

Washington Township Municipal Authority  
Business Meeting, Workshop and Executive Session Minutes  
January 15, 2008

The Business Meeting was opened at 7:30 PM by Chairman Geesaman. Also present were, F. Eisenhart, P. Benchoff, L. Frantz, S. McCleaf, S. McFarland, S. Eck, S. Trinh and E. Barnhart.

**Business from the Floor**

There was no business from the floor.

**Agenda**

The Agenda was approved as presented on a F. Eisenhart, P. Benchoff motion.

**Minutes of January 8, 2008**

The Minutes of January 8, 2008 were approved as presented on a S. McCleaf, P. Benchoff motion.

**Material Matters/ Biosolids Update**

Mr. Stefan Weaver of Material Matters presented a Land Application Assessment to the Board to provide information concerning the current WTMA land application program and the search to identify additional acreage on which to apply biosolids.

Material Matters conducted a farm search and located three farmers with acreage that met the criteria established by WTMA. After further investigation, they determined the properties owned or managed by Jack Martin best suited the WTMA land application needs. Material Matters' recommendation was that the WTMA enter into an agreement with Mr. Martin for biosolids application.

This recommendation was taken under advisement by the Board, and the agreement with Mr. Martin that was presented by the Manager of Special Projects and Material Matters was referred to the solicitor for review.

**ARM / Hess Well Update**

Mr. E. Barnhart, Manager of Special Projects, presented a report from ARM Group Inc. summarizing the progress of the New Hess Well project to the Board and the vendor pricing for the test boring and production well drilling. As the WTMA General contractor for the project, ARM Group desires to contract Funks Drilling Inc. to complete this work. After further discussion the Board agreed with the ARM Group Inc. contract with Funks Drilling Inc. for the boring of the test well and, if productive, the drilling of a production well on a P. Benchoff, F. Eisenhart motion.

### **Purchase Request**

The Manager presented a purchase request to the Board to install a new pump control panel and main disconnect for the Monterey Pump Station at a cost of \$9,400.00. The purchase request was accepted as presented on a F. Eisenhart, S. McCleaf motion.

### **Washington Township Labor and Equipment Rates**

The Manager presented a letter to the Board for 2008 rate increases on labor and equipment rental as provided by the Washington Township Supervisors. The rates were accepted as presented on a P. Benchoff, S. McCleaf motion on a 4-1 vote.

### **Amended Resolution 08-1**

The Manager presented the amended Resolution 08-1 to the Board. An error was made on the last few months of meeting dates for 2008. The Amended resolution was accepted as presented on a F. Eisenhart, P. Benchoff motion.

### **Requisitions and Certificates**

The following Requisitions were accepted as presented on a S. McCleaf, L. Frantz motion:

(Water) Requisition 491- Payment of \$978.09 to ARM Group for a Geophysical Survey.

(Sewer) Requisition 354- Payment of \$532.20 to Material Matters Inc. for locating and qualifying a biosolid land application site.

(Sewer) Requisition 355- Payment of \$387.00 to ARM Group Inc. for consulting assistance concerning new administration building for WTMA.

(Sewer) Requisition 356- Payment of \$2,962.91 to CW Sales Corporation for Pennersville Road grinder pumps.

### **Subdivisions**

**Johnny Knepper-** Sent a letter to L. Royer of R. Lee Royer and Assoc. with final approval requirements.

**Landmark-** Sent a letter to M. Bard of All Land Services, this subdivision will be ready for preliminary approval when the water and sewer extension agreement is signed and received.

On a P. Benchoff, F. Eisenhart motion preliminary approval was given to the Landmark subdivision pending the receipt of the signed water and sewer extension agreement.

**Cline-** Sent a letter to M. Bard of All Land Services with preliminary review comments.

## **Miscellaneous**

**Glace Associates Invoice-** The Manager presented copies of the contract closing documents from Howard Robson and Monocacy Valley Electric. The Board discussed an invoice totaling \$5,409.14 for work completed in 2006 and 2007.

**Chesapeake Bay Strategy Challenge-** The Manager reported receiving a participation membership form issuing a challenge to the Chesapeake Bay due to unfunded mandate.

The Board decided against joining the tributary strategy challenge.

**Woodcrest D4-** The Manager discussed a letter received from G. Miller of Green Ridge Farms Inc. disputing inspection fees totaling \$7,084.00. After discussion the Board agreed to bill half the cost of the invoice.

On a F. Eisenhart, L. Frantz motion the invoice total for Woodcrest D4 will be \$3,542.00.

## **Adjourn to Workshop**

The Board adjourned to Workshop at 9:57 PM on a S. McCleaf, P. Benchhoff motion.

## **Complaint Report**

The Board viewed the complaint report.

## **Executive Session**

The Board adjourned at 10:14 PM on a S. McCleaf, L. Frantz motion to discuss legal matters with their solicitor.

## **Reconvene to Regular Meeting**

The Board reconvened to regular meeting at 11:00 PM.

On a S. McCleaf, P. Benchhoff motion authorization was given to the Chairman to sign the contract for the contingent purchase of land from the Hess's on Fish and Game Road for a new well.

On a F. Eisenhart, S. McCleaf motion authorization was given to S. Trinh, Solicitor for WTMA to handle action of the Barber's lawsuit.

## **Adjourn**

The Board adjourned at 11:02 PM on a F. Eisenhart, S. McCleaf motion.

These minutes were prepared by S. Eck, Administrative Assistant. Respectfully submitted this 22nd day of January, 2008.

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P. Benchhoff  
Secretary/Treasurer