

Washington Township Municipal Authority
Business Meeting and Workshop Minutes
July 22, 2008

The meeting was opened at 7:40 PM by Chairman Geesaman. Also present were F. Eisenhart, S. McCleaf, E. Gladhill, S. McFarland and S. Eck. L. Frantz was absent.

Business from the Floor

K. Markowski, of 12934 Buchanan Trail East approached the Board requesting a solution to connect his home to the sewer main along Route 16. Mr. Markowski requested a payment plan to avoid fines that will be assessed by the Supervisors and will accumulate after July 28, 2008 if he has not begun the process to connect to public sewer.

After discussion the Board agreed that Mr. Markowski will pay a \$100.00 deposit along with his application to connect on July 24, 2008. A \$1,400.00 deposit is due to the WTMA on August 1, 2008. The remaining balance will be split into 2 monthly payments due on August 29, 2008 and September 30, 2008 on a F. Eisenhart, S. McCleaf motion.

The Board directed that a letter be mailed to the Township Supervisors indicating that Mr. Markowski has begun the process to connect to the sewer system.

Agenda

The agenda was accepted as presented on a F. Eisenhart, E. Gladhill motion.

Minutes of July 15, 2008

The minutes of July 15, 2008 were accepted as presented on a S. McCleaf, E. Gladhill motion.

Water Report

The Manager presented the June 2008 Water Report. The water report was accepted as presented on a F. Eisenhart, S. McCleaf motion.

The following items were discussed:

- 18,547,000 gallons of water was produced for the month.
- 5,054,000 gallons of water loss from leaks
- 111,000 gallons of water loss from flushing, fire protection and blow offs
- There were two new connections for the month
- There were five leaks discovered for the month

The Board discussed having a Special Meeting on August 19th at 6:00 PM to tour the WTMA Water System.

Sewer Report

The Manager presented the June 2008 Sewer Report. The sewer report was accepted as presented on a S. McCleaf, E. Gladhill motion.

The following items were discussed:

- Minimum flow for the month was 600,000
- Maximum flow for the month was 980,000
- 79,200 gallons of biosolids were recycled for the month of June
- New connections for the month were 12

S. McCleaf discussed a manhole or cleanout pipe that may have been installed lower than normal along Old Forge Road. The Manager will investigate this matter.

The Manager reported the flow monitoring station on Rt. 316 has been repaired and back in operation.

Business Report

The Manager presented the June 2008 Business Report. The business report was accepted as presented on a F. Eisenhart, E. Gladhill motion.

The following items were discussed:

- Water Company Revenue Report
- Sewer Company Revenue Report
- Income Summary for all Companies
- Tapping Fee Evaluation
- June Check Register

Requisitions and Certificates

The following requisitions were approved as presented on a S. McCleaf, F. Eisenhart motion.

(Sewer) Requisition No. 393- Payment of \$23,703.28 to CW Sales Corporation for Grinder Pumps for Pennersville Road.

(Water) Requisition No. 506- Payment of \$40.81 to Flohr-Just Ask Rental for Buena Vista Springs Rehabilitation.

(Water) Requisition No. 507- Payment of \$580.00 to ARM Group Inc. for Hess Well II.

(Water) Requisition No. 508- Payment of \$1,254.88 to Groundwater Sciences Corporation for Buena Vista Springs Rehabilitation.

Subdivisions

Café Del Sol- Mailed a letter to Timber Development Corporation that water will not be available until all tapping fees are paid.

Avalon- Mailed an expired construction bond back to Orrstown Bank. WTMA received a maintenance bond for 18 months.

Antietam Commons- Mailed a letter to J. Snyder with final approval requirements.

Tom and Tim Mongold- Mailed a letter with preliminary/final approval requirements.

Acceptance of Deed of Dedication for Avalon

On a S. McCleaf, E. Gladhill motion the Deed of Dedication for Avalon was accepted as presented. Chairman Geesaman signed the Deed of Dedication Agreement.

Miscellaneous

Sewer Main Connection- The Manager reported that N. Batdorf of 12184 Polktown Road has not yet connected his home to the sewer main along Polktown Road. If Mr. Batdorf has not begun the process of connecting, the Washington Township Supervisors will enforce fines after July 28, 2008.

Agent of Record Agreement- On a F. Eisenhart, S. McCleaf motion authorization was granted to identify Strickler Agency Inc. as the Agent of Record for the Washington Township Municipal Authority to negotiate its benefits package.

Ross Valve- The Manager presented a quote to the Board for Ross Valve Manufacturing in Troy, New York for repair to a PRV that malfunctioned above Greenridge. The Board directed the Manager to call a local company for pricing.

Mr. Risser's Bed and Breakfast- Chairman Geesaman asked the Manager if a copy of the minutes from our website were mailed to Mr. Risser. The Manager replied they were mailed last week.

Old Forge Road Sewer Line- Chairman Geesaman briefly discussed sewer lines that will be constructed along Old Forge Road in the future.

WTMA Sign- Chairman Geesaman discussed the hours of operation for the administration office. The hours of operation will be 8:00 AM to 4:30 PM. The office will close for lunch at 12:00 PM and reopen at 12:30 PM and remain open until 4:30 PM. In the past the office closed at 4:25 PM.

Antietam Water Shed- Chairman Geesaman discussed an inquiry to modify the area around the sewer discharge pipe from the Waynesboro Borough Authority along the Washington Township Municipal Authority's property.

Tall Tank Leak- E. Gladhill questioned a previous leak at the Tall Tank during the last winter season. The Manager replied there was a bolt that appeared to not have been properly tightened during installation. The tank company was contacted, and they came to the site and tightened it.

August 5, 2008 Board Meeting- F. Eisenhart will be absent for the August 5, 2008 Board meeting.

Valley Avenue- The Manager discussed replacing the water main on Valley Avenue. The Board directed the Manager to have sketch plans and specifications drawn and advertise a request for bids to replace the water main.

Washington Township Invoice- The Washington Township Supervisors proposed splitting the remaining cost of \$6,550.00 for the Route 16 sewer installation 50% with the WTMA. On a S. McCleaf, E. Gladhill motion the Washington Township Supervisor's proposal was accepted as presented. The WTMA will pay \$3,275.00 and be considered paid in full.

Chairman Geesaman passed the gavel to Vice-Chairman Eisenhart.

On a J. Geesaman, E. Gladhill motion the Washington Township Municipal Authority Board of Directors is proposing a reimbursement of 50% for the unexpected Penn Dot inspection fee invoice from the Washington Township Supervisors.

Adjourn to Workshop

The Board adjourned to workshop at 9:40 PM on a F. Eisenhart, S. McCleaf motion.

New Administration Building

The Board discussed the upcoming Special Workshop scheduled for July 24, 2008.

Adjourn

The Board adjourned at 10:30 PM.

These minutes were prepared by S. Eck, Administrative Assistant, respectfully submitted this 5th day of August, 2008.

L. Frantz, Secretary/Treasurer