

Washington Township Municipal Authority
Business Meeting Minutes
April 15, 2008

The Business Meeting was opened at 7:30 PM by Chairman Geesaman. Also present were F. Eisenhart, P. Benchoff, S. McCleaf, L. Frantz, S. McFarland and S. Eck.

Business from the Floor

Mr. Lynn Diller and Mr. Luke Diller approached the Board requesting to lease property owned by WTMA on Lyons Road. The Authorities farm is now leased to Lynn and Luke Dillers' father, and that agreement expires in 2009.

The Board contracted with Material Matters, who conducted a farm search and determined the properties owned or managed by Jack Martin best suited the WTMA land application needs. Material Matters recommended the WTMA enter into an agreement with Mr. Martin for biosolids application on the Authorities' farm and Mr. Martin's land.

Chairman Geesaman stated the WTMA will speak with Mr. Martin about the Authority farm and the Manager will contact the Dillers.

M. Christopher, Manager of the Washington Township Supervisors, discussed construction problems along Route 16. Penn DOT has temporarily shut down construction.

K. Bumbaugh, Quincy Township Supervisor, approached the Board asking if WTMA would still be willing to provide water to 300 homes in Quincy Township. The Board stated the WTMA mailed a letter to Quincy Township in March 2007 requesting additional information. When that information is provided, and reviewed by its Engineer, the WTMA may consider the possibility.

Agenda

The agenda was approved as presented on a P. Benchoff, S. McCleaf motion.

Minutes of April 8, 2008

The minutes of April 8, 2008 were approved as presented on a S. McCleaf, F. Eisenhart motion.

Water Report

The Water Company Report for March 2008 was accepted as presented on a F. Eisenhart, L. Frantz motion.

The Manager discussed fire hydrant flushing. The Board requested a periodic report from the Manager and also requested to advertise hydrant flushing schedules in the local newspaper and on the WTMA website.

Sewer Report

The Sewer Company Report for March 2008 was accepted as presented on a S. McCleaf, F. Eisenhart motion.

Payment of Bills

The Payment of Bills for March 2008 was accepted as presented on a P. Benchoff, S. McCleaf motion.

Accounting Report

The March 2008 Accounting Report was accepted as presented on a P. Benchoff, S. McCleaf motion.

Water and Sewer Capital Budget

The Manager presented a draft Capital Water and Sewer Budget to the Board. A final budget will be presented at the next business meeting.

New Administration Building RFP

The Manager presented a final copy of the Request for Proposal to the Board. The Board approved the RFP with one correction. The Manager will prepare to advertise the proposal in the local newspaper.

The Board discussed having a meeting with interested developers and discuss our needs for the administration building.

Resolution 08-7 (Pen Mar Road Paving Project)

On a S. McCleaf, L. Frantz motion Resolution 08-7 (Pen Mar Road Paving Project) was approved as presented.

Subdivisions

Martin- Mailed a letter to Jeff Martin stating the WTMA Board gave final approval to this subdivision.

Walnut Acres- Mailed a letter to G. Zeigler, Washington Township, with final approval requirements.

Pheasant Run- Mailed a letter to Brindle Associates requesting a construction bond.

Dixon- Mailed a letter to Christina Dixon with connection permit number.

Koons- Mailed a letter to G. Zeigler Washington Township with no comments to this subdivision.

CC&M- Preliminary/Final approval was given to this subdivision on a S. McCleaf, P. Benchoff motion.

Miscellaneous

Requisitions and Certificates- The following Requisitions were approved as presented on a F. Eisenhart, S. McCleaf motion:

(Sewer) Requisition No. 370- Payment of \$180.00 to Material Matters for locating additional land for sludge.

(Sewer) Requisition No. 371- Payment of \$3,765.00 to Excelsior Blower System Inc. for Sutorbilt Blower.

(Sewer) Requisition No. 372- Payment of \$1,429.50 to CET Engineering Services Inc. for Nutrient Removal Capabilities.

Sewer Transportation Agreement Request- The Board reviewed Waynesboro Borough Authority's Minutes pertaining to the Sewer Transportation Agreement.

CPR Classes- The Manager discussed First Aid and CPR training for employees. The Board recommended contacting the Red Cross and the Waynesboro Hospital for training schedules.

Adjourn

The Board adjourned at 10:55 PM on a S. McCleaf, F. Eisenhart motion.

These minutes were prepared by S. Eck, Administrative Assistant, respectfully submitted this 6th day of May, 2008.

Lori Frantz
Assistant Secretary/ Treasurer