

Washington Township Municipal Authority
Business Meeting and Executive Session Minutes
January 20, 2009

The meeting was opened at 7:30 PM by Chairman F. Eisenhart. Others present were S. McCleaf, L. Frantz, E. Gladhill, J. Blair, S. McFarland, S. Eck and S. Trinh.

Business from the Floor

There was no business from the floor.

Agenda

Chairman Eisenhart requested to add an Executive Session after Miscellaneous. The agenda was approved as amended on a L. Frantz, E. Gladhill motion.

Minutes of January 13, 2009

The Minutes of January 13, 2009 were approved as presented on a L. Frantz, J. Blair motion.

Mary Lindquist Subdivision

L. Royer and M. Holsinger attended the meeting to discuss the system upgrades for the Blue Ridge Summit Pump Station related to the Mary Lindquist subdivision. The Board discussed the known problems at that station during periods of extremely wet weather, and the concerns of the additional flows being proposed. There are historically problems with Inflow and Infiltration, which continue to be identified and repaired.

The WTMA discussed their desire for the developer to share in the cost of the required upgrades. L Royer discussed the developer's opinion that they should not have to pay for any upgrades, since the original design parameters of the station should be able to handle the additional flows if it were not for the Inflow and Infiltration.

After further discussion the WTMA offered to share half the cost of \$52,063.00 with the developer to upgrade the pumping station for the 72 unit subdivision. L. Royer will contact his client and then contact WTMA with their decision.

Water Report

The December 2008 Water Company Report was accepted as presented on a S. McCleaf, E. Gladhill motion.

The following items were discussed:

- Water produced for the month of December was 14,976,000 gallons

- Estimated water loss from leaks was 1,224,400 gallons
- Loss of water from flushing, fire protection and blow-offs was 198,305 gallons
- One water leak was discovered for the month
- The water company was operating at 41% of its capacity
- There were no new connections for the month

Sewer Company Report

The December 2008 Sewer Company Report was accepted as presented on a S. McCleaf, L. Frantz motion.

The following items were discussed:

- Minimum daily flow for the month was 570,000 gallons
- Maximum daily flow for the month was 2,190,000 gallons
- There was one new connection for the month
- Maintenance personnel unclogged and cleaned the check valves at the Blue Ridge Summit Pumping Station twice during the month.

S. McCleaf requested all future activity of the vacuum truck be notated on the monthly report.

Business Report

The November 2008 and December 2008 Business Reports were accepted as presented on a S. McCleaf, E. Gladhill motion.

Ratification of the Bills

The Ratification of the Bills for the month of December was accepted as presented on a S. McCleaf, E. Gladhill motion.

Washington Township 2009 Labor and Equipment Rates

The Manager presented a letter to the WTMA Board listing the 2009 rate increases for labor and equipment rental as provided by the Washington Township Supervisors. The rates were accepted as presented on a L. Frantz, J. Blair motion.

Requisitions

The following requisition was approved as presented on a S. McCleaf, L. Frantz motion.

(Water) Requisition No. 551- Payment of \$2,003.00 to the Washington Township Supervisors for work done at the Hess Well #2.

Subdivisions

Baker- Mailed a letter to M. Watson, Washington Township Code Enforcement Officer with no comments on lot addition.

Miscellaneous

Ethic Forms- The Manager presented Ethic Forms to be completed by Board Members.

PMAA Seminar- The Manager presented enrollment forms to the Board if anyone would be interested in attending the PMAA seminar in Mars PA. or Bethlehem PA.

Manager of Special Projects Progress Report- S. McCleaf asked the status of the Manager of Special Projects final task list. The Manager replied he is finishing up his list and the projects should be completed by July 2009.

Special Thanks- E. Gladhill wanted to thank all for their well wishes during her absence due to health issues.

Executive Session- E. Gladhill stressed that all information discussed during Executive Session between the WTMA Board of Directors, Manager and the WTMA Solicitor must stay in Executive Session. She also stressed that she applies the same rule to Executive Sessions she takes part in as a Supervisor. Chairman F. Eisenhart and S. Trinh also agreed.

Emails- L. Frantz discussed emails between Board Members. She does not want any Board Member who does not have an email address to feel that they are being excluded from email discussions that are intended for all Board members. Chairman F. Eisenhart directed that any Board Member who does not have an email address be mailed hard copies of emails intended for all Board members. The Board agreed by general consensus.

Special Act 537 Plan Study- Chairman F. Eisenhart discussed the Board's review of the final draft of the Special Act 537 Plan for Nutrient Removal Alternatives. He asked that any questions or comments be directed to the Manager or K. Shannon of CET Engineering in sufficient time prior to the first meeting in February.

February 10, 2009 Board Meeting- The Manager will be absent during the February 10, 2009 Board Meeting.

March 3 and March 10, 2009 Board Meetings- Chairman F. Eisenhart will absent for the March 3 and March 10, 2009 Board Meetings.

Adjourn to Executive Session

The Board adjourned at 9:15 PM to discuss Legal Matters on a L. Frantz, S. McCleaf motion.

Reconvene to Regular Meeting

The Board reconvened at 10:00 PM.

The Board directed the Manager to contact the Washington Township Supervisors and arrange a meeting between the WTMA Chairman, Manager and Solicitor and the Washington Township Supervisors Chairman, Manager and their Solicitor on a S. McCleaf, L. Frantz motion.

Adjourn

The Board adjourned at 10:02 PM on a S. McCleaf, L. Frantz motion.

These minutes were prepared by S. Eck, Administrative Assistant. Respectfully submitted this 3rd day of February, 2009

L. Frantz, Secretary/Treasurer