

Washington Township Municipal Authority  
Business Meeting and Executive Session Minutes  
February 19, 2008

The Business Meeting was opened at 7:30 PM by Chairman Geesaman. Also present were, P. Benchoff, L. Frantz, S. McCleaf, S. McFarland, and S. Eck. F. Eisenhart was absent.

**Business from the Floor**

There was no business from the floor.

**Agenda**

The Agenda was accepted as presented on a P. Benchoff, L. Frantz motion.

**Minutes of February 12, 2008**

The Minutes of February 12, 2008 were accepted as presented on a S. McCleaf, P. Benchoff motion.

**Water Report**

S. Melego, Water Superintendent presented the January 2008 Water Report. The Water Company Report was accepted as presented on a P. Benchoff, S. McCleaf motion.

The following items were discussed:

- 15,486,000 gallons of water was produced for the month
- Two water leaks were discovered for the month
- Unaccounted water for the quarter was 26%
- There was one new connection for the month

**Sewer Report**

O. Benchoff, Wastewater Superintendent presented the January 2008 Sewer Report. The Sewer Company Report was accepted as presented on a S. McCleaf, L. Frantz motion.

The following items were discussed:

- Minimum flow for the month was 620,000
- Maximum flow was 920,000

- No biosolids were recycled for the month
- Two newly installed manholes on Pennersville Road were successfully vacuumed

### **Water and Wastewater Planning Report**

Andrew Zeigler, Project Supervisor discussed water and wastewater planning reports. Approval processes and guidelines for future planning were discussed.

Mr. Zeigler reported that he has a request in with the Waynesboro Borough Authority to increase capacity for the Sewer Transportation Agreement.

### **Requisitions and Certificates**

The following requisitions were approved as presented on a L. Frantz, S. McCleaf motion:

(Water) Requisition No. 48- Transfer \$141,400.38 from the Revenue Fund to the PLIGIT Account for the 2<sup>nd</sup> Quarter Operating Expenses.

(Sewer) Requisition No. 48- Transfer \$212,315.50 from the Revenue Fund to the PLIGIT Account for the 2<sup>nd</sup> Quarter Operating Expenses.

(Sewer) Requisition No. 360- Payment of \$9,372.00 to Apparatus Repair and Engineering for pump controls.

### **Hydrant Flushing**

The Manager reported that DEP lifted the drought watch on February 15, 2008. The WTMA started flushing hydrants located on Upper Edgemont Road and Old Pen Mar Road on February 19, 2008.

The Manager will contact the fire department and set scheduling for hydrant flushing in Washington Township.

### **Subdivisions**

**Hauber-** A letter was mailed to Mr. Fred Hauber stating the WTMA Board of Directors granted final approval to this subdivision at their February 12, 2008 business meeting.

**ARC Builders-** The Manager discussed setting a master meter at the property line for this subdivision.

### **Miscellaneous**

L. Frantz commented to make sure the new water and sewer rates are in effect and to send a checklist to the Waynesboro Borough Authority with the breakdown of the new rates.

### **Adjourn to Executive Session**

The Board adjourned to Executive Session at 8:55 PM on a S. McCleaf, L. Frantz motion to discuss legal matters on a conference call with the Solicitor.

### **Reconvene to Regular Meeting**

The Board reconvened at 9:10 PM.

The Manager will address S. Trinh, Solicitor with a filed grievance pertaining to vacation benefits on a S. McCleaf, L. Frantz motion.

### **Adjourn**

The Board adjourned at 9:14 PM on a S. McCleaf, L. Frantz motion.

These minutes were prepared by S. Eck, Administrative Assistant. Respectfully submitted this 4<sup>th</sup> day of March, 2008

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Paul Benchoff  
Secretary/ Treasurer