

Washington Township Municipal Authority  
Business Meeting and Executive Session Minutes  
April 1, 2008

The Business Meeting was opened at 7:35 PM by Chairman Geesaman. Also present were F. Eisenhart, P. Benchoff, S. McCleaf, L. Frantz, S. McFarland, S. Eck and S. Trinh.

**Business from the Floor**

There was no business from the floor.

**Agenda**

The agenda was approved as presented on a P. Benchoff, F. Eisenhart motion.

**Minutes of March 18, 2008**

The minutes of March 18, 2008 were approved as presented on a S. McCleaf, L. Frantz motion.

**Requisitions and Certificates**

The following requisitions were accepted as presented on a S. McCleaf, L. Frantz motion:

(Sewer) Requisition No. 365- Payment of \$675.30 to WTMA Water Co. for the Pennersville Road Project.

(Sewer) Requisition No. 366- Payment of \$42.00 to CET Engineering Services for Sewer System Capacity Analysis.

(Sewer) Requisition No. 367- Payment of \$213.00 to CET Engineering Services for Nutrient Removal Capabilities.

(Sewer) Requisition No. 368- Payment of \$410.00 to CET Engineering Services for Nutrient Removal Capabilities.

(Sewer) Requisition No. 369- Payment of \$8,888.73 to CW Sales Corporation for Purchase of Grinder Pumps for Pennersville Road Project.

(Water) Requisition No. 495- Payment of \$472.50 to CET Engineering Services for Hess and Brookdale Well Controls.

(Water) Requisition No. 496- Payment of \$2,285.49 to CET Engineering Services for Hess and Brookdale Well Controls.

#### **Resolution 08-4**

On a P. Benchoff, S. McCleaf motion Resolution 08-4 Disposal of Fats, Oils and Grease was approved as presented.

#### **Resolution 08-5**

On a S. McCleaf, F. Eisenhart motion Resolution 08-5 was tabled. The Board requested additional information and will review this resolution at next weeks meeting.

#### **Resolution 08-6**

On a F. Eisenhart, L. Frantz motion Resolution 08-6 Sewer User Fees was approved as presented.

#### **Approval to Hire Apprentice Water Operator**

On a F. Eisenhart, P. Benchoff motion approval was granted to hire Daniel Bishop as an Apprentice Water Operator at an hourly rate of \$13.36.

#### **Subdivisions**

**Blair-** The Board discussed the waiver for the Blair subdivision. On a S. McCleaf, P. Benchoff motion the Board voted 5-0 against recommending a waiver for the Blair subdivision. The Board recommended the Washington Township Supervisors Ordinance be enforced.

**CC&M-** The Manager presented a signed Water and Sewer Extension Agreement from the developer. On a S. McCleaf, L. Frantz motion authorization was given for two Board members to sign the agreement.

**Martin-** On a S. McCleaf, P. Benchoff motion Preliminary/Final approval was granted to this subdivision.

#### **Miscellaneous**

**Administration Building-**The Manager presented copies of the new administration building Request For Proposal to the Board for review. The request will be discussed at next week's business meeting.

**PMAA Seminar-**The Manager discussed a seminar workshop that will be held in Hershey, PA on April 28, 2008. The Board and the Solicitor were invited to attend.

**Purchase Request-** On a F. Eisenhart, S. McCleaf motion authorization was granted to purchase up to 25 barrels of caustic soda from Univar.

**Markowski / Sites-** The Manager reported the project will start the week of April 7, 2008. WTMA is purchasing the materials and will have an inspector on site.

**Otterbein-** The Manager reported the trees were removed from within the sewer right-of-way.

**Adjourn to Executive Session**

The Board adjourned at 8:35 PM on a S. McCleaf, P. Benchoff motion to discuss legal matters with the Solicitor.

**Reconvene to Regular Meeting**

The Board reconvened to regular meeting at 10:07 PM.

**Adjourn**

The Board adjourned at 10:08 PM on a P. Benchoff, S. McCleaf motion.

These minutes were prepared by S. Eck, Administrative Assistant. Respectfully submitted this 8th day of April, 2008.

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Paul Benchoff  
Secretary/ Treasurer