

Washington Township Municipal Authority
Business Meeting, Workshop and Executive Session Minutes
August 12, 2008

The meeting was opened at 7:32 PM by Vice- Chairman Eisenhart. Also present were Chairman Geesaman (arrived late), S. McCleaf, L. Frantz, E. Gladhill, S. McFarland, S. Eck and K. Shannon of CET Engineering Inc.

Business from the Floor

There was no business from the floor.

Agenda

On a S. McCleaf, E. Gladhill motion the agenda was amended to add an Executive Session to discuss legal contracts after the Complaint Report as item #15A.

Minutes of August 5, 2008

The minutes of August 5, 2008 were accepted as presented on a S. McCleaf, L. Frantz motion.

Engineers Report

K. Shannon, of CET Engineering Inc., presented the July 2008 Engineers Report.

A copy of the Engineers Report is attached to and hereby made a part of these minutes. The Engineers Report was approved as presented on a F. Eisenhart, E. Gladhill motion.

The Report summarizes the following items:

Water

- Hess Well and Brookdale Booster Pumping Station VFD and Controls

K. Shannon reported the design and specifications are complete. The project can be advertised for bids. On a S. McCleaf, L. Frantz motion the bid proposal was accepted as presented and bids should be accepted no later than September 16, 2008.

Vice-Chairman Eisenhart passed the gavel to Chairman Geesaman upon his arrival.

- Bubbling Springs Generator

Sewer

- Special Act 537 Planning Study to Determine WWTP Nutrient Removal Capabilities.
- Sewer System Capacity Analysis

Resolution 08-12 Disposition of Records

On an E. Gladhill, L. Frantz motion Resolution 08-12, Disposition of Records was accepted as presented.

Resolution 08-13 Transfer of Water Funds

On a F. Eisenhart, S. McCleaf motion Resolution 08-13 Transfer of Water Funds was accepted as presented.

Resolution 08-14 Transfer of Sewer Funds

On a F. Eisenhart, S. McCleaf motion Resolution 08-14 Transfer of Sewer Funds was accepted as presented.

Requisitions and Certificates

The following Requisitions were accepted as presented on a S. McCleaf, E. Gladhill motion:

(Water) Requisition No. 510- Payment of \$2,178.68 to Washington Township Supervisors for the Hess Well development.

(Water) Requisition No. 511- Payment of \$715.68 to Washington Township Supervisors for Buena Vista Springs.

The following Requisitions were accepted as presented on a S. McCleaf, L. Frantz motion:

(Water) Requisition No. BR-15- A transfer of \$404,265.32 from the Bond Redemption & Improvement Fund into the Construction Fund at M&T Trust.

(Sewer) Requisition No. BR-16- A transfer of \$2,064,372.06 from the Bond Redemption & Improvement Fund into the Construction Fund at M&T Trust.

Purchase Request

The Manager presented a purchase request to upgrade the computer system at the wastewater treatment plant. On a S. McCleaf, E. Gladhill motion approval was granted to purchase a computer system from American Micro Tech at a cost of \$2,013.00.

Jet Vacuum Truck

On a F. Eisenhart, S. McCleaf motion approval was granted for the purchase of a 2007 Vactor Combination Truck at a cost of \$285,101.00 from PA Public Works Equipment Company.

Subdivisions

There are no subdivisions to discuss at this time.

Authorized Signatures

The Manager presented Authorized Signature forms to be signed by the Board for M&T Bank, PLIGIT and Susquehanna Bank.

Miscellaneous

L. Frantz discussed the recent water billing that was mailed the month of August 2008.

E. Gladhill discussed a request by the Washington Township Supervisors for an organization chart for WTMA. The Manager explained that one does not exist at this time.

Adjourn to Workshop

The Board adjourned to Workshop at 9:15 PM on a S. McCleaf, L. Frantz motion.

Complaint Report

The Board reviewed the complaint report.

Adjourn to Executive Session to Discuss the New Administration Building

The Board adjourned to Executive Session at 9:20 PM on a S. McCleaf, L. Frantz motion.

Adjourn

The Board adjourned at 10:52 PM.

These minutes were prepared by S. Eck, Administrative Assistant, respectfully submitted this 19th day of August, 2008.

L. Frantz, Secretary/Treasurer