

Washington Township Municipal Authority
Business Meeting Agenda
February 4, 2014

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2. Agenda
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5. WTMA Project Update Report
6. Capital Budget
7. Wastewater Conveyance System Project Update
 - A.) Susquehanna Payment Authorization (Application for Payment #9)
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13. Adjourn to Executive Session to Discuss Personnel Issues
14. Adjourn

Washington Township Municipal Authority
Business Meeting Minutes
February 4, 2014

Vice-Chairman S. McCleaf opened the meeting at 7:15 PM. Others present were E. Gladhill, D. McCarney, A. Geesaman, S. McFarland, and K. Shannon. F. Eisenhart was absent.

Business from the Floor

There was no business from the Floor.

Agenda

The Agenda was approved, as presented, on an E. Gladhill, D. McCarney motion (4-0).

Minutes of January 28, 2014

The Minutes of January 28, 2014, were accepted as presented, on an E. Gladhill, A. Geesaman motion (3-0). S. McCleaf abstained due to his absence on January 28, 2014.

Engineers Report

K. Shannon, of GHD Inc. presented the January 2014 Engineer's Report. The Engineer's Report was accepted as presented on an E. Gladhill, D. McCarney motion (4-0). The following items were discussed:

Water

- No activity

Sewer

- Blue Ridge Summit Pumping Station

K. Shannon reviewed the construction drawings for the sewer line replacement for the Blue Ridge Summit Pumping Station. He also reviewed and discussed the necessary easements needed to construct the new force main.

- Wastewater Conveyance System Upgrades

K. Shannon reported that Sippel is now working in the Spring Run area. The Manager explained that they have encountered a lot of rock in the field, and recently damaged a piece of equipment trying to break up the rock. Sippel plans to blast the rock.

The Manager discussed the issue of Sippel omitting stone in parts of their bid, and the additional loss they would incur because of all the stone backfill needed in the lane from Scott Drive back to the park. He explained that it was a necessary item in that area since native backfill was called for, but would have never held up to traffic. He explained that they are seeking compensation under a different, but applicable pay item and it would not constitute a change order. The Board concurred that Sippel should be compensated for that stone, although it was not called for in the plans. The Manager explained it would be on the next Application for Payment, but quantities would be far greater than the original Engineering estimates.

K. Shannon also reported an issue with the construction design for Gehr Road. He explained the plans did not show changes that were made to some utility poles and underground utilities that were moved after GHD had the designs completed for the project. This was not known by GHD until the project was already started, and not known by Sippel when they bid on the project, which may create an unexpected cost to the project.

The Manager discussed an issue discovered by A. Stottlemeyer, from Franklin County Conservation District with a wetland area. There is a wetland in Spring Run that has been partially filled in with soil. The Army Corp of Engineers has requiring the soil to be removed. The Manager has discussed the issue with Accent Developers and explained that since they staked the area off and removed the topsoil according to their fill plan that did not show a wetland, they should be responsible to have the soil removed. The Manager asked Sippel to remove their equipment and stake the area.

- Old Forge Road Sewer Extension

WTMA Project Update Report

Old Forge Road - There has been no activity for the month.

Blue Ridge Summit Pumping Station - This was discussed earlier during the meeting.

Wastewater Conveyance System Project - Installation of the replacement line across Country Club Road, through the Hess property, and behind the homes on Ivanhoe Drive have been completed. Work is now progressing through Spring Run. Application for Payment #8 was approved by the Board on January 28, 2014 in the amount of \$584,526.60.

Capital Budget

The Manager presented the final copy of the 2014 Capital Budget for the Water and Wastewater Departments. After review and discussion, the Board adopted the 2014 Capital Budget on an E. Gladhill, D. McCarney motion (5-0).

Wastewater Conveyance System Project Update

The Wastewater Conveyance System Project Update was discussed earlier during the meeting.

Susquehanna Payment Authorization

The Board approved the following Susquehanna Payment Authorization as presented on an E. Gladhill, A. Geesaman motion (4-0).

L115 (Wastewater) - Payment of \$277,233.00 to Sippel Development for the Wastewater Conveyance System Project.

November/December Business Reports

The Manager presented the November and December, 2013 Business Reports. The Business Reports were approved as presented on a D. McCarney, E. Gladhill motion (4-0). The following items were discussed:

- Water Revenue Report
- Wastewater Revenue Report
- Cash Flow Summary
- Disbursement Summaries
- Tap Fee Detail Report
- Business Updates

Subdivisions

Teeter- A letter was mailed to L. Royer explaining the WTMA Board of Directors granted Final Approval to the Teeter subdivision.

Fil-Tech- A letter was mailed to L. Royer explaining the WTMA Board of Directors granted Final Approval to the Fil-Tech subdivision.

There was no further Board action required for either of these subdivisions.

Miscellaneous

WBA Minutes of December 17, 2013 - The Manager presented the WBA Minutes of December 17, 2013. The Manager Called the Board's attention to a section in their minutes that pertains to a change in the Landlord/Tenant Billing Policy. The Board indicated they would like a little more information and have a discussion about the possible adoption of a similar policy at a future meeting.

Monterey Pass Battlefield Letter - The Manager presented a copy of the letter he received from Pennsylvania Preservation announcing that the Monterey Pass Battlefield, part of which lies on WTMA land, has been included on Pennsylvania At Risk 2013, a list of Pennsylvania's most endangered historical properties. This designation was discussed at a previous meeting.

Union Dues Bill from Congress - E. Gladhill briefly discussed a proposed bill in Congress that would make union members responsible to pay their own union dues, and not have employers deduct the dues from their paychecks.

Agenda - E. Gladhill asked the Manager to make sure there are enough copies of the agenda available before the meetings for a Board member to make notes if needed. She also asked the Manager to email a copy of the Union Contract to A. Geesaman, and other Board members asked for an emailed copy of the final version.

WTMA Website - E. Gladhill asked the Manager the status of possibly having a link created on the WTMA Website for the Board members to access their packets during the Board meeting. The Manager is following up on this and has contacted the WTMA's website administrator.

Adjourn to Workshop

The Board adjourned to Workshop at 8:20 PM on an E. Gladhill, D. McCarney motion (4-0).

Complaint Report

The Board reviewed the Complaint Report.

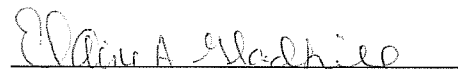
Adjourn to Executive Session

The Board adjourned to Executive Session at 8:23 PM to discuss personnel issues on an E. Gladhill, D. McCarney motion (4-0).

Adjourn

The Board adjourned at 8:34 PM on a D. McCarney, E. Gladhill motion (4-0).

S. Eck, Administrative Assistant, respectfully prepared these Minutes, and submitted on this 18th day of February 2014.


E. Gladhill, Secretary/Treasurer