frantz motion. Nomination was closed and P. Benchoff was elected Secretary/Treasurer on a 4-0 vote with one abstention.

**Assistant Secretary/Treasurer:** L. Frantz was nominated Assistant Secretary/Treasurer on a F. Eisenhart, S. McCleaf motion. Nomination was closed and L. Frantz was elected Assistant Secretary/Treasurer on a 4-0 vote with one abstention.

**Resolution 08-1**

Resolution 08-1, Designating Meeting Dates for the Year 2008, was approved as presented on a P. Benchoff, S. McCleaf motion.

**Resolution 08-2**

Resolution 08-2, Designating Authorized Signatures for the Authority, was approved as presented on a P. Benchoff, F. Eisenhart motion.

**Business from the Floor**

There was no business from the floor.

## **Agenda**

The Agenda was approved as presented on a S. McCleaf, F. Eisenhart motion.

## **Minutes of December 11, 2007**

The Minutes of December 11, 2007 were approved as presented on a S. McCleaf, P. Benchoff motion.

## **New Employees**

**Apprentice Water Operator:** On a S. McCleaf, F. Eisenhart motion, approval was granted to accept Mr. Jason Fleming as Apprentice Operator I for the Water Company.

**Assistant Project Supervisor:** The Manager presented a résumé to the Board asking approval to hire Jeremy Morris.

On a F. Eisenhart, P. Benchoff motion approval was granted to hire Mr. Jeremy Morris as Assistant Project Supervisor.

## **Correspondence**

**Mr. Risser:** The Manager presented a letter from Mr. Risser requesting a reduction in EDU's for his existing bed and breakfast accommodation. After discussion the Board requested the Manager further investigate the matter.

Mr. Risser plans to attend a future business meeting to discuss his request.

**Mr. Geesaman/ Mr. Patterson:** The Manager presented two letters from Mr. Geesaman and Mr. Patterson accepting the WTMA's offer to install a water lateral service, new curb stop and meter pit.

The letter also requested repair to Mr. Geesaman's driveway. After discussion the Board agreed not to support Mr. Geesaman's request to repair his private driveway on a F. Eisenhart, S. McCleaf motion.

## **Purchase Request**

The Manager discussed a purchase request for 150 Sensus Meters and 200 MXU's as part of a meter replacement program. The purchase request was approved as presented on a F. Eisenhart, L. Frantz motion.

## **Payment of Bills, November 2007**

The Payment of Bills for November 2007 was accepted as presented on a P. Benchoff, S. McCleaf motion.

## **Requisitions and Certificates**

The following Requisitions were accepted as presented on a F. Eisenhart, P. Benchoff motion.

(Water) Requisition No. 489- Payment of \$1,760.40 to Aledco Inc. for Grundfos CR15-8 pump end.

(Water) Requisition No. 490- Payment of \$7,075.97 to ARM Group Inc. for Hydro Geologist & Water Assessment.

(Sewer) Requisition No. 347- Payment of \$55.00 to Washington Township Supervisors for Planning Commission Meeting.

(Sewer) Requisition No. 348- Payment of \$550.73 to Washington Township Supervisors for engineering fees for review of land.

(Sewer) Requisition No. 349- Payment of \$565.00 to Material Matters Inc. for locating biosolids land application site.

(Sewer) Requisition No. 350- Payment of \$2,750.70 to CET Engineering Services for nutrient removal capabilities and sludge treatment and disposal evaluation.

(Sewer) Requisition No. 351- Payment of \$858.50 to CET Engineering Services for sewer system capacity analysis.

(Sewer) Requisition No. 352- Payment of \$3,347.36 to L/B Water Service Inc. for Pennersville Road.

(Sewer) Requisition No. 353- Payment of \$5,497.69 to reimburse WTMA for Pennersville Road.

## **Emergency Generator**

The Manager discussed purchasing a generator for emergency purposes for Bubbling Springs in Blue Ridge Summit. The Manager would like to pursue price quotes and add the emergency generator to the Capitol Budget for 2008.

The Manager reported an emergency situation from the recent ice storm that affected the Blue Ridge Summit area. Tim Moore, Scott Melego and Rodney Eberly worked from the early morning hours to assure adequate water supplies and electricity was restored to the area. The Manager stated the Water Company deserves applause. The Board commented appreciation of the water company's efforts.

## **New Administration Building**

The Manager reported he met with Mike Weidner of Poole Anderson pertaining to design and build for the new building. Chairman Geesaman made a suggestion to contact local contractors for design and build and see what they could offer.

## **Bio Solids Update**

The Manager presented the Biosolids Update Report. A local farmer has made a proposal to WTMA to take 50% of the sludge and spread on land that he farms.

The Manager made the Board aware that Material Matters plans to attend the January 15, 2008 meeting to further discuss this.

## **Subdivisions**

The following subdivisions were discussed:

**ARC Build-** Sent a letter to L. Royer with preliminary approval requirements.

**Dixon-** Sent a letter to D. Kauffman with final approval requirements.

**Johnny Knepper Estates-** On a F. Eisenhart, P. Benchhoff motion preliminary approval was given to the J. Knepper subdivision.

**Marway Estates-** Returned expired bond # 60002109274 to Susquehanna Bank. This subdivision met all the requirements for the dedication of lines to the WTMA.

**Freeman/Smithers-** Sent a letter to D. Kauffman with final approval requirements.

**D. Long-** Sent a letter to M. Bard, this subdivision has no impact on the water or sewer system.

## **Miscellaneous**

**Carroll Sturm's Letter of Resignation-** The Manager presented Carroll Sturm's immediate resignation as the electrical engineering consultant for the WTMA to the Board. Mr. Sturm's letter of resignation was accepted on a F. Eisenhart, S. McCleaf motion.

**Washington Township Supervisors Requested Breakfast Meeting-** The Manager presented a letter from the Washington Township Supervisors requesting to have a breakfast meeting as a way of better communication between the two Boards.

Chairman Geesaman requested to have a joint full Board meeting with the Washington Township Supervisors prior to any breakfast meetings. The Manager will communicate with the Manager of the Washington Township Supervisors to set a time and place to meet.

**CW Sales-** The Manager discussed prepaying CW Sales for 16 grinder pumps. The Board requested to pay the invoices as the grinder pumps are received.

## **Adjourn**

The Board adjourned at 9:20 PM. on a P. Benchoff, S. McCleaf motion.

These minutes were prepared by S. Eck, Administrative Assistant. Respectfully submitted this 15th day of January, 2008.

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P. Benchoff  
Secretary/Treasurer