

Washington Township Municipal Authority  
Business Meeting and Executive Session Minutes  
April 8, 2008

The Business Meeting was opened at 7:35 PM by Chairman Geesaman. Also present were F. Eisenhart, P. Benchhoff, S. McCleaf, L. Frantz, S. McFarland, S. Eck, S. Trinh and K. Shannon.

**Business from the Floor**

There was no business from the floor.

**Agenda**

The agenda was approved as presented on a S. McCleaf, P. Benchhoff motion.

**Minutes of April 1, 2008**

The minutes of April 1, 2008 were approved as presented on a S. McCleaf, F. Eisenhart motion.

**Engineers Report**

K. Shannon, of CET Engineering Inc. presented the March 2008 Engineers Report. A copy of the report is attached to and hereby made a part of these minutes. The Engineers Report was approved as presented on a P. Benchhoff, F. Eisenhart motion.

The Report summarizes the following items:

**Water**

- Water CAD Training and Support
- Washington Township Boulevard PRV

**Sewer**

- Special Act 537 Planning Study
- 2007 Chapter 94 Report

**Resolution 08-5**

On a F. Eisenhart, S. McCleaf motion Resolution 08-5 Water User Fees was approved as presented on a 4-1 vote.

## **Requisitions and Certificates**

On a S. McCleaf, L. Frantz motion the following requisition was approved as presented:

(Water) Requisition No. 497- Payment of \$3,131.59 to ARM Group Inc. for PADEP Communications.

## **New Administration Building RFP**

The Manager discussed the New Administration Building Request For Proposal. The Manager will make corrections and present the final proposal at next weeks meeting.

## **Subdivisions**

**Layman's Ridge-** Mailed a letter to R. Lee Royer and Associates with preliminary approval requirements.

**Spring Run Phase II-** Mailed a letter to R. Lee Royer and Associates with final acceptance requirements.

**CC&M-** Mailed a letter to R. Lee Royer and Associates requesting a construction bond.

## **Adjourn to Workshop**

The Board adjourned to Workshop at 9:25 PM on a S. McCleaf, F. Eisenhart motion.

## **Complaint Report**

The Board reviewed the complaint report.

## **Adjourn to Executive Session to Discuss Legal Matters**

The Board adjourned to Executive Session at 9:55 PM to discuss legal matters with the Solicitor.

## **Reconvene Meeting**

The business meeting reconvened at 10:39 PM

## **Adjourn**

The Board adjourned at 10:40 PM on a F. Eisenhart, P. Benchoff motion.

These minutes were prepared by S. Eck, Administrative Assistant. Respectfully submitted this 15th day of April, 2008.

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Paul Benchoff  
Secretary/ Treasurer