

Washington Township Municipal Authority
Business Meeting and Executive Session Minutes
June 9, 2009

Chairman F. Eisenhart opened the meeting at 7:30 PM. Others present were S. McCleaf, L. Frantz, E. Gladhill, J. Blair, S. McFarland and S. Eck.

Business from the Floor

There was no business from the floor.

Agenda

The agenda was approved as presented on a S. McCleaf, J. Blair motion (5-0).

Minutes of June 2, 2009

Chairman F. Eisenhart requested an addition to paragraph four of the Sewer Connection Referral section of the minutes. The second line will now read "The first \$100 payment will be due by July 31, 2009, and a \$100.00 payment will be due each month thereafter with the remaining balance due by June 30, 2010."

The minutes of June 2, 2009 were accepted as amended on a L. Frantz, E. Gladhill motion (5-0).

Open Valley Avenue Bids

Chairman F. Eisenhart opened three sealed bids for supply and delivery of materials for a Water Main Replacement on Valley Avenue. The sealed bids were from the following companies:

L/B Water Service Inc. - The total bid for materials and delivery was \$10,376.32.

HD Supply Waterworks Inc. - The total bid for materials and delivery was \$12,195.09.

Ferguson Waterworks Inc. - The total bid for materials and delivery was \$11,572.37.

The bids were tabled for the Manager's review on a S. McCleaf, E. Gladhill motion (5-0).

Requisitions

The following requisition was approved as presented on a S. McCleaf, E. Gladhill motion (5-0).

Voucher Request No. 3- Payment of \$240,725.42 to GRC General Contractors Inc. for construction of the new administration building.

Washington Township Supervisors EDU Appeal

The Manager presented a request from the Washington Township Supervisors appealing their annual sewer usage review for Red Run Park and Pine Hill Park, which were performed in accordance with WTMA Resolution 08-6.

The Supervisors contend that both increases were due to leaks after the meter, but the additional water did not flow into the public sewer system. They wrote that the leak at Pine Hill was repaired, and the lines at Red Run Park were replaced.

After discussion, the request was tabled pending further relevant information from the Manager on a S. McCleaf, L. Frantz motion (4-0), E. Gladhill abstained.

Biosolid Bids

The Manager discussed the two bids for loading, transportation and land application of biosolids that were submitted at the June 2, 2009 Board Meeting.

Little Enterprises submitted a bid of 0.035 per gallon for the Sheeley Road tract and 0.038 per gallon for the Scott Road tract.

S&L Enterprises submitted a bid of 0.028 per gallon for the Sheeley Road tract and 0.032 per gallon for the Scott Road tract.

After further review and discussion S&L Enterprises was awarded the contract bid for loading, transportation and land application of biosolids on a S. McCleaf, J. Blair motion (5-0).

Subdivisions

Spring Run Phase III- Mailed a letter to L. Royer of R. Lee Royer and Associates to address comments and resubmit plans.

Wayne Highway Estates- Mailed a letter to M. Watson of Washington Township with no comments from the WTMA.

Koontz- A letter was mailed to M. Bard of All Land Services with preliminary approval requirements.

Retention of Notes Policy/Quincy Township Supervisors

The Manager reviewed the Policy for Retention of Notes and discussed keeping the tape recording of the May 19, 2009 Board meeting with the Quincy Township Supervisors for future reference.

The Board gave consensus to the Manager to preserve the May 19, 2009 tape and related correspondence as long as he feels it's necessary.

Dedication Plaque for the New Administration Building

The Board discussed having a dedication ceremony and a plaque for the new Administration Building. The Board reviewed a draft layout of the plaque and discussed locations on the new building. A final layout of the plaque will be presented at the next Board Meeting, scheduled for June 16, 2009.

The Board also discussed a proposed date for the dedication ceremony. The Board directed the Manager to create a list of public officials to invite to the ceremony.

Miscellaneous

Midvale Road Properties- The Manager reported on the list prices for two properties next to WTMA's property along Midvale Road. J. Blair discussed this issue at last weeks Board Meeting and asked the Manager to research the properties. The Board expressed no interest in these properties.

Fire on Fish & Game Road- The Manager reported S. Melego, Water Superintendent, and Township personnel discovered smoke coming from the rear of a house. They immediately called 911 and approached the home, knocking on doors, trying to determine if anyone was at home. The fire company commented that the fire could have been much worse if not for the quick and early response. The Board commended S. Melego, Water Superintendent for his outstanding efforts.

Payment to the Township Supervisors- L. Frantz questioned a check made payable to the Township Supervisors for the purchase of top soil. The Manager replied we have recently been purchasing our topsoil from the Township and only purchase our own top soil when it is not available by the Township.

Old Forge Road Right-of-Way- E. Gladhill reported she was approached by a Township resident and they reported someone was installing a fence within a suspected water line right-of-way on Old Forge Road. The Manager replied the right of way in question is for a Borough of Waynesboro water line and L. Pryor, WBA Manager was already aware of the circumstances.

Riparian Buffer- Chairman F. Eisenhart asked E. Gladhill if there was a discussion with the Supervisors concerning Riparian buffers and the WTMA prohibitions regarding plantings within certain distances of water and sewer lines. E. Gladhill responded that the Riparian will be going to public hearing shortly.

Elevator for the New Administration Building- Chairman F. Eisenhart asked the status of the delivery for the elevator in the new administration building. The Manager replied the delivery date is still set for June 28, 2009. Chairman F. Eisenhart asked the Manager to take precautions to ensure that no one use the elevator until the inspection is complete due to liability issues.

Adjourn to Workshop

The Board adjourned to workshop at 8:52 PM on a S. McCleaf, L. Frantz motion (5-0)

Complaint Report

There were no complaints for the month of May, 2009.

Adjourn to Executive Session for Personnel Matters

The Board adjourned to Executive Session at 8:53 PM on an E. Gladhill, L. Frantz motion (5-0)

Reconvene to Regular Meeting

The Board reconvened to regular meeting at 9:20 PM.

Adjourn

The Board adjourned at 9:21 PM on a L. Frantz, E. Gladhill motion (5-0).

These minutes were prepared by S. Eck, Administrative Assistant, respectfully submitted this 16th day of June, 2009.

Lori Frantz, Secretary/ Treasurer