

Washington Township Municipal Authority
Business Meeting, Workshop and Executive Session
January 22, 2008

The Business Meeting was opened at 7:30 PM by Chairman Geesaman. Also present were, F. Eisenhart, P. Benchoff, L. Frantz, S. McCleaf, S. McFarland, S. Eck, and K. Shannon.

Business from the Floor

R. Martin approached the Board asking approval to change the Washington Township Boulevard water line to two separate phases and extend the waterline along the boulevard to a point near the Johnny Knepper subdivision.

The Board requested Mr. Martin contact the Washington Township Boulevard Group and request a revision to the Original Agreement standing with WTMA at this time. The Board requested additional revisions to the agreement. The first request is to add a timeline to complete the line. The second request is an option for WTMA to complete the line and void the allotted EDU's for that section of line being credited once the Highway Occupancy Permit is approved.

Agenda

The Agenda was approved as presented on a P. Benchoff, F. Eisenhart motion.

Minutes of January 15, 2008

The January 15, 2008 minutes were approved as presented on a S. McCleaf, F. Eisenhart motion.

Engineers Report

K. Shannon of CET Engineering Inc. presented the December 2007 Engineers Report. A copy of the report is attached to and hereby made a part of these minutes. The Engineers Report was approved as presented on a F. Eisenhart, S. McCleaf motion.

The Report summarizes the following items:

Water

- Toured the water system facility with S. Melego, Superintendent and M. Smith of CET Engineering Inc.
- Discussed Act 57 (Tapping Fee Legislation) with S. McFarland, Manager.

Sewer

- WWTP Biosolids Management

- Act 537 plan for the Chesapeake Bay Strategy
- Review of the As-built drawings for Pennsylvania Avenue / Pennersville Road
- Sewer System Capacity Analysis
- Standard Specifications for Sewer Main Construction

The Manager and K. Shannon discussed purchasing Bentley Software for water and sewer CAD training. On a F. Eisenhart, L. Frantz motion authorization was granted to purchase the software at a cost of \$2,175.00.

Approval was also given to CET Engineering Inc. to set up training for the water and sewer model on a F. Eisenhart, S. McCleaf motion.

Water Report

The Water Company Report for December 2007 was accepted as presented on a P. Benchhoff, L. Frantz motion.

The Manager discussed the valve issue at the Brookdale and Hess Well Filtration Facility. The Board requested CET Engineering Inc. review the work done to date and make additional recommendations.

Sewer Report

The Sewer Company Report for December 2007 was accepted as presented on a P. Benchhoff, L. Frantz motion.

Payment of Bills

The Payment of Bills for December 2007 was accepted as presented on a P. Benchhoff, F. Eisenhart motion.

Accounting Report

The Accounting Reports for November and December 2007 were accepted as presented on a P. Benchhoff, F. Eisenhart motion.

Subdivisions

Landmark- Mailed a letter to M. Bard of All Land Services stating preliminary approval was granted pending the original signed water and sewer extension agreement is received.

Bayside Homes- Final Acceptance for Bayside Homes was granted on a P. Benchhoff, S. McCleaf motion.

Miscellaneous

Amsterdam Road- The Manager reported that he spoke with S. Mailey, a resident of 10880 Amsterdam Road. Ms. Mailey's well is going dry and is interested in having a water line installed to her home. The Manager spoke with D. George owner of D.L.George and Sons. The water line stops at his business and was asked if he would be interested in extending the water line to Amsterdam Road. The Board agreed to have the Manager pursue this request.

Airport Road- Chairman Geesaman asked the Status of Mr. Hartman, a resident of Airport Road. The Manager reported Mr. Hartman will be put on the Agenda the first meeting in February.

WTMA Website- The Board discussed the wtma.us website. The Manager reported content is being added on a daily basis.

Adjourn to Executive Session to Discuss Personnel Matters

The Board adjourned to Executive Session at 9:50 PM on a S. McCleaf, F. Eisenhart motion.

Adjourn to Workshop

The Board adjourned to Workshop at 10:25 PM.

Adjourn

The meeting adjourned at 11:45 PM.

These minutes were prepared by S. Eck, Administrative Assistant. Respectfully submitted this 5th day of February, 2008.

Paul Benchoff
Secretary/ Treasurer