



Memorandum

March 11, 2014

To	Washington Township Municipal Authority Board and Staff		
From	Kevin Shannon	Tel	1 717 585 6367
Subject	Monthly Engineers' Report	Job no.	8910752

The following are summaries of GHD's activities since the February 4, 2014 WTMA Board meeting:

WATER SYSTEM

No activity by GHD this month.

SEWER SYSTEM

Blue Ridge Summit Pumping Station Force Main Replacement – Design and Permitting (8910797/8910799)

- GHD assisted with electronic bid opening on February 18, 2014. RLS Construction Group of Dillsburg submitted the apparent low bid.
- GHD requested, received and reviewed original bid documents and bidder's qualifications from the three low bidders and emailed information to Sean and Suzanne.
- GHD prepared a tabulation of bids.
- GHD requested additional information from RLS on February 26, 2014, received RLS' additional information and financial statement on February 28, 2014, and forwarded same to Sean and Suzanne.
- GHD prepared a bid review letter.
- K. Shannon drafted a letter for WTMA to send to DEP, notifying them that the June 5, 2014 completion date will not be met, with reasons for the delay, and requesting the completion date be extended.

Wastewater Conveyance System Upgrade (8910811)

- GHD reviewed contractor submittals and RFIs and performed other construction administration tasks.
- The February 5, 2014 progress meeting was cancelled due to inclement weather and no progress meeting has been held since Progress Meeting #8 on January 8, 2014. Any further progress meetings will be on an as-needed basis. No progress meeting is scheduled at this time.
- No change orders were prepared this period. Sippel has submitted a change order request related to re-design of manholes and other items associated with work in Stottlemyer Road. GHD will work with Sean and Sippel on this change order request and report to the Authority at a future meeting.
- GHD is worked with WTMA staff and the Contractor on Application for Payment #10, which is recommended for approval at this meeting.

Old Forge Road Sewer Extension (8616388)

- GHD corresponded with DEP regarding a pre-application meeting. DEP concurred with GHD that the Deer Lick Run bridge crossing could be permitted using a GP-5; therefore, a pre-application meeting is not required at this time.

Biosolids General Permit Renewal (8616489)

- An executed permit renewal application was submitted to DEP on February 21, 2014 for WTMA's Biosolids General Permit No. PAG 08-3538. The permit renewal fee was \$500.00.