

Washington Township Municipal Authority
Business Meeting, Workshop and Executive Session Minutes
March 10, 2009

Vice-Chairman S. McCleaf opened the meeting at 7:30 PM. Others present were L. Frantz, E. Gladhill, J. Blair, S. McFarland, S. Eck and S. Trinh. F. Eisenhart was absent.

Business from the Floor

There was no business from the floor.

Agenda

The agenda was approved as presented on a L. Frantz, J. Blair motion.

Minutes of March 3, 2009

The minutes of March 3, 2009 were accepted as presented on a L. Frantz, E. Gladhill motion.

Requisitions and Certificates

The following requisitions were approved as presented on an E. Gladhill, L. Frantz motion with the exception of No. 561 which will be discussed during Executive Session:

(Sewer) Requisition No. 439- Payment of \$375.00 to Penn State University for DEP Permit-Biosolids testing.

(Water) Requisition No. 560- Payment of \$1,302.76 to Monacacy Valley Electric for Hess/Brookdale Well controls.

(Water) Requisition No. 561 will be reviewed by the Board during Executive Session.

(Water) Requisition No. 562- Payment of \$710.63 to Foltz Mfg. & Supply Co., material needed for the Hess Well II Soil and Erosion Plan.

(Water) Requisition No. 563- Payment of \$3,393.99 to AC&T, fuel needed for Hess Well II.

(Water) Requisition No. 564- Payment of \$11,226.50 to Ground Solutions LLC, filter soxx for the Hess Well II Soil and Erosion Plan.

The Board reviewed this requisition with S. Trinh and verified there was no obligation to bid the Silt Soxx. The original Plan had been quoted by several suppliers and had come in below \$10,000.00. Needed repair of the existing E&S controls and field changes by the Conservation District added the additional material to the project.

Subdivisions

Dixon- Mailed a letter to C. Dixon requesting a maintenance bond for the Dixon subdivision.

Koontz- Mailed a letter to All Land Services stating the WTMA received and reviewed plans, and comments need addressed.

Hollister- Mailed a copy of the Highway Occupancy Permit to Dennis Kauffman Surveying.

Spinelli- Mailed a letter to Lee Royer and Associates with no comments on the building addition.

WTMA Projects Update

The Manager reviewed the WTMA's current major projects, and will begin presenting a Projects Update Report to the Board on a monthly basis. The following projects were discussed:

Biosolids/ J. Martin Farm- A permit was issued by DEP, and the land must be posted 30 days prior to sludge application. The signs were just ordered and printed, and will be posted soon. The Manager discussed locating an approved hauler for sludge disposal. The Board directed the Manager to contact L. Pryor, Manager of the Borough of Waynesboro and discuss who hauls the Boro's sludge.

Bubbling Springs Generator- The WTMA received the first set of submittals from GW Electric, which will be reviewed by the Manager of Special Projects.

Brookdale/Hess Well Controls- Monacacy Valley Electric Contractor has begun work on the controls at the Hess/Brookdale Well. Completion is still expected within the extended timeframe.

Water Specifications- The new water specifications are nearing completion. L. Royer's office is working on the final drawings to be included with the specifications. The Manager hopes to compile a final set within a month, and get them to the Board for review.

Hess Well II- Cleanup of the Soil and Erosion Control is near completion. Ground Solutions removed the Silt Soxx and some of the straw bales. The Township has been removing the remaining debris and leveling out the soil that was previously disturbed around the wellhead. AC&T will be removing the diesel fuel tank by the end of the week.

Valley Avenue- The Manager has asked the Special Project Manager to compile a list of needed materials to get an idea of cost for budget purposes. The Manager has also talked to the Township about time and availability to construct the project.

Old Forge Road- Drawings were completed some time ago by CET and the Sewer specifications are already adopted and in place. The WTMA can be ready to move forward in a short amount of time once the 'front end' documentation is completed.

Administration Building- Interior framing is almost complete for the upper and lower level of the building. The Board asked the status of the two outstanding proposed change orders pending approval. The Manager replied that he had discussed them with GRC and is awaiting a response.

J. Blair questioned the interior color theme. The Manager replied we will probably be doing neutral browns and reds. J. Blair asked if the Board could have a tour of the new building. The Manager replied he would assist anyone interested in taking a tour of the new building. Furniture needs were briefly discussed, and the Manager will present proposed furniture purchase and the state contract pricing to the Board at a later date.

Miscellaneous

PMAA Workshop- The Manager briefly discussed the upcoming PMAA Workshop that will be held in Hershey, PA on April 27, 2009. The Manager and the Business Manager will be attending and invited any interested Board Member and the Solicitor to attend.

Waynesboro Borough Authority/ WTMA Workshop- The Manager offered the dates of May 6 or May 7, 2009 as possibilities for a joint meeting between the WTMA and the Waynesboro Borough Authority. The Manager will schedule a date after he speaks with Chairman F. Eisenhart and L. Pryor, Manager of Waynesboro Borough Authority.

Sewer Transportation Agreement- The Manager discussed the original Sewer Transportation Agreement and the correspondence between the Authorities about expanding the agreement. The Manager gave copies to the Board for their review to prepare for the upcoming Workshop.

Sewer Treatment Plant- L. Frantz questioned why the WTMA had to purchase additional BIO-BUGS. The Manager replied that cold weather had affected the temperature in the SBRs and there has been an increase in Ammonias entering into the treatment plant, causing the SBRs to need some additional seeding. L. Frantz requested the Manager to prioritize finding the reason for high Ammonias entering the treatment plant, and wants the resolved issue reported to the Board by the first meeting in April, 2009.

Washington Township Supervisors/WTMA Boards Tour the Wastewater Treatment Plant- E. Gladhill discussed having the WTMA Board of Directors and the Township Supervisors tour the wastewater treatment plant. Township Supervisors are planning tours with local businesses in June, 2009. The WTMA Board agreed this will keep open the line of communication, and provide the Supervisors with valuable information for the Act 537 Special Study Report and the recent complaints of odor coming from the wastewater treatment plant. The Manager was directed to extend an invitation. The Board suggested inviting the residents living near the treatment plant on a separate tour as well.

WTMA Website- E. Gladhill questioned who maintains the WTMA Website. The Manager replied that an outside contractor in Waynesboro designed the website with input from the WTMA. He posts and deletes information which is sent by email from the WTMA, usually within an hour or two. We are billed on a time basis now.

Red Run Park Water Leak- L. Frantz discussed the Red Run Park water leak that was reported to the Township Police Department on March 7, 2009. A WTMA Water Company employee was called out to the park to repair the leak. L. Frantz requested the Manager to contact the Township and make them aware that is the responsibility of the Township not the WTMA. The Manager replied an invoice will be mailed to the township for the employee's time.

Pennersville Road/ Wyndham Avenue- E. Gladhill reported a stone wall that existed along Pennersville Road was replaced with metal pipe and concrete. E. Gladhill asked the Manager to verify the pipe was not installed within the WTMA Right-Of-Way.

WTMA Property along Rolando Woods- Following up on an earlier inquiry from the Board, S. Trinh reported the WTMA owns five parcels that total 138 acres adjacent to Rolando Woods. The WTMA acquired the property from the Monterey Water Company in 1974.

Adjourn to Workshop

The Board adjourned to workshop at 8:32 PM on a L. Frantz, J. Blair motion.

Complaint Report

The Board reviewed the complaint report.

Adjourn to Executive Session

The Board adjourned to Executive Session to discuss legal matters at 8:45 PM.

Reconvene to Regular Meeting

The Board reconvened at 9:20 PM.

On a L. Frantz, J. Blair motion the Agreement of Sale to Mr. William and Mrs. Elisabeth Hess for the real estate option was accepted. Vice-Chairman S. McCleaf signed the agreement.

(Water) Requisition No. 561- Payment of \$49,500.00 to Mr. William and Mrs. Elisabeth Hess for the agreement of sale for real estate was approved as presented on a L. Frantz, E. Gladhill motion.

Adjourn

The Board adjourned at 9:25 PM on a L. Frantz, J. Blair motion.

These minutes were prepared by S. Eck, Administrative Assistant respectively submitted on this 17th day of March, 2009.

L. Frantz, Secretary/ Treasurer