

The Washington Township Municipal Authority  
Business Meeting Minutes and Workshop  
May 13, 2008

The Business Meeting was opened at 7:30 PM by Chairman Geesaman. Also present were F. Eisenhart, S. McCleaf, L. Frantz, S. McFarland, S. Eck, and K. Shannon.

**Business from the Floor**

There was no business from the floor.

**Agenda**

The agenda was approved as presented on a F. Eisenhart, S. McCleaf motion.

**Minutes of May 6, 2008**

The minutes of May 6, 2008 were approved as presented on a S. McCleaf, L. Frantz motion.

**Engineers Report**

K. Shannon of CET Engineering Inc. introduced C. Angle, as CET's Model Engineer.

A copy of the April, 2008 report is attached to and hereby made a part of these minutes. The Engineers Report was approved as presented on a F. Eisenhart, S. McCleaf motion.

The Report summarizes the following items:

**Water**

- WaterCAD Training and Support
- Discussed Grant for Buena Vista Spring

**Sewer**

- Special Act 537 Plan
- Pennsylvania Avenue/ Pennersville Road Sewer Project
- Sewer System Capacity Analysis

The Board discussed flooding issues due to severe rain on Scott Road, Country Club Road and several roads in Blue Ridge Summit.

## **Manager of Special Projects Report**

E. Barnhart, Manager of Special Projects, presented his quarterly Report. The Special Project Report was accepted as presented on a S. McCleaf, F. Eisenhart motion.

The Report summarizes the following items:

- Pennersville Road Sewer Project
- Sanitary Sewer Materials and Construction Specifications
- Biosolids Permit for the Martin Farm
- New Well Development
- Water Company Materials and Construction Specifications
- Biological Nutrient Reduction
- Fats, Oil and Grease Resolution
- Administration Building Submittal Review
- Buena Vista Springs

## **Subdivisions**

**ARC Build-** A letter was mailed to L. Royer stating the Board of Directors granted preliminary/final approval to this subdivision.

**Pheasant Run Phase 1-** A letter was mailed to Brindle and Associates stating the Board of Directors granted preliminary approval to this subdivision.

**Green-** A letter was mailed to L. Pryor to determine sufficient capacity and distribution.

**Laymans Ridge-** On a S. McCleaf, L. Frantz motion preliminary approval was granted for this subdivision.

## **Resolution 08-8**

The Manager presented Resolution 08-8 Reservation of Capacity for Water to the Board for review. The Manager will present a final draft to the Board at next weeks meeting for approval.

### **Resolution 08-9**

The Manager presented Resolution 08-9 Reservation of Capacity for Sewer to the Board for review. The Manager will present a final draft to the Board at next weeks meeting for approval.

### **Requisitions and Certificates**

On a F. Eisenhart, S. McCleaf motion the following requisition was approved as presented.

(Water) Requisition No. 498- Payment of \$754.00 to ARM Group Inc. for drilling and preparation of the New Hess Well.

### **Adopt New Sewer Specifications**

The New Sewer Specifications were accepted as presented on a F. Eisenhart, S. McCleaf motion.

The Board discussed updating the plumbers list and requireing all plumbers to retest for the new specifications along with a timeline. The approved plumbers will be held accountable for all work done.

### **Uniform Contract Bid**

The Manager presented bids from two local uniform companies. The uniform contract bid from CINTAS was accepted as the lowest bid on a S. McCleaf, F. Eisenhart motion.

### **Miscellaneous**

**New Administration Building-** Chairman Geesaman asked the status of the plan holders list for the Request for Proposal. The Manager replied that several companies have requested to be removed from the list of plan holders.

**Fire Hydrant Flushing-** Chairman Geesaman asked the status of the fire hydrant flushing. The Manager replied that the first three weeks of May had been set aside and flushing is progressing.

**July Meetings-** Chairman Geesaman asked if the meetings in July have been rescheduled to July 8, 15 and 22<sup>nd</sup>. The Manager reported the date changes have been notated on the WTMA website, and the local newspaper will post the date change.

**Shentel PCS-** The Manager presented a copy of the Shentel PCS contract. The contract was signed by Chairman Geesaman.

### **Adjourn to Workshop**

The Board adjourned to Workshop at 10:02 PM on S. McCleaf, L. Frantz motion.

## **Complaint Report**

The Board reviewed the Complaint Report.

## **Adjourn**

The Board adjourned at 10:06 PM.

These minutes were prepared by S. Eck, Administrative Assistant, respectfully submitted this 20th day of May, 2008.

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Lori Frantz  
Secretary/ Treasurer