

Washington Township Municipal Authority  
Business Meeting and Executive Session Minutes  
February 17, 2009

The meeting was opened at 7:30 PM by Chairman F. Eisenhart. Others present were S. McCleaf, L. Frantz, J. Blair, S. McFarland, S. Eck, S. Trinh, B. Carrigan, E. Barnhart, O. Benchhoff and S. Melego. E. Gladhill was absent.

**Business from the Floor**

Mr. Barber a resident of Washington Township approached the Board concerning a sewer backup that occurred on February 6, 2009 due to a blockage in the sewer main along Old Pen Mar Road. Mr. Barber called the wastewater treatment plant and WTMA personnel unclogged the blockage. Mr. Barber discussed a similar incident in April of 2007, and asked the WTMA to help resolve this issue.

O. Benchhoff, Wastewater Superintendent discussed installing a grinder pumping station to prevent the sewer from entering his home as a possibility. The Board will discuss this matter further during Executive Session and will contact Mr. Barber with their decision.

**Jeff Geesaman's Recognition Award**

Chairman F. Eisenhart presented Jeffrey B. Geesaman, former WTMA Board Member and Chairman with a special appreciation award for 15 years of service with the WTMA. Chairman F. Eisenhart discussed several accomplishments during Mr. Geesaman's 15 years of service.

Appreciation was also expressed to Mrs. Geesaman for her support during Mr. Geesaman's service to the WTMA.

**Adjourn**

The Board adjourned at 7:55 PM for a five minute recess to celebrate with Mr. Geesaman on a S. McCleaf, L. Frantz motion.

**Reconvene to Regular Meeting**

The Board reconvened to regular meeting at 8:00 PM.

**Agenda**

The agenda was approved as presented on a L. Frantz, J. Blair motion.

**Minutes of February 10, 2009**

Chairman F. Eisenhart requested to change "word documents" to "work documents" in the first paragraph of the Project Supervisors Report. The minutes were approved as amended on a S. McCleaf, L. Frantz motion.

## **Sewer Company Report**

O. Benchoff, Wastewater Superintendent, presented the January 2009 Sewer Report. The Sewer Report was approved as presented on a S. McCleaf, J. Blair motion.

The following items were discussed:

- Minimum flow for the month was 610,000
- Average flow was 734,000
- Maximum flow was 1,160,000
- There were five new connections for the month
- Maximum Hydraulic EDU's 8486
- Total Hydraulic EDU's used to date 5432.5
- Available Hydraulic EDU's 3048.5
- The wastewater treatment plant is currently operating at 64% of its capacity
- 55,800 gallons of biosolids were recycled during the month of January

## **Business Manager Report**

B. Carrigan, Business Manager presented the January 2009 Business Report. The Business Report was accepted as presented on a S. McCleaf, L. Frantz motion.

The following items were discussed:

- Water Company Revenue Report
- Sewer Company Revenue Report
- Cash Flow Summary
- Investment Report
- Tap Fee Detail Report
- Zullinger Water Analysis

## **Ratification of the Bills**

Ratification of the Bills was accepted as presented on a S. McCleaf, L. Frantz motion.

## **Requisitions**

The following Requisitions were accepted as presented on a S. McCleaf, J. Blair motion.

(Sewer) Requisition No. 433- Payment of \$7,207.50 to AR&E Inc. for repair to a submersible pump.

(Sewer) Requisition No. 434- Payment of \$940.00 to Pennsylvania State University for testing of soil samples.

(Sewer) Requisition No. 435- Payment of \$3,053.75 to Material Matters Inc. for evaluating a biosolid land application site.

## **Special Projects Report**

E. Barnhart, Manager of Special Projects presented the quarterly Special Projects Report. The Special Projects Report was accepted as presented on a S. McCleaf, J. Blair motion. Chairman F. Eisenhart directed the report frequency be changed to every two months and that each topic includes a completion date.

The following items were discussed:

- NPDES Permit Renewal
- Biosolids Permit Modification
- Hess Well II
- Valley Avenue Water Project
- Collection System Committee Meetings
- Pennersville Road Sewer Project
- Water Company Materials and Construction Specifications
- Buena Vista Springs
- Act 537 Plan

## **Purchase Request**

E. Barnhart presented a purchase request to perform Wastewater Effluent Toxicity Testing (WETT) for the NPDES Permit renewal.

- American Aquatic Testing quoted a cost of \$4,800.00
- Seewald Laboratories quoted a cost of \$7,400.00

On a S. McCleaf, L. Frantz motion the price quote from American Aquatic Testing was accepted at a cost of \$4,800.00.

### **Water Company Report**

S. Melego, Water Superintendent presented the January 2009 Water Report. The Water Company Report was accepted as presented on a S. McCleaf, J. Blair motion.

The following items were discussed:

- Water usage for the month is 43% of the system's capacity
- 15,465,000 gallons of water was produced for the month
- 34,740,450 gallons of water was produced for the quarter
- Six water leaks were discovered for the month
- Unaccounted water for the quarter was 4%
- There were three new connections for the month

### **Act 537 Plan**

The Manager presented a revised draft of the Act 537 Special Study Report made by CET Engineering Inc. The Board will review the modifications and a revised study will be presented at the March 10, 2009 meeting for approval. The Board discussed having a Workshop with the Township Supervisors to review the Act 537 Special Study Report.

### **Hess Well II Update**

The Manager discussed the February 17, 2009 meeting held with A. Stottlemeyer of DEP, The Record Herald, and the Township at the well site. Construction of the Erosion and Sediment Plan will be completed by February 18, 2009, enabling the Authority to begin the development phase and complete testing by the end of February.

The Board will discuss the agreement between WTMA and the Hess's during Executive Session.

### **Old Forge Road Extension**

S. McCleaf discussed the proposed Old Forge Road Extension that has been on the WTMA's budget for a long period of time. There will be Community Development Block Grant money available with the Franklin County Planning Commission the first part of the year in 2010.

An income survey must be done with the residents in the area to verify eligibility of the grant money.

### **Subdivisions**

**Avalon Park-** Mailed a letter to M&T Bank stating the construction bond expires March 5, 2009 and must be renewed.

**Freeman-** Mailed the expired construction bond back to Frick Federal Credit Union. The WTMA received an 18 month maintenance bond.

### **Miscellaneous**

**Jeffrey Geesaman' s Award Ceremony-** Chairman F. Eisenhart and J. Blair thanked everyone involved for the successful award ceremony given to Mr. Geesaman.

**Cell Tower-** S. McCleaf asked the status of the Shentel antennas and the construction of their communication facilities. The Manager stated installation has been completed and the rent income is being received in accordance with the agreement.

**Hess Well and Brookdale Booster Pumping Station VFD and Controls-** S. McCleaf asked the status of the Brookdale/Hess Well controls. The Manager reported that Monacacy Valley Electric Contractor has begun work, and we have not received any other requests for time extensions. The instrumentation should still be on schedule.

**Buena Vista Springs-** S. McCleaf asked the status of the repair to Buena Vista Springs. The Manager reported that no additional work has been done, as the funds have not been released from the State yet. He also discussed the possibility of reprioritizing that project. If the new well produces the water predicted, it may not be necessary to do the repairs to Buena Vista Springs. The new well may produce more water than the entire water system in Washington Township.

**WTMA Vacuum Truck-** S. McCleaf discussed using the vacuum truck more frequently. J. Blair suggested renting the truck that will include a WTMA employee operating the vacuum truck to local municipalities if needed.

**Water/Sewer Model GUS-** S. McCleaf asked the Manager to explore some ideas on how to help A. Zeigler update the water side of the GUS System. The Manager replied CET Engineering may be able to assist A. Zeigler.

**New Administration Building Needs For New Financial Software/ Furniture-** S. McCleaf asked the Manager to prioritize the budgeted monies for necessary items for the new administration building.

**Waynesboro Borough Authority Meeting-** Chairman F. Eisenhart discussed the invitation of the WTMA Board of Directors to the Borough of Waynesboro's meeting on February 18, 2009. Steve Rettig will be speaking on behalf of the Antietam Watershed Association in reference to the Chesapeake Bay.

**March 3, 2009 and March 10, 2009 Board Meeting-** Chairman F. Eisenhart reported he will be out of the area during the March 3 and March 10, 2009 meeting, Vice-Chairman S. McCleaf will have the chair.

**Adjourn to Executive Session**

The Board adjourned at 10:21 PM to discuss legal and personnel matters on a S. McCleaf, L. Frantz motion.

**Reconvene to Regular Meeting**

The Board reconvened at 12:08 AM February 18, 2009.

(Water) Requisition No. 556- Payment of \$1200.00 to William and Elisabeth Hess for a courtesy fee relating to contract negotiations was approved as presented on a S. McCleaf, L. Frantz motion.

The WTMA Solicitor was directed by the Board to offer R. Martin \$8,000.00 per acre for the Neibert Property on a S. McCleaf, L. Frantz motion.

**Adjourn**

The Board adjourned at 12:12 AM February 18, 2009 on a S. McCleaf, L. Frantz motion.

These minutes were prepared by S. Eck, Administrative Assistant respectively submitted on this 3<sup>rd</sup> day of March, 2009.

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L. Frantz, Secretary/ Treasurer