

Washington Township Municipal Authority
Business Meeting Minutes
June 3, 2008

The meeting was opened at 7:35 PM by Vice-Chairman Eisenhart. Also present were S. McCleaf, L. Frantz, E. Gladhill, S. McFarland and S. Eck. J. Geesaman was absent.

Business from the Floor

There was no business from the floor.

Agenda

The agenda was approved as presented on a L. Frantz, E. Gladhill motion.

Minutes of May 20, 2008

The minutes of May 20, 2008 were approved as presented on a S. McCleaf, E. Gladhill motion.

Happels' EDU Reduction Request

The Manager presented a letter to the Board with the requirements needed for the Happels to have their sewer EDU's reduced from two EDU's to one EDU. The letter supports a reduction to one EDU provided the Happels mail a letter to the Washington Township Municipal Authority officially requesting the reduction, remove the kitchen and document any additional steps they have taken to prevent the use of the unit as a separate apartment. They must also state that they will not use the upstairs as an apartment and the WTMA must inspect the property before the reduction is granted.

Washington Township Boulevard Group LLC Amendment

On a S. McCleaf, E. Gladhill motion the Washington Township Boulevard Group LLC Amendment was tabled. Bryan Salzman, Esquire for Salzman, Hughes could not attend tonight's meeting.

Emergency Generator

The Manager presented four quotes to the Board for an emergency generator for Bubbling Springs. On a S. McCleaf, L. Frantz motion a request was made for Keystone Electric to do a study and provide specifications for pricing on a portable and fixed generator with an installation timeline. The Board would like to see a generator purchased and in place before the next winter season.

Buena Vista Springs Groundwater Services Proposal

The Manager presented a letter from Groundwater Sciences Corporation. The Buena Vista Springs Hydrogeological Assessment Summary cost estimate is \$14,990.00. The Manager stated there will be additional costs beyond the assessment for work done by the WTMA as part of the project. On a S. McCleaf, E. Gladhill motion the Summary Cost Estimate was accepted as presented and the Manager was authorized to proceed with the Assessment.

Requisitions and Certificates

The following requisitions were approved as presented on a S. McCleaf, L. Frantz motion.

(Sewer) Requisition No. 373- Payment of \$1,342.65 to CET Engineering Services for PA Avenue/ Pennersville Road project.

(Sewer) Requisition No. 378- Payment of \$136.50 to CET Engineering Services for the sewer collection system study.

(Sewer) Requisition No. 379- Payment of \$2,010.50 to CET Engineering Services for nutrient removal capabilities.

(Sewer) Requisition No. 380- Payment of \$615.00 to Pennsylvania State University Inv# 38063 to purchase additional land for sludge

(Sewer) Requisition No. 381- Payment of \$615.00 to Pennsylvania State University Inv# 38064 to purchase additional land for sludge.

(Sewer) Requisition No. 382- Payment of \$1,650.00 to Material Matters to purchase additional land for sludge.

(Sewer) Requisition No. 383- Payment of \$2,613.00 to Moul Enterprises Fire and Safety Equipment to replace self contained breathing apparatus.

(Water) Requisition No. 499- Payment of \$105.00 to CET Engineering Services for Hess Brookdale Well controls.

(Water) Requisition No. 500- Payment of \$1,341.00 to ARM Group Inc. for Hess Well preparation.

(Water) Requisition No. 501- Payment of \$5,756.00 to Moul Enterprises Fire and Safety Equipment to replace self contained breathing apparatus.

Purchase Request for SCBA

The Manager discussed a replacement of old breathing apparatus equipment at the water and wastewater treatment plants. The purchase request for Moul Enterprises to replace the breathing apparatus at a cost of \$8,369.00 for both the Water and Sewer departments was approved as presented on a S. McCleaf, E. Gladhill motion.

PLGIT Debit Card Approval

The Manager discussed getting a PLGIT debit card for the Washington Township Municipal Authority. The Board approved of the idea of a single debit card which would be maintained by the Business Manager and used by authorized personnel for approved purchases. The Board requested the Manager set a policy in place before final approval to obtain the card.

Resolution 08-10

Resolution 08-10 Designating Authorized Signatures was approved as presented on a S. McCleaf, L. Frantz motion pending the Chairman's signature.

Subdivisions

Green- A letter was mailed to R. Lee Royer and Associates stating the Board of Directors gave final approval to this subdivision.

Long- A letter was mailed to All Land Services for water and sewer capacity.

May- A letter was mailed to Susquehanna Bank returning the expired maintenance bond.

King- A letter was mailed to Patriot Federal Credit Union returning the expired maintenance bond.

Farm Spring Estates Phase II- A letter was mailed to Susquehanna Bank stating the construction bond expires June 14, 2008.

Lindquist- A letter was mailed to R. Lee Royer and Associates with requirements for final approval.

Washington Township Center- A letter was mailed to Herbert, Rowling, and Grubic Inc. with CET comments for preliminary approval.

Sheffield Manor- The Washington Township Municipal Authority received an amended construction bond.

Miscellaneous

Administration Building- The Manager discussed the remaining plan holders for the new administration building.

Hess Well and Brookdale Well- The Manager reported CET Engineering is working with Keystone Electric. They are preparing a radio study and should have a proposal prepared within 30 days. The Board requested the proposal be presented by the July 8, 2008 Board Meeting.

Adjourn

The Board adjourned at 8:40 PM on a L. Frantz, E. Gladhill motion.

These minutes were prepared by S. Eck, Administrative Assistant, respectfully submitted this 10th day of June, 2008.

L. Frantz, Secretary/Treasurer