

Washington Township Municipal Authority
Business Meeting, Workshop and Executive Session Minutes
July 8, 2008

The meeting was opened at 7:40 PM by Chairman Geesaman. Also present were S. McCleaf, L. Frantz, E. Gladhill, S. McFarland, S. Eck, S. Trinh, K. Shannon and C. Angle. F. Eisenhart was absent.

Business from the Floor

R. Martin, Developer of Farm Spring Estates Phase II, approached the Board stating the Washington Township Supervisors denied issuing Land Use Permits for this subdivision. He asked the WTMA to contact the Washington Township Supervisors and recommend the twenty permits be approved. The Board approved not recommending against the permits at this time. The Board directed that a letter be mailed to the Township and the Builder for the subdivision stating the water lines are not currently connected to any WTMA water main. The water mains for Farm Spring Estate Phase II must be connected to the planned 12 inch water line, however, no connection will be permitted to that line until the 12 inch line has been completed from Gehr Road to Route 997, and it has been dedicated to the Authority. No occupancy permits will be granted until the work has been completed.

Agenda

The agenda was approved as presented on a S. McCleaf, L. Frantz motion.

Minutes of June 17, 2008

The minutes of June 17, 2008 were accepted as presented on a S. McCleaf, E. Gladhill motion.

Landmark Acquisitions Request

T. Mongold, Developer of Landmark approached the Board requesting water meters be installed for each individual apartment. The Board stated that WTMA policy is a single meter for each property. Exceptions may be made for apartment complexes. A single shut-off and a single meter may be placed in accordance with the Authority's specifications to supply a single building which may house multiple units. Said shutoff and meter must be placed immediately upon leaving the main, and said main shall be dedicated to the Washington Township Municipal Authority and a utility right-of-way shall be conveyed.

On a S. McCleaf, E. Gladhill motion Mr. Mongold's request to change the policy for individual meters for each apartment was denied.

Engineers Report

K. Shannon and C. Angle of CET Engineering Inc. presented the June 2008 Engineers Report.

A copy of the June 2008 Engineers Report is attached to and hereby made a part of these minutes. The Engineers Report was approved as presented on a S. McCleaf, L. Frantz motion.

The Report summarizes the following items:

Water

- Hess Well and Brookdale Booster Pumping Station VFD and Controls

CET presented their proposal for a VFD to be placed on the Brookdale well, which will be tied into the existing Hess well VFD and controlled based on the water level in the Clear well. Authorization was given to CET to prepare the bid documents.

- Buena Vista Spring Site
- Bubbling Springs Generator

Authorization was granted by the Board of Directors to prepare a generator evaluation and design service with a timeline on a S. McCleaf, L. Frantz motion. The Board would like to see the generator installed before the next winter season.

Sewer

- Special Act 537 Planning Study
- Sewer System Capacity Analysis

FOG Resolution 08-4

The Manager briefly discussed grease interceptors for new and existing customers. The Board directed that additional language be added if the Manager felt clarification was needed.

Sewer Connections- Markowski/Batdorf

The Manager reported N. Batdorf a resident of Polktown Road, and K. Markowski a resident along Route 16 has not yet connected to the existing sewer mains. The Board requested the Manager contact the Washington Township Supervisors and asks them to enforce the ordinance requiring connection.

Route 16 Sewer Installation Invoice from WTS

The Board reviewed the invoice total of \$16,529.06 from the Washington Township Supervisors. Chairman Geesaman discussed a memorandum of understanding letter signed by the Manager of the Washington Township Municipal Authority and the Manager of the Washington Township Supervisors, stating the WTMA will pay for materials and \$5,000.00 for construction. If any other charges accrue the Washington Township Supervisors will bill Mr. Markowski the remaining costs.

Chairman Geesaman requested the Manager pay the invoice for unexpected inspections by PennDOT, the materials at a cost of \$4,979.06, and labor and equipment cost of \$5,000.00. It is the Washington Township Supervisors' responsibility to bill Mr. Markowski the remaining cost of \$6,550.00.

Requisitions and Certificates

The following requisitions were approved as presented on a S. McCleaf, L. Frantz motion.

(Water) Requisition No. 502- Payment of \$1,463.53 to CET Engineering Services for Hess and Brookdale Well Controls

(Sewer) Requisition No. 385- Payment of \$335.00 to R. Lee Royer and Associates for the New Administration Building Construction.

(Sewer) Requisition No. 386- Payment of \$1,202.50 to CET Engineering Services for Nutrient Removal Capabilities.

(Sewer) Requisition No. 387- Payment of \$100.00 to CET Engineering Services for Sewer System Capacity Analysis.

(Sewer) Requisition No. 388- Payment of \$386.00 to CET Engineering Services for the PA Avenue Project.

(Sewer) Requisition No. 389- Payment of \$525.00 to John Gehr's Lawn Service for the PA Avenue Project.

Subdivisions

Avalon- Mailed a letter to Orrstown Bank stating the Construction Bond needs renewed.

Dunlap- Mailed a letter to Susquehanna Bank stating the Construction Bond needs renewed.

Antietam Commons- Mailed a letter to J. Snyder with plan review comments.

Café Del Sole- Mailed a letter to Timber Development Corporation stating tapping fees are due before the restaurant can open.

North End Development- WTMA received a letter from R. Martin requesting to change the construction bond to a maintenance bond.

Miscellaneous

Purchase Request Authorization- The Manager presented a purchase request for 20 barrels of 50% caustic soda at a cost of \$263.00 per barrel, plus shipping costs. The purchase request was accepted as presented on a S. McCleaf, E. Gladhill motion.

Borough of Waynesboro Minutes- The Manager briefly discussed the Borough of Waynesboro Minutes for June 20, 2008.

C-Ely Sign Design/Price- The Board approved of the new WTMA sign in front of the administration. L. Frantz indicated the times on the sign needed to be changed and Chairman Geesaman requested to add the WTMA phone number.

Consumer Confidence Report- L. Frantz asked if the Consumer Confidence Report was mailed. The Manager replied the report was mailed in June, 2008.

B. McLaughlin Sewer Line- Chairman Geesaman discussed a sewer line and manhole that is sinking along B. McLaughlin's driveway. The sewer line and manhole will be excavated and repaired by the WTMA.

Pine Hill Park Water Leak- The Manager reported there was a major water leak in a bathroom at Pine Hill Park. 500,000 gallons of water was lost in the leak.

Adjourn to Workshop

The Board adjourned to Workshop at 10:45 PM on a S. McCleaf, E. Gladhill motion.

Administration Building Bid Reviews

The Board discussed having a Special Executive Session Meeting on July 17, 2008 at 6:00 PM to discuss the bids for the new administration building. The Board will invite Curt Bradley, Structural Engineer to review the bids.

Adjourn to Executive Session

The Board adjourned to Executive Session at 11:05 PM on a L. Frantz, E. Gladhill motion to discuss legal matters.

Reconvene to Regular Meeting

The Board reconvened to regular meeting at 11:41 PM.

Adjourn

The Board adjourned at 11:42 PM on a L. Frantz, S. McCleaf motion.

These minutes were prepared by S. Eck, Administrative Assistant, respectfully submitted this 15th day of July, 2008.

L. Frantz, Secretary/Treasurer