

Washington Township Municipal Authority
Business Meeting and Executive Session Minutes
August 5, 2008

The meeting was opened at 7:30 PM by Chairman Geesaman. Also present were S. McCleaf, L. Frantz, E. Gladhill, S. McFarland, S. Eck and S. Trinh. F. Eisenhart was absent.

Business from the Floor

There was no business from the floor.

Agenda

The agenda was accepted as presented on a S. McCleaf, E. Gladhill motion.

Minutes of June 22, 2008

The minutes of June 22, 2008 were accepted as presented on a S. McCleaf, E. Gladhill motion.

B2M2

The Manager presented an agreement between B2M2 and the WTMA, signed by the developers of the B2M2 subdivision. The Agreement was accepted as presented on an E. Gladhill, S. McCleaf motion.

Chairman Geesaman and L. Frantz signed the B2M2 LLC Agreement.

Requisitions and Certificates

The following requisitions were approved as presented on a S. McCleaf, E. Gladhill motion.

(Sewer) Requisition No. 394- Payment of \$5,585.00 to Parson Environmental Products for adjustable steel manhole risers.

(Sewer) Requisition No. 395- Payment of \$7,977.95 to HACH Company for two flow tote kits.

(Sewer) Requisition No. 396- Payment of \$723.14 to CET Engineering Services for sewer system capacity analysis.

(Sewer) Requisition No. 397- Payment of \$492.50 to CET Engineering Services for nutrient removal capabilities.

(Sewer) Requisition No. 398- Payment of \$2,621.89 to Washington Township Supervisors for labor and equipment for the Route 16 project.

(Sewer) Requisition No. 399- Payment of \$4,979.06 to Washington Township Supervisors for materials for the Route 16 project.

(Water) Requisition No. 509- Payment of \$12,091.00 to CET Engineering Services for Hess/Brookdale Well controls.

Atlantic Security Contract

The Manager presented a Service Agreement from Atlantic Security Systems for the Wastewater Treatment Plant. A two year Plan for full service at a cost of \$600.00 per year was accepted as presented on a S. McCleaf, L. Frantz motion.

Addendum to Resolution 08-4

The Manager presented an Addendum to Resolution 08-4, Fats, Oils and Grease. Changes to section A #1, #2 and #3 were made. The addendum was accepted as amended on an E. Gladhill, L. Frantz motion.

Right-Of-Way Old Forge Road

The Manager discussed the attempts to obtain a right of way along Old Forge Road to loop the WTMA's water line from Old Forge, through the Layman's Ridge subdivision and back to the Boulevard. The Manager indicated he has initiated correspondence and had a conversation with one of the affected homeowners and never received a written response from them.

The Manager reported that past right of ways have been obtained by the WTMA along Old Forge Road, and the costs of those. The Manager presented a letter to the Board, making an offer from the WTMA to the homeowner in exchange for a right-of way, which the Board authorized to be mailed.

Insurance Bid Document

The Manager presented a copy of Insurance Bid Specifications to the Board. The Board approved the Insurance Bid Document on a S. McCleaf, L. Frantz motion.

Jet Vacuum Truck

The Manager discussed replacing the 1978 Ford Jet-Vac Truck and discussed a company who sells reconditioned jet vacuum trucks. The Board directed the Manager to contact a local Municipal Authority who recently purchased a new Jet Vacuum Truck and obtain additional warranty and price information before scheduling a visit to the company located in Michigan.

Subdivisions

Lindquist- Mailed a letter to L. Royer with final approval requirements.

Hunters Ridge- Mailed a letter to R. Martin requesting a maintenance bond.

Hampton- Mailed a letter to Patriot Credit Union stating the construction bond expires soon.

Susquehanna Bank (Rouzerville Commons) - Mailed a letter to Susquehanna Bank stating the construction bond expires soon.

Acceptance of Deed of Dedication for East End Development

On a S. McCleaf, E. Gladhill motion the Deed of Dedication for East End Development was accepted as presented. Chairman Geesaman signed the Deed of Dedication Agreement.

Deed of Dedication for the Washington Township Boulevard Group LLC

The Manager presented a letter for the Washington Township Boulevard LLC, concerning the 12" water main to the Board for review. The letter reviewed the steps that will be required prior to the WTMA accepting the line once it is completed. A blank Deed of Dedication will also be attached.

Miscellaneous

Mobile Home Water Leak- The Manager discussed a conversation with a customer pertaining to a water leak in a mobile home. A pressure reducing valve was never installed. The Board agreed that the WTMA is not responsible for repairs due to high pressures in the lines.

Small Game Trapping- The Manager reported a conversation he had with a Washington Township resident asking permission to trap small game animals on WTMA property. S. Trinh advised there should be no trespassing on any WTMA properties.

PMAA Conference- The Manager discussed who will be attending the PMAA conference in September for registration purposes.

Greencastle Water Authority- The Manager briefly discussed an article recently published in the Public Opinion. The Greencastle Water Authority plans to stop billing tenants and bill only property owners.

Hess Well II- S. McCleaf asked the status on Hess Well II. The Manager reported the drilling platform had been constructed and drilling may start as early as August 12, 2008.

August 19, 2008 Board Meeting- L. Frantz announced she will be absent for the August 19, 2008 Board Meeting. The Board was planning a water system tour at 6:00 PM and has postponed the tour to September 2, 2008.

WTMA Property- Chairman Geesaman requested all WTMA properties and deeds to be researched and indexed.

Adjourn to Executive Session to Discuss Legal Matters

The Board adjourned at 8:35 PM to discuss legal matters on a S. McCleaf, L. Frantz motion.

Reconvene to Regular Meeting

The Board reconvened to regular meeting at 9:08 PM.

New Administration Building

After much deliberation and a thorough analysis of the four proposals for the construction of a new administration building, based on the results of the design / build matrix scoring system created for the process, the WTMA Board of Directors decided to award the contract to GRC General Contractors Inc. on a S. McCleaf, L. Frantz motion.

Adjourn

The Board adjourned at 9:25 PM on a L. Frantz, E. Gladhill motion.

These minutes were prepared by S. Eck, Administrative Assistant, respectfully submitted this 12th day of August, 2008.

L. Frantz, Secretary/Treasurer