

Washington Township Municipal Authority  
Business and Executive Session Minutes  
June 17, 2008

The meeting was opened at 7:35 PM by Chairman Geesaman. Also present were F. Eisenhart, L. Frantz, E. Gladhill, S. McFarland, S. Eck and S. Trinh. S. McCleaf was absent.

**Business from the Floor**

There was no business from the floor.

**Agenda**

The agenda was approved as presented on a L. Frantz, E. Gladhill motion.

**Minutes of June 10, 2008**

The minutes of June 10, 2008 were accepted as presented on a F. Eisenhart, L. Frantz motion.

**Payment of Bills**

The payment of bills was accepted as presented on a F. Eisenhart, L. Frantz motion.

**Business Reports**

The business reports were accepted as presented on a F. Eisenhart, L. Frantz motion.

B. Carrigan, Business Manager, discussed the Tap Fee Evaluation Procedure for the commercial customers in Washington Township.

The Manager discussed adding an option to Capitol Blue Cross. The Board will review this option when the Union Contract is renewed in 2010.

**Water Company Report**

The May 2008 Water Report was accepted as presented on a L. Frantz, F. Eisenhart motion.

**Sewer Company Report**

The May 2008 Sewer Company Report was accepted as presented on a F. Eisenhart, L. Frantz motion.

**Subdivisions**

**North End Development-** A letter was mailed to R. Martin pertaining to water main and bacteriological testing.

## **Miscellaneous**

**July 8, 2008 Board Meeting-** F. Eisenhart announced he will be absent for the July 8, 2008 Board Meeting.

**Borough of Waynesboro Minutes-** The Manager briefly discussed the Borough of Waynesboro Minutes for June 5, 2008.

**PMAA Trade Show-** The Manager discussed the Pennsylvania Municipal Authority Associations Annual Conference and Trade Show held September 7-10, 2008. Each Board member was given an application to complete if they are interested in attending.

**Jet Vacuum Truck-** The Manager reported he was contacted by a company who sells reconditioned jet vacuum trucks. The company offered to invite two employees from the W.T.M.A. to visit their facility. The Board authorized the Manager to explore the option further.

**Emails-** Chairman Geesaman requested to have the Administrative Assistant split emails larger than 6MB into separate emails.

**Replacement of W.T.M.A. Sign-** Chairman Geesaman discussed replacing the sign for the Washington Township Municipal Authority's Administration Office. The Manager will pursue this and present designs and pricing to the Board.

## **Adjourn to Executive Session**

The Board adjourned at 9:45 PM to Executive Session to discuss personnel and legal matters on an E. Gladhill, F. Eisenhart motion.

## **Reconvene to Regular Meeting**

The Board reconvened to regular meeting at 10:27 PM.

B. Carrigan, Business Manager, will have her base rate pay adjusted \$1,200.00 after her 90 day probation period on an E. Gladhill, F. Eisenhart motion

On an E. Gladhill, L. Frantz motion authorization was given to Curt Bradley, Structural Engineer, to review the new administration building proposals for the Washington Township Municipal Authority @ \$100.00 per hour, not to exceed 20 hours.

## **Adjourn**

The Board adjourned at 10:30 PM on a F. Eisenhart, L. Frantz motion.

These minutes were prepared by S. Eck, Administrative Assistant, respectfully submitted this 8th day of July, 2008.

---

L. Frantz, Secretary/Treasurer