

Washington Township Municipal Authority
Business Meeting and Executive Session Minutes
May 20, 2008

The meeting was opened at 7:40 PM by Chairman Geesaman. Also present were F. Eisenhart, S. McCleaf, L. Frantz, E. Gladhill, S. McFarland, S. Eck, S. Trinh, S. Melego, O. Benchoff and B. Carrigan.

Business from the Floor

There was no business from the floor.

Agenda

The agenda was amended to add an Executive Session after the Business Reports on a F. Eisenhart, S. McCleaf motion.

Minutes of May 13, 2008

The minutes of May 13, 2008 were approved as presented on a S. McCleaf, F. Eisenhart motion.

Happels' Sewer Reduction Request

The Happels' approached the Board requesting the WTMA reduce their sewer bill from two EDU's to one EDU. The home they presently live in used to have an upstairs apartment. The Happels' have not rented the apartment for a long time and do not plan on renting the apartment in the future.

On a F. Eisenhart, L. Frantz motion the Happels' request was tabled until the Manager investigates the matter further.

Washington Township Boulevard Group LLC.

J. Helman, a Washington Township Boulevard Group member and B. Salzmman, of Salzmman Hughes, P.C. Attorneys at Law approached the board requesting to amend the contract WTMA has with the Washington Township Boulevard Group LLC.

The Board will discuss this matter in Executive Session and contact Salzmman and Hughes, P.C. who represents the Boulevard Group with their decision.

Water Company Report

S. Melego, Water Superintendent, presented the April 2008 Water Report. The Water Company Report was accepted as presented on a F. Eisenhart, L. Frantz motion.

The following items were discussed:

- 44,356,000 gallons of water was produced for the quarter.
- Loss of water from flushing, fire protection and blow offs was 45,800 gallons.
- Loss of water leaks for the quarter was 9,797,760 gallons for the quarter.
- Unaccounted water for this quarter was 10%.
- New connections for the month were two.
- There was one leak discovered for the month.

Mr. Melego reported on the status of hydrant flushing, he discussed 5 hydrants that are old and undersized. The Board discussed having the Township paint them black to show they will not provide fire flows. Flushing should be completed by the end of May.

Sewer Company Report

O. Benchoff, Wastewater Superintendent, presented the April 2008 Sewer Report. The Sewer Company Report was accepted as presented on a S. McCleaf, L. Frantz motion.

The following items were discussed:

- Minimum flow for the month was 770,000.
- Maximum flow for the month was 3,050,000.
- 211,500 gallons of biosolids were recycled for the month of April.
- New connections for the month were 14.

Payment of Bills

The payment of bills was accepted as presented on a F. Eisenhart, S. McCleaf motion.

Business Reports

B. Carrigan, Business Manager, presented the business reports for April 2008. The business reports were accepted as presented on a F. Eisenhart, S. McCleaf motion.

The Board was very pleased with the business reports presented. Chairman Geesaman gave B. Carrigan an “ATTA BOY” for her hard work.

Adjourn to Executive Session

The Board adjourned at 9:45 PM on a S. McCleaf, L. Frantz motion to discuss personnel issues.

Reconvene to Regular Meeting

The Board reconvened to regular meeting at 10:25 PM.

Resolution 08-8

Resolution 08-8 Reservation of Water Capacity was accepted as presented on a S. McCleaf, F. Eisenhart motion.

Resolution 08-9

Resolution 08-9 Reservation of Sewer Capacity was accepted as presented on a S. McCleaf, F. Eisenhart motion.

Subdivisions

East End Development- A letter was mailed to G. Zeigler concerning a lot re-division.

Layman's Ridge- A letter was mailed to L. Royer that preliminary approval was granted by the Board of Directors.

Green- On a S. McCleaf, L. Frantz motion preliminary/final approval was granted to this subdivision.

Lindquist- A letter was mailed to L. Royer with plan review comments.

Adjourn to Executive Session

The Board adjourned at 10:45 PM to Executive Session to discuss legal matters.

Reconvene to Regular Meeting

The Board reconvened at 11:21 PM.

Administration Building Update

The Board reviewed comments from three bidders requesting a date extension for the new administration building bid proposals. After review the Board granted an extension of eleven days to the bidders. Bids must be presented at the administration office no later than 3:00 PM on Tuesday June 10, 2008.

Miscellaneous

L. Frantz asked the status of an emergency generator for the water company. The Manager is reviewing the quotes he received.

Adjourn

The Board adjourned at 11:30 PM on a S. McCleaf, E. Gladhill motion.

These minutes were prepared by S. Eck, Administrative Assistant, respectfully submitted this 3rd day of June, 2008.

Lori Frantz
Secretary/ Treasurer