

Washington Township Municipal Authority  
Business Meeting Agenda  
September 8, 2009

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Washington Township Municipal Authority  
Business Meeting Minutes  
September 8, 2009

Chairman F. Eisenhart opened the meeting at 7:30 PM. Others present were S. McCleaf, E. Gladhill, J. Blair, S. McFarland and S. Eck. L. Frantz was absent.

**Business from the Floor**

There was no business from the floor.

**Agenda**

The agenda was approved as presented on a S. McCleaf, J. Blair motion (4-0).

**Minutes of September 1, 2009**

The minutes of September 1, 2009 were approved as presented on a S. McCleaf, J. Blair motion (4-0).

**Old Forge Road Bids**

Chairman F. Eisenhart opened three sealed bids for the construction of approximately 800 feet of sewer main along Old Forge Road.

The sealed bid documents were from:

Springfield Contractors Inc. - a total bid cost of \$89,483.00

DH Martin Excavating Inc. - a total bid cost of \$54,000.00

DL George & Sons- a total bid cost of \$128,900.00

On a S. McCleaf, J. Blair motion (4-0) the bids were tabled for further review by the Manager.

**Correspondence**

The Manager presented a letter from S. Sagi, requesting permission to connect to public water supplied by Washington County, Maryland for his property at 13300 Pen Mar Road, which lies on the border between Pennsylvania and Maryland. Washington County has public water available in the back of Mr. Sagi's property. The WTMA currently has no plans to extend water service to this particular area. Mr. Sagi is currently a WTMA sewer customer.

The Manager drafted a letter, which was requested by Washington County for the Board's review, granting Mr. Sagi permission to connect to Maryland's public water system.

After further discussion the Board approved Mr. Sagi's request to connect to public water in Washington County Maryland, but reserves the right to require connection to the WTMA system in the future if service would be made available, on a J. Blair, S. McCleaf motion (4-0).

### **Discussion of Resolution 09-4 and 09-5**

The Board reviewed and discussed Resolutions 09-4, and 09-5, as well as 09-6 and 09-7.

The Board has previously directed that letters be mailed to all commercial customers informing them that the annual Tapping Fee/ EDU assessment has been completed. Commercial customers whose usage has exceeded their permitted amount will be billed for additional Tap Fees. Any customers requesting relief from the Resolution will be directed to the Board, who will review each request on a case by case basis.

After further review and discussion the Manager was directed to modify the definition of Residential Customers in Resolution 09-4, 09-5 and 09-6 to include "Parks, playgrounds and recreation areas when owned or operated by the municipality". The appropriate changes will be made and the amended resolutions will be presented at the next Board Meeting for approval.

### **Purchase Request**

The Manager presented a purchase request for a HP P4014N Printer, which is compatible with the new computer software and recommended by Software Systems Inc. at a cost of \$919.00. The printer will be purchased through a state contract.

The purchase request was approved as presented on a S. McCleaf, J. Blair motion (4-0).

### **Subdivisions**

There were no subdivisions to discuss.

### **Miscellaneous**

**July 21, 2009 Waynesboro Borough Authority Minutes-** The Manager briefly discussed the Waynesboro Borough Minutes.

**GRC General Contractors-** The Manager informed the Board that GRC General Contractors, Inc. will attend the September 15, 2009 Board Meeting to provide the WTMA with the final Release of the Mechanics Liens, and to receive the final payment for the new Administration Building.

**Comcast Cable-** The Manager presented a draft letter for the Board's review giving consent for the installation by Comcast Cable of a line to the Brookdale Filtration Plant. The Filtration Plant, the Administration Building and Hoover Spring's telephone and internet services will be changed from Embarq. The WTMA will save approximately \$4,875.00 per year by changing to

Comcast Cable. The Board approved the Letter of Consent to allow Comcast to install the lines on a J. Blair, S. McCleaf motion (4-0).

**PennDOT Offer-** The Manager presented an offer from PennDOT to purchase 1,168 square feet of property from the WTMA on Marsh Road at a cost of \$7,300.00. PennDOT plans to replace the bridge at that location and needs part of the property in front of the sewer pumping station on Marsh Road for a State right of way. However, \$5,939.00 of the offer is for a sign and pole which is owned by the Antrim Faith Baptist Church, and will be paid to them. PennDOT will probably not permit the sign to be reinstalled within the new right of way once the bridge is replaced. PennDOT also requested a list of Board Members authorized to sign the land transfer.

**Security Cameras-** The Manager presented two proposals from Glessner Alarm and Communications to install security cameras at the rear of the building, along the side and front of the building, and inside the lobby area. Glessner was contracted by GRC General Contractors Inc. to install the security system in the administration building.

The first quote was to install a three camera network at a cost of \$3,888.00. The second quote was to install a five camera network at a cost of \$5,910.00. Both would include a one year warranty on parts and materials. The Board suggested contacting other security companies for competitive pricing.

**PMAA Seminar-** The Manager and Board discussed the meeting location and times for the upcoming PMAA Seminar, scheduled for September 14 and September 15, 2009.

**Quincy Township-** The Manager discussed the recent meeting held on September 2, 2009 with Quincy Township and DEP to prepare for the public hearing that will be held on September 9, 2009 in Quincy. The public hearing will be to address the proposed remedy for the contaminated wells in Quincy, and may involve connection to an existing municipal source.

Quincy Township and the Department of Environmental Protection have been asked to attend a WTMA Board Meeting in November, 2009. The Manager discussed the Memorandum for Discussion that was presented to the Quincy Township Supervisors at the WTMA Board Meeting held on May 19, 2009. A copy of the Memorandum and the minutes from that meeting were supplied to DEP. The Manager discussed this Memorandum with B. Gunder, Chairman of the Quincy Township Supervisors and asked that if the Quincy Township Supervisors would have any issues or counterproposals, they be prepared to discuss them at the November, 2009 meeting. F. Eisenhart requested that if Quincy will present any counterproposals, the WTMA Board be supplied those in advance of that meeting.

**Blue Ride Summit Resident-** E. Gladhill discussed a conversation she had with a resident in Blue Ridge summit who recently discovered his well water has failed. The WTMA has no water service available in that area at this time.

**NIMS Training-** E. Gladhill briefly discussed NIMS training that is available on line for WTMA personnel and possibly having appointed Board members to take the NIMS training.

**WTMA Quarterly Report-** E. Gladhill wanted to thank the Manager for presenting a good Quarterly Report to the Washington Township Supervisors that was held on September 2, 2009.

**Executive Session-** Chairman F. Eisenhart requested adding an Executive Session to next week's agenda to discuss personnel issues.

**Adjourn to Workshop**

The Board adjourned to workshop at 9:18 PM on a S. McCleaf, J. Blair motion (4-0).

**Complaint Report**

The Board reviewed the complaint report.

**Adjourn**

The Board adjourned at 9:24 PM on a S. McCleaf, E. Gladhill motion (4-0).

These minutes were prepared by S. Eck, Administrative Assistant respectfully submitted this 15th day of September, 2009.

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L. Frantz, Secretary/ Treasurer