

Washington Township Municipal Authority
Business Meeting and Executive Session Minutes
February 5, 2008

The Business Meeting was opened at 7:30 PM by Chairman Geesaman. Also present were, P. Benchhoff, L. Frantz, S. McCleaf, S. McFarland, S. Eck, E. Barnhart and S. Trinh. F. Eisenhart was absent.

Business from the Floor

There was no business from the floor.

Agenda

P. Benchhoff requested to add an executive session after miscellaneous to discuss legal matters with the solicitor. The agenda was approved as amended on a P. Benchhoff, L. Frantz motion.

Minutes of January 22, 2008

The January 22, 2008 minutes were accepted as presented on a S. McCleaf, L. Frantz motion.

Minutes of January 29, 2008

The January 29, 2008 minutes were accepted as presented on a P. Benchhoff, S. McCleaf motion.

Vernon Hartman Water Leak

Mr. V. Hartman a resident of Airport Road approached the Board asking for payment relief from what would have been normal bills and the actual bills for November 2007 and February 2008 totaling \$835.50 due to water leaks on his property.

After discussion the Board agreed that due to the specific circumstances of his case, Mr. Hartman should pay a total of \$224.75 for his November and February billings on a S. McCleaf, P. Benchhoff motion on a 3-0 vote with one abstention.

Fats, Oils and Grease Resolution

Mr. E. Barnhart, Manager of Special Projects reviewed the draft resolution and recommended mailing copies of the Best Management Practices and a copy of the F.O.G. Resolution once it has been revised and approved by the Board of Directors as a first contact to businesses affected by this resolution.

Mr. Happel, a resident of Washington Township asked questions pertaining to specifications for grease traps for church organizations with small warming kitchens. Chairman Geesaman stated we need to investigate which businesses are categorized as commercial kitchens and questioned whether there should be a division between the two.

Mr. Barnhart will make revisions and the resolution will be presented at a future meeting for further consideration.

Manager of Special Projects Report

Mr. E. Barnhart, Manager of Special Projects presented his quarterly report to the Board.

The following items were discussed:

- A. Pennersville Road / Warren Avenue and Pennsylvania Avenue Sewer Project
- B. Standard Construction and Material Specifications for the Sanitary Sewer Collection System
- C. Biosolids Permitting
- D. New Well Development
- E. Water Company Construction and Material Specifications
- F. DEP's Nutrient Reduction Requirements
- G. Fats, Oils and Grease

Subdivisions

On a S. McCleaf, P. Benchoff motion the Woodring, Cline, Freeman and Dixon subdivisions were given preliminary/ final approval.

CC&M- The Manager discussed the revised agreement from R. Lee Royer and Associates stating the WTMA will supply all the materials to construct the waterline and CC&M will supply the equipment and manpower to install the waterline from Stahley Road around the corner of Jacobs Church Road part of the way down Valley Avenue and connect to the existing two inch line.

Miscellaneous

New Administration Building- The Manager reported that the Washington Township Supervisors gave approval to the new administration building at their February 4, 2008 meeting.

The Manager discussed a preliminary Request for Proposal from Dave Bittle of GRC.

Cell Tower- The Manager presented a proposal letter from Shentel PCS to the Board. Shentel PCS, a Sprint affiliate has interest in leasing a portion of property from WTMA for the development of a communications facility.

The Manager will contact this company and have them present a proposal at a future business meeting at their convenience.

Amsterdam Road- The Manager reported the status of the extension for the waterline along Midvale Road. The Manager discussed his conversation with D. George owner of D.L. George and Sons. Chairman Geesaman requested the Manager get a cost estimate and discuss this at a later date.

Well Head Protection Plan- Chairman Geesaman asked the status of the Well Head Protection Plan. The Manager reported the ordinance needs to be corrected to fit the specific situations in Washington Township. Chairman Geesaman stated we need to move forward on this ordinance.

Volunteer Liability Seminar- P. Benchoff briefly discussed a letter pertaining to liability training for anyone who would volunteer their assistance with the WTMA.

Adjourn to Executive Session

The Board adjourned at 10:30 PM on a P. Benchoff, S. McCleaf motion to discuss legal matters with their solicitor.

Adjourn

The Board adjourned at 11:25 PM.

These minutes were prepared by S. Eck, Administrative Assistant. Respectfully submitted this 12th day of February, 2008.

Paul Benchoff
Secretary/ Treasurer