

Washington Township Municipal Authority  
Business Meeting Agenda  
August 25, 2009

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Washington Township Municipal Authority  
Business Meeting and Executive Session Minutes  
August 25, 2009

Chairman F. Eisenhart opened the meeting at 7:30 PM. Others present were S. McCleaf, L. Frantz, E. Gladhill, J. Blair, S. McFarland, S. Eck, K. Shannon and A. Whittle, of CET Engineering Inc.

**Business from the Floor**

There was no business from the floor.

**Agenda**

The agenda was approved as presented on a S. McCleaf, J. Blair motion (5-0).

**Minutes of August 18, 2009**

The minutes of August 18, 2009 were approved as presented on a S. McCleaf, J. Blair motion (5-0).

**Engineers Report**

K. Shannon and A. Whittle, of CET Engineering were not present at this time. Chairman F. Eisenhart moved to the next item on the agenda. The Engineers will present their report upon their arrival.

**Water Department Report**

S. Melego, Water Superintendent, presented the July 2009 Water Department Report. The water department report was accepted as presented on a S. McCleaf, L. Frantz motion (5-0). The following items were discussed:

- Water usage for the month is currently 47% of the system's capacity
- 17,615,000 gallons of water were produced for the month
- 49,730,000 gallons of water were produced for the quarter
- One water leak was discovered for the month
- Unaccounted water for the quarter was 16%
- There were two new connections for the month

- 38,396,000 gallons of water were sold during the July billing quarter. S. Melego commented that this is the highest billing recorded for the WTMA.

### **Sewer Department Report**

O. Benchoff, Wastewater Superintendent presented the July 2009 Sewer Department Report. The sewer department report was accepted as presented on a S. McCleaf, J. Blair motion (5-0). The following items were discussed:

- Minimum flow for the month was 380,000 gpd
- Average flow was 624,000 gpd
- Maximum flow was 880,000 gpd
- There were eleven new connections for the month
- For planning purposes, the wastewater treatment plant is currently operating at 65% of its capacity
- 333,000 gallons of biosolids were recycled during the month of July

### **Engineers Report**

K. Shannon and A. Whittle of CET Engineering Inc. presented the July 2009 Engineer's Report. The engineer's report was accepted as presented on a S. McCleaf, J. Blair motion (5-0). A copy of the report is attached and hereby made a part of these minutes. The following items were discussed:

#### **Water**

- Hess Well and Brookdale Booster Pumping Station VFD and Controls
- Bubbling Springs Generator
- New Well Development

#### **Sewer**

- Special Act 537 Planning Study
- Sewer System Capacity Analysis

K. Shannon and A. Whittle, of CET Engineering presented a Power Point Presentation of the results to date of the Sewer System Capacity Analysis. The study details an area of the Township that has been rezoned and approved for

significant development. The resulting growth is more than the sanitary sewer trunk lines and main interceptors were designed to convey, and CET has been analyzing the area to determine the upgrades that must be made to accommodate future growth.

The monitoring data provided by the WTMA and sewer model utilized by CET also identified a segment of the collection system that may currently be surcharging briefly during times of heavy precipitation. The Board discussed monitoring the affected area to verify the model's conclusions. The Manager will follow up on this.

### **Subdivisions**

There were no subdivisions to discuss.

### **Miscellaneous**

**Water System Capacity-** The Manager briefly discussed the capacity of the existing WTMA water sources and the projected demand placed on them by future growth. The Board will consider this data when determining a course of action for the Hess Well II.

**Quincy Township-** The Manager discussed the upcoming public hearing regarding Quincy Township that is scheduled for September 9, 2009 with the Department of Environmental Protection. The Quincy Township Supervisors attended the WTMA Board Meeting on May 19, 2009 to discuss the possibility of having the WTMA supply water to approximately 200 homes in Quincy Township. Some homes in the Quincy Township area have wells containing contaminated water.

**Tapping Fee EDU Review-** The Manager reported that sewer only customers with Waynesboro water were not included in the tapping fee evaluation presented to the Board at a prior meeting. The Waynesboro Borough Authority is working on the reports necessary to complete the evaluation. Letters were mailed to all customers in January 2009 to inform customers of the forthcoming evaluation.

**Buena Vista Springs Timber-** The Manager and WTMA Staff met with Mr. Weaver, who is interested in removing the timber around Buena Vista Spring using horses.

**Budget Workshop-** The Manager discussed having a Budget Workshop at the next meeting, scheduled for September 1, 2009, to discuss the upcoming budget.

**Letter of Recognition-** Chairman F. Eisenhart presented a letter thanking the WTMA Administration Building staff for the move to the new Administration Building. The Board approved and signed the letter. A copy of the signed letter will be presented to each staff member and added to each personnel file.

**Adjourn to Executive Session**

The Board adjourned to Executive Session at 10:40 PM to discuss personnel issues on a S. McCleaf, L. Frantz motion (5-0).

**Reconvene to Regular Meeting**

The Board reconvened to regular meeting at 11:30 PM.

**Adjourn**

The Board adjourned at 11:31 PM on a S. McCleaf, L. Frantz motion (5-0).

These minutes were prepared by S. Eck, Administrative Assistant, respectfully submitted this 1st day of September, 2009.

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L. Frantz, Secretary/ Treasurer