

Washington Township Municipal Authority
Business Meeting and Executive Session Minutes
March 4, 2008

The Board of Directors held a Special Executive Session Meeting at 6:30 PM to discuss personnel issues.

The meeting was opened at 7:30 PM by Vice-Chairman Eisenhart. Also present were P. Benchoff, S. McCleaf, L. Frantz, S. McFarland and S. Eck. J. Geesaman was absent.

Business from the Floor

There was no business from the floor.

Agenda

The Agenda was approved as presented on a S. McCleaf, P. Benchoff motion.

Minutes of February 19, 2008

The Minutes of February 19, 2008 were accepted as presented on a P. Benchoff, S. McCleaf motion.

F.O.G.

The Manager presented a draft of the Fats, Oils and Grease Resolution with corrections. After review of the resolution the Board requested mailing the resolution to the solicitor for final approval. The Board intends to approve the resolution the first meeting in April. The public will be notified in the local newspaper and the resolution will be available for review on the WTMA website and at the administration office.

Letters of Resignation

The Board accepted Sarah Younkers letter of resignation on a S. McCleaf, P. Benchoff motion.

The Board also accepted Jason Fleming's resignation on a L. Frantz, P. Benchoff motion.

Subdivisions

Thornhill- A letter was mailed to McCarthy Engineering Associates with preliminary review comments.

Miscellaneous

L. Frantz asked if the increase in water rates were sent to the Borough of Waynesboro. She commented that in the future we must give ample notice to the Borough when we increase rates.

The Manager reported that he attended a meeting held on March 4, 2008 with the Blue Ridge Summit Fire Hall pertaining to Fire Hydrants. A schedule has been established to begin flushing the system and testing the hydrants.

S. McCleaf asked the status of the new administration building. The Manager responded that the request for proposals is near completion.

Adjourn to Executive Session

The Board adjourned at 8:29 PM to discuss personnel issues on a S. McCleaf, L. Frantz motion.

Reconvene to Regular Meeting

The Board reconvened to regular meeting at 9:40 PM.

On a L. Frantz, P. Benchoff motion the Board gave the Manager approval to hire Brandee Carrigan as Business Manager at a salary of \$41,000.00 per year with 90 days probation.

Adjourn

The Board adjourned at 9:42 PM on a S. McCleaf, P. Benchoff motion.

These minutes were prepared by S. Eck, Administrative Assistant. Respectfully submitted this 11th day of March, 2008

Paul Benchoff
Secretary/ Treasurer