

Washington Township Municipal Authority
Business Meeting Agenda
July 28, 2009

1. Business from the Floor
2. Eugene A. Barnhart's Recognition Award
3. Agenda
4. Minutes of July 21, 2009
5. Engineers Report
6. Water Report
7. Sewer Report
8. Old Forge Road Request for Bids
9. Water Specifications
10. Requisitions
11. Subdivisions
12. Miscellaneous
13. Adjourn

Washington Township Municipal Authority
Business Meeting Minutes
July 28, 2009

Chairman F. Eisenhart opened the meeting at 7:30 PM. Others present were S. McCleaf, L. Frantz, E. Gladhill, J. Blair, S. McFarland, S. Eck and K. Shannon of CET Engineering, Inc.

Business from the Floor

There was no business from the floor.

Eugene A. Barnhart's Recognition

Chairman F. Eisenhart informed the Board that Eugene A. Barnhart could not be attending this evening's meeting due to his father's poor health. Recognition of Mr. Barnhart's 25 years of service is tentatively rescheduled for August 11, 2009, but he will notify the Chairman or the Manager if he will be attending. If he is not able, arrangements will be made to get tokens of the WTMA's appreciation to him.

Agenda

The agenda was approved as presented on a S. McCleaf, J. Blair motion (5-0).

Minutes of July 21, 2009

The minutes of July 21, 2009 were accepted as presented on a S. McCleaf, J. Blair motion (5-0).

Engineer's Report

K. Shannon of CET Engineering Inc. presented the June 2009 Engineers Report. The Engineers Report was accepted as presented on a S. McCleaf, L. Frantz motion (5-0). A copy of the Engineers Report is attached and hereby made a part of these minutes. The following items were discussed:

Water

- Hess Well and Brookdale Booster Pumping Station VFD and Controls

The Manager reported a letter was mailed to Monocacy Valley Electric requiring the punch list items be completed by August 7, 2009. J. Blair suggested a copy be sent by certified mail, which the Manager will do in the morning

- Bubbling Springs Generator

The Manager reported the emergency generator has been set up and the next step is startup and testing.

Sewer

- Special Act 537 Planning Study
- Sewer System Capacity Analysis

K. Shannon will further discuss the sewer system capacity analysis at the August 25, 2009 Board Meeting. Due to vacations, modeling work will resume the beginning of August and CET will work to have a draft report by the August meeting. Chairman F. Eisenhart and the Board expressed their concern at the length of time the project is taking and encouraged K. Shannon to make it a priority.

- WWTP Ammonia Nitrogen Issues

Water Report

The Manager presented the June 2009 Water Report. The June 2009 Water Report was accepted as presented on a S. McCleaf, J. Blair motion (5-0). The following items were discussed:

- Water usage for the month is 43% of the system's capacity
- 15,619,000 gallons of water was produced for the month
- There were four water leaks discovered for the month
- There was one new connection for the month
- The CCR report was completed and mailed to customers before July 1, 2009

Sewer Report

The Manager presented the June 2009 Sewer Report. The June 2009 Sewer Report was accepted as presented on a S. McCleaf, J. Blair motion (5-0). The following items were discussed:

- The Wastewater Treatment Plant is currently at 64.6% of its capacity
- Minimum flow for the month was 760,000
- Average flow was 1,030,000
- Maximum flow was 1,750,000
- There were seven new connections for the month

- No biosolids were recycled for the month

Old Forge Road Request for Bids

The Manager presented a rough draft of the Old Forge Road Invitation to Bid packet for the Board's review. The Manager requested the Board to provide any comments before the August 11, 2009 meeting.

The Manager reported one resident from Old Forge Road arrived for the previously scheduled July 27, 2009 meeting to discuss the Old Forge Road Construction Project.

Water Specifications

The Manager reported WTMA staff met on July 21 and July 22, 2009 to review the final draft of the water specifications. The completed drawings arrived today from R. Lee Royer's office and the water specifications should be ready for approval at the August 11, 2009 Board Meeting.

Requisitions

The following requisition was approved as presented on a S. McCleaf, L. Frantz motion (5-0).

(Water) Requisition No. BR-17- Transfer \$33,085.94 from the Bond Redemption & Improvement Fund to the Construction Fund at M&T Bank.

Subdivisions

Koontz- A letter was mailed to M. Bard of All Land Services stating the Koontz subdivision met all preliminary requirements.

On a S. McCleaf, E. Gladhill motion (5-0) the Koontz subdivision was granted preliminary approval.

Henicle (Grinder Pump) - A letter was mailed to R. Lee Royer to address comments and resubmit plans for review.

Miscellaneous

Elevator Inspection- E. Gladhill asked the Manager when the elevator was scheduled for inspection. The Manager replied the inspection is scheduled for August 3, 2009.

Buena Vista Springs- E. Gladhill informed the Board an employee at the Township Office may be able to locate a horse and cart for repair to Buena Vista Springs. The Manager will follow up.

New Administration Building- Chairman F. Eisenhart asked the Manager the status of the punch list for the new administration building. The Manager replied a few things remain on the punch list and should be completed soon.

WTMA Company Picnic- The Board expressed gratitude to everyone who helped with the company picnic that was held on July 26, 2009 at Red Run Park.

Resolution 09-8 authorizing Requisition No. BR-17 was approved as presented on a L. Frantz, E. Gladhill motion. (5-0)

Eugene A. Barnhart Years of Service Resolution- The Manager presented a resolution honoring Eugene A. Barnhart's 25 Years of Service. The Resolution was accepted as presented on an E. Gladhill, J. Blair motion (5-0).

Adjourn

The Board adjourned at 9:04 PM on a S. McCleaf, L. Frantz motion (5-0).

These minutes were prepared by S. Eck, Administrative Assistant, respectfully submitted this 11th day of August, 2009.

Lori Frantz, Secretary/ Treasurer