

Washington Township Municipal Authority  
Business Meeting and Executive Session Minutes  
March 3, 2009

Vice-Chairman S. McCleaf opened the meeting at 7:30 PM. Others present were L. Frantz, E. Gladhill, J. Blair, S. McFarland, and S. Trinh. F. Eisenhart and S. Eck were absent.

**Business from the Floor**

There was no business from the floor.

**Agenda**

The agenda was approved as presented on an E. Gladhill, J. Blair motion.

**Minutes of February 17, 2009**

The minutes of February 17, 2009 were accepted as presented on a L. Frantz, J. Blair motion on a 3-0 vote, E. Gladhill abstained due to her absence from the February 17<sup>th</sup> meeting.

**Act 537 Plan**

The Manager discussed the revised copy of the Act 537 Report and reminded the Board to send any changes, revisions or comments they would like to have incorporated to him so that they could be discussed with CET prior to presenting a final report.

**Hess Well II Update**

The Manager reported that testing was completed at the well site as of midnight on February 28, 2009. The Board reviewed and discussed a water level draw-down and turbidity graph prepared by William Seaton, Senior Hydro geologist for ARM Group Inc. for the new well.

The Board discussed the ongoing need to protect Washington Township's Water Sources as well as Homeland Security issues due to the publicity of the New Well in the local media.

The Manager discussed cleanup of the materials from the Soil Erosion and Sediment Controls that were constructed for development and testing of the new well. A local resident is interested in some of the materials, and had indicated that they would remove them at no cost. The Board directed the Manager to contact this individual.

**Requisitions**

The following requisitions were approved as presented on a L. Frantz, E. Gladhill motion.

(Sewer) Requisition No. 436- Payment of \$538.50 to CET Engineering Services for the sewer system capacity analysis.

(Sewer) Requisition No. 437- Payment of \$2,391.50 to CET Engineering Services for nutrient removal capability.

(Sewer) Requisition No. 438- Payment of \$197,863.20 to GRC General Contractor Inc. for the new administration building.

(Water) Requisition No. 557- Payment of \$1,920.00 to L/B Water Service Inc. for Hess Well II.

(Water) Requisition No. 558- Payment of \$589.54 to CET Engineering Services Inc. for Hess/Brookdale well controls.

(Water) Requisition No. 559- Payment of \$830.95 to CET Engineering Services for the Bubbling Springs generator.

### **Purchase Request**

The following purchase requests were approved as presented on an E. Gladhill, J. Blair motion.

**Water Company-** Purchase 15 barrels of 50% Caustic Soda and one barrel of Aqua Mag from Univar USA for materials to operate the water system at a cost of \$5,690.13.

**Administration Office-** Purchase software program from ARC ESRI GIS for the Geographic System at a cost of \$1,500.00.

### **Subdivisions**

**Lindquist-** Mailed a letter to L. Royer with comments of sewer depth for manholes.

**WIDC-** Mailed a letter to L. Royer stating the land development plan for this subdivision is ready for final approval.

The Board gave final approval to the WIDC subdivision on an E. Gladhill, L. Frantz motion.

**Blubaugh-** Mailed a letter to M. Watson with no comments on this subdivision.

**Mongold-** Mailed a letter to William Brindle & Associates stating the land development plan for this subdivision is ready for final approval.

The Board gave final approval to the Mongold subdivision on an E. Gladhill, L. Frantz motion.

**Spinelli-** Mailed a letter to L. Royer stating a set of plans were mailed to the Waynesboro Borough Authority for their review.

**Melichar-** Mailed a letter to M. Watson with no comments on this subdivision.

### **Administration Building Change Orders**

The Manager presented five proposed change orders for the new administration building. The Board accepted and approved two of the five change orders on an E. Gladhill, L. Frantz motion:

Proposed Change order 0842-06- Deduct \$9,276.00 for not providing cubicles in the engineering office.

Proposed Change order 0842-12- Add \$6,370.00 for additional work to connect the new water service for the building.

Proposed Change order 0842-07 – Add \$2,238.00 for a raised platform in the meeting room. The Board approved this change order on an E. Gladhill, L. Frantz motion pending clarification that the requested raised platform would be carpeted.

Proposed Change order Nos. 0842-09 and 0842-10 were declined by the Board at this time. They will be re-evaluated and may be submitted at a later date.

### **Miscellaneous**

**Waynesboro Borough Authority Minutes-** The Manager briefly reviewed the Waynesboro Borough Authority minutes.

**PRWA Conference-** The Manager discussed reimbursement for meals and lodging when an employee travels to conferences or seminars for educational purposes.

**Workshop Meeting with Waynesboro Borough Authority-** Vice-Chairman S. McCleaf discussed meeting with the Waynesboro Borough Authority in a workshop setting to discuss the Sewer Transportation Agreement and Act 537 Planning, as well as any other issues. The Manager will Coordinate this with the Borough Authority Manager.

**Valley Avenue-** Vice- Chairman S. McCleaf requested the Manager have a list of materials needed for the Valley Avenue Project created to begin gathering cost data.

**Old Forge Road Project-** Vice- Chairman S. McCleaf discussed the bidding process for the Old Forge Road Project.

**Property Deeds-** S. McCleaf asked S. Trinh the status of researching and compiling a list of deeds for the WTMA Properties.

### **Adjourn to Executive Session to Discuss Legal Matters**

The Board adjourned to Executive Session at 9:10 PM to discuss legal matters on a L. Frantz, E. Gladhill motion.

**Reconvene to Regular Meeting**

The Board reconvened at 10:20 PM.

**Adjourn**

The Board adjourned at 10:21 PM on an E. Gladhill, J. Blair motion.

These minutes were prepared by S. Eck, Administrative Assistant respectively submitted on this 10th day of March, 2009.

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L. Frantz, Secretary/ Treasurer