

Washington Township Municipal Authority
Business Meeting and Workshop Minutes
March 11, 2008

The Business Meeting was opened at 7:35 PM by Chairman Geesaman. Also present were F. Eisenhart, P. Benchhoff, S. McCleaf, L. Frantz, S. McFarland, S. Eck, A. Zeigler, K. Shannon and S. Trinh.

Business from the Floor

There was no business from the floor.

Agenda

The agenda was approved as presented on a S. McCleaf, F. Eisenhart motion.

Minutes of March 4, 2008

The minutes of March 4, 2008 were approved as presented on a P. Benchhoff, S. McCleaf motion.

B2M2 Reimbursement Policy

C. Barkdoll, Solicitor for B2M2 LLC made a formal proposal to the Board regarding B2M2's extension of the water main to their development. C. Barkdoll is requesting reimbursement for all construction costs related to extension of the water main. They are requesting that credit be applied towards future tapping fee costs related to the development.

The Board will determine the total footage of pipe being installed and present an offer to B2M2 by the end of March 2008.

Engineers Report

K. Shannon of CET Engineering Inc. presented the February 2008 Engineers Report. A copy of the report is attached to and hereby made a part of these minutes. The Engineers Report was approved as presented on a P. Benchhoff, F. Eisenhart motion.

The Report summarizes the following items:

Water

- WaterCAD Training and Support
- Hess Well and Brookdale Booster Pumping Station VFD and Controls
- Standard Specifications for Water System Construction

Sewer

- Special Act 537 Planning Study to Determine WWTP Nutrient Removal Capabilities
- Sewer System Capacity Analysis
- Standard Specifications for Sewer Main Construction
- 2007 Chapter 94 Report

Requisitions and Certificates

The following requisitions were accepted as presented on a L. Frantz, P. Benchoff motion:

(Sewer) Requisition No. 361- Payment of \$610.59 to M&T Bank for a letter of credit.

(Sewer) Requisition No. 362- Payment of \$2,936.76 to the Washington Township Supervisors for the Pennersville Road project.

(Sewer) Requisition No. 363- Payment of \$1,130.00 to R. Lee Royer and Associates for the new administration building site plan work.

(Sewer) Requisition No. 364- Payment of \$2,034.48 to Material Matters for environmental services for land application.

(Water) Requisition No. 494- Payment of \$6,600.95 to ARM Group Inc. for well drilling work and ground water.

Subdivisions

Blair- The WTMA received a letter from the Washington Township Supervisors requesting comment on the water and sewer waiver letter submitted to the Township by E. Diffenbaugh, Surveyor for Mr. Blair.

The Board reviewed sketch plans for the Blair subdivision. After discussion the Board tabled this subdivision and requested more information before a decision can be made.

Avalon Manor- Mailed a letter to Washco Development requesting as-built drawings.

ARC Build Inc. - Mailed a letter to R. Lee Royer and Associates with comments for preliminary approval.

Pheasant Run Phase I - Mailed a letter to William Brindle and Associates with water and sewer review comments.

Miscellaneous

WTMA Website- The Manager discussed changing the Director of Business and Finance title to Business Manager on the WTMA website.

The Manager stated he added the fats, oil and grease resolution to the website as a new item for public view. The notification will also be advertised in the local newspaper.

L. Frantz requested to notate approval dates to the resolutions shown on the website.

Board Meeting Attendance Credits- The Manager questioned if breakfast meetings are to be credits for their attendance. The Board replied that any special requested meeting should be considered a credit.

Purchase Request- The Manager presented a purchase request for repair of a flow meter at a cost of \$20,186.00. A car accident on Orchard Road caused extensive damage to the Washington Township Municipal Authority flow meter station. The Manager made the Board aware that State Farm Insurance Company will be reimbursing WTMA for the cost of the flow meter repairs.

The Purchase Request was approved as presented on a F. Eisenhart, L. Frantz motion.

Risser Bed and Breakfast- The Manager discussed a letter from Mr. Risser requesting a reduction in EDU's for his existing bed and breakfast accommodation. The Manager discussed reducing the EDU's from 2 to 1 ½ EDU's.

Chairman Geesaman stated we can reduce the EDU's with no reimbursement but Mr. Risser must remove the existing sewer to his out building and have an inspection done once the sewer lines are removed.

Adjourn to Workshop

The Board adjourned to Workshop at 9:05 PM on a P. Benchhoff, S. McCleaf motion.

Current Subdivision Process

The Board reviewed Subdivision Processes with A. Zeigler, Project Supervisor.

Complaint Report

The Board reviewed the Complaint Report.

Adjourn

The Board adjourned at 10:30 PM on a F. Eisenhart, P. Benchhoff motion.

These minutes were prepared by S. Eck, Administrative Assistant. Respectfully submitted this 18th day of March, 2008.

Paul Benchoff
Secretary/ Treasurer