

Washington Township Municipal Authority  
Reorganization & Business Meeting Minutes  
January 6, 2009

The Reorganization Meeting was opened at 7:30 PM by Solicitor S. Trinh. Also present were F. Eisenhart, S. McCleaf, L. Frantz, J. Blair, S. McFarland & S. Eck. E. Gladhill was absent.

**Introduce New Board Member**

S. Trinh, Solicitor, and the Board of Directors introduced and welcomed John E. N. Blair as a member of the Board of Directors for the Washington Township Municipal Authority.

**Election of Officers**

S. Trinh, Solicitor opened the election for Chairman.

**Chairman:** F. Eisenhart was nominated Chairman on a S. McCleaf, L. Frantz motion. Nominations were closed and F. Eisenhart was elected Chairman on a 3-0 vote with one abstention.

F. Eisenhart assumed Chairmanship of the Board and conduct of the meeting. The Chairman welcomed John Blair to the Board and at the request of the Chairman each member of the Board, the Solicitor, Manager and Administrative Assistant provided a brief synopsis of their background.

**Vice-Chairman:** S. McCleaf was nominated Vice-Chairman on a L. Frantz, J. Blair motion. Nominations were closed and S. McCleaf was elected Vice-Chairman on a 3-0 vote with one abstention.

**Secretary/Treasurer:** L. Frantz was nominated Secretary/Treasurer on a S. McCleaf, J. Blair motion. Nominations were closed and L. Frantz was elected Secretary/Treasurer on a 3-0 vote with one abstention.

**Assistant Secretary/Treasurer:** E. Gladhill was nominated Assistant Secretary/Treasurer on a L. Frantz, J. Blair motion. Nominations were closed and E. Gladhill was elected Assistant Secretary/Treasurer on a 4-0 vote.

**Resolution 09-1**

Resolution 09-1, Authorized Signatures for the Authority, was approved as presented on a L. Frantz, S. McCleaf motion.

**Resolution 09-2**

Resolution 09-2, Designating Meeting Dates for the Year 2009, was approved as presented on a L. Frantz, J. Blair motion.

## **Business from the Floor**

There was no business from the floor.

## **Agenda**

The Agenda was accepted as presented on a S. McCleaf, L. Frantz motion.

## **Minutes of December 9, 2008**

The minutes of December 9, 2008 were accepted as presented on a S. McCleaf, L. Frantz motion.

## **Wayne Highway- Neibert Property**

R. Martin of Ronnie Martin Realty, Inc. presented drawings of the Neibert property on Wayne Highway. Between 50 and 75 acres, zoned agricultural, is for sale and abuts the WTMA property. Mr. Martin suggested the land may be attractive to the Authority for the spreading of sludge from the wastewater treatment plant. The Board will further discuss this matter during Executive Session.

## **Hess Well II Update**

The Manager reported that work on the well site had been halted prior to Christmas after difficulties handling the water leaving the site. Funks Well Drilling has pulled off of the well site until a new Erosion and Sediment Plan is in place. A new plan is being discussed between ARM Group and WTMA personnel, with other parties input. When the plan is finalized, it will be presented and discussed with Franklin County Soil Conservation.

The Manager reported the Washington Township Supervisors are requesting a breakfast meeting on January 9, 2009 to discuss the complications that developed during testing of the new well. Chairman Eisenhart, L. Frantz and S. McFarland will attend the breakfast meeting with members of the Washington Township Supervisors.

The Board discussed time constraints with the property owners and permitting with DEP.

## **Requisitions**

The following requisitions were accepted as presented on a S. McCleaf, L. Frantz motion:

(Sewer) Requisition No. 419- Payment of \$488.00 to CET Engineering Services for nutrient removal capabilities.

(Sewer) Requisition No. 420- Payment of \$447.00 to CET Engineering Services for the sewer system capacity analysis.

(Sewer) Requisition No. 421- Payment of \$525.00 to Material Matters Inc. for purchase, installation and biosolid management database.

(Sewer) Requisition No. 422- Payment of \$310.00 to Material Matters Inc. to locate a biosolid land application site.

(Sewer) Requisition No. 423- Payment of \$540.00 to Material Matters Inc. to locate a biosolid land application site.

(Sewer) Requisition No. 424- Payment of \$1,240.00 to Material Matters Inc. to locate a biosolid land application site.

(Sewer) Requisition No. 426- Payment of \$121,950.00 to GRC General Contractor Inc. for the new administration building.

(Sewer) Requisition No. 427- Payment of \$90.00 to Material Matters Inc. to locate a biosolid land application site.

(Water) Requisition No. 546- Payment of \$5,404.00 to R. Lee Royer and Associates to survey Valley Avenue.

(Water) Requisition No. 547- Payment of \$1,858.26 to CET Engineering Services for Hess and Brookdale Well Controls.

(Water) Requisition No. 548- Payment of \$4,533.69 to CET Engineering Services for Bubbling Springs Generator.

### **November 2008 Payment of Bills**

The payment of bills for November 2008 was accepted as presented on a L. Frantz, S. McCleaf motion.

### **Acceptance of Two Companies to Haul Wastewater**

The Manager presented applications from Chamberlin & Wingert Sanitary and Rosenberry's Septic Services to haul wastewater to the Wastewater Treatment Plant. On a S. McCleaf, J. Blair motion the applications were accepted as presented.

### **Subdivisions**

**Pheasant Run Phase IA-** On a S. McCleaf, L. Frantz motion Final Acceptance was granted with the note regarding the Bonding that was included in the letter to them. Chairman Eisenhart signed the Deed of Dedication.

**Mongold-** Mailed a letter to T. Mongold with preliminary, final and land development plan requirements.

**Spring Run Phase II-** Mailed a letter to L. Royer with preliminary approval requirements.

**Lindquist-** Mailed a letter to L. Royer stating the plans were mailed to CET Engineering Inc. and the Board of Directors will be discussing this subdivision at their January 6, 2009 meeting.

**AAIM Realty-** Mailed a letter to L. Pryor to review plans and advise WTMA of water capacity.

**R. Martin-** Mailed a letter to M. Bard to address comments and resubmit land development plans.

### **Miscellaneous**

**Waynesboro Borough Minutes-** The Manager briefly reviewed the Borough of Waynesboro minutes dated November 18, 2008.

**CHAR Newsletter-** The Manager briefly discussed the CHAR Newsletter.

**WTMA Personnel Address Log Update-** The Manager reviewed changes to the address log for WTMA Personnel with the newest member of the Board of Directors information.

**Office Hours for the Administration Office-** J. Blair discussed the hours of operation for the administration office, inquiring about staying open instead of closing for lunch. It will be taken under advisement, but no action was taken.

**Customer Billing-** L. Frantz asked the status of a WTMA sewer customer who has two Borough water meters. The Manager replied their sewer billing will be changed to reflect a separate account number for each water meter.

**Water Leaks-** L. Frantz asked the status of repairing of the leaks discovered during the last leak detection. The Manager replied the water company has repaired some of the leaks discovered. The remaining leaks may involve major repair that may create a boil water notice to some customers. L. Frantz requested the leaks be repaired this week if possible.

**D. Henneberger-** S. McCleaf asked the status of releasing the lien on the Henneberger property. S. Trinh stated the lien will be discontinued.

**Waynesboro Borough Authority-** S. McCleaf suggested having a meeting with the Waynesboro Borough Authority in the future to discuss available water capacity for future customers. The Board directed the Manager to discuss this matter with L. Pryor.

**E. Gladhill-** Chairman Eisenhart discussed E. Gladhill's absence due to her health.

**Board of Directors Pay Increase-** Chairman Eisenhart directed the Manager to investigate when the Board of Directors would qualify for a pay increase. The Board members are now paid \$50.00 per meeting attended.

**Fire Hydrant Testing-** Chairman Eisenhart asked the status of the remaining hydrants that need tested. The Manager replied a few remain, but in order to safely test them, additional work will need to be done (specific to each situation). These hydrants are not out of service. They are operating as normal, but testing before the additional work is done may cause future problems.

**J. Geesaman Recognition-** Chairman Eisenhart read an email received from the former Chairman and Board Member J. Geesaman, thanking all involved with the daily operation of the WTMA for their hard work and dedication. The Washington Township Supervisors voted to not reappoint Mr. Geesaman for another five year term. Chairman Eisenhart expressed the Board's appreciation for Mr. Geesaman's service.

### **Adjourn to Executive Session**

The Board adjourned to Executive Session at 9:06 PM on a S. McCleaf, L. Frantz motion to discuss legal matters.

### **Reconvene to Regular Meeting**

The Board reconvened at 10:05 PM.

On a S. McCleaf, L. Frantz motion authorization was granted to the Manager to speak with Mr. Martin regarding the Neibert Farm land.

On a S. McCleaf, L. Frantz motion authorization was granted to S. Trinh, Solicitor, to speak with Mr. Hess's attorney regarding the Hess Well, the possibility of obtaining additional land, and exercise financial obligations.

### **Adjourn**

The Board adjourned at 10:10 PM on a S. McCleaf, L. Frantz motion.

These minutes were prepared by S. Eck, Administrative Assistant. Respectfully submitted this 13th day of January, 2009

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L. Frantz, Secretary/Treasurer