

Washington Township Municipal Authority
Business Meeting Minutes
December 9, 2008

The meeting was opened at 7:30 by Chairman Geesaman. Others present were F. Eisenhart, S. McCleaf, L. Frantz, S. McFarland, S. Eck and C. Angle of CET Engineering Inc. E. Gladhill was absent.

Business from the Floor

There was no business from the floor.

Agenda

The agenda was approved as presented on a S. McCleaf, L. Frantz motion.

Minutes of December 2, 2008

The minutes of December 2, 2008 were approved as presented on a S. McCleaf, L. Frantz motion.

Hess Well II

William Seaton, Senior Hydrogeologist for ARM Group Inc. presented a report to the Board summarizing the expected additional costs for the step testing and constant rate testing of the Hess Well II compared to the originally budgeted amount. Mr. Seaton discussed some of the reasons, including the difficulty of locating specific types of pumps necessary to move the large amount of water found at the site, a larger generator, as well as additional set-up and monitoring requirements. The revised budget amount of \$88,200.00 for testing and monitoring of Hess Well II, with the understanding that unless 'worst case scenario' circumstances are encountered the full amount will not be used, was accepted as presented on a F. Eisenhart, L. Frantz motion on a 4-0 vote.

The time frame to complete testing of Hess Well II was discussed. Mr. Seaton said it could be completed by the end of December. The need to determine the DEP permitted amount was discussed in order to secure a Zone 1 around the wellhead. Mr. Seaton commented this well is one of the largest his company has worked on, and it should supply the long-term future needs for the WTMA.

Engineer's Report

C. Angle of CET Engineering Services Inc. presented his Engineer Report for the month of November 2008. The Engineer's Report was accepted as presented on a F. Eisenhart, S. McCleaf motion. The following items were discussed:

Water

- Hess Well and Brookdale Booster Pumping Station VFD and Controls
- Bubbling Springs Generator Bids

Chairman Geesaman opened one sealed bid proposal from GW Electric for a total bid proposal cost of \$72,200.00. The bid was tentatively awarded to GW Electric on a S. McCleaf, L. Frantz motion. The bid award is contingent upon CET's review for compliance with the bid specifications. The bid was handed over to CET Engineering Inc. for their review and approval.

Sewer

- Special Act 537 Planning Study with the Pennsylvania Chesapeake Bay Strategy
- Sewer System Capacity Analysis
- Developer Submittals

Water Report

The Manager presented the November 2008 Water Report. The Water Report was accepted as presented on a S. McCleaf, F. Eisenhart motion. The following items were discussed:

- 14,607,000 gallons of water were produced for the month
- 2,340,800 gallons of water loss due to leaks
- 245,563 gallons of water loss from flushing and fire protection
- There were five new connections for the month
- Two leaks were repaired during the month
- The water company is operating at 42% of its capacity

The Board asked the status of the repairing of the leaks discovered during the last leak detection. The Manager replied the water company plans to start repairs soon. The Board directed that the repairs be completed by the beginning of the year.

F. Eisenhart asked the status of the remaining hydrants that need to be tested. The Manager replied the Water Company has done some of the remaining hydrants and is working with the Blue Ridge Fire Department to complete the testing.

Sewer Report

The Manager presented the November 2008 Sewer Report. The Sewer Report was accepted as presented on a L. Frantz, S. McCleaf motion. The following items were discussed:

- Minimum flow for the month was 510,000
- Average flow was 593,000
- Maximum flow was 731,000
- There were seven new connections for the month
- The wastewater treatment plant is currently operating at 64 % of its capacity
- 205,200 gallons of biosolids were recycled during the month of November
- WTMA personnel cleaned sewer lines and manholes on Rt. 16. and excessive grease was found

Chairman Geesaman asked the Manager to check the status of routine flushing within the Rouzerville Commons area.

F. Eisenhart asked the status of the FOG resolution, noting the excessive grease found at two locations during the month. The Manager replied inspections will be started very soon. All restaurant and food preparation customers were notified by letter in November, 2008 of the upcoming inspections, and the WTMA plans to start those after the first of the year.

Request for Payment to Monocacy Valley Electric

The Board discussed this matter during the Engineers Report with C. Angle of CET Engineering. CET issued a Notice to Proceed to Monocacy Valley Electric. An application & certificate of payment in the amount of \$1,170.87 was presented to the Board for review. It will be paid by requisition in January.

Subdivisions

Zody- A letter was mailed to D. Zody with no comments to rezoning.

Washington Township Boulevard LLC Waterline- The Manager presented a signed Deed of Dedication from the Washington Township Boulevard Group LLC for the 12" water line installed along the Washington Township Boulevard.

On a F. Eisenhart, S. McCleaf motion the Deed of Dedication was signed by Chairman Geesaman.

Miscellaneous

Happel's- The Manager presented a letter that was mailed to the Happel's from S. Trinh, Solicitor for the WTMA, responding to a letter from their attorney.

WTMA Christmas Luncheon- The Manager discussed the upcoming Christmas luncheon that is scheduled for December 22, 2008 at the administration office.

Engineering Desks- The Manager discussed the purchase of three desks from a company that relocated, for use in the Engineering Department of the new administration building.

Christmas Family Donation- The Manager reported the WTMA employees will be Secret Santa's to a local family.

Adjourn to Workshop

The Board adjourned to Workshop at 9:00 PM on a S. McCleaf, F. Eisenhart motion.

Complaint Report

The Board reviewed the complaint report.

Adjourn

The Board adjourned at 9:10 PM

These minutes were prepared by S. Eck, Administrative Assistant. Respectfully submitted this 6th day of January, 2009

Secretary/Treasurer