



Memorandum

April 1, 2014

To	Washington Township Municipal Authority Board and Staff		
From	Kevin Shannon	Tel	1 717 585 6367
Subject	Monthly Engineers' Report	Job no.	8616488

The following are summaries of GHD's activities since the March 11, 2014 WTMA Board meeting:

WATER SYSTEM

No activity by GHD this month.

SEWER SYSTEM

Blue Ridge Summit Pumping Station Force Main Replacement – Design and Permitting (8910797/8910799)

- GHD reviewed additional information submitted by RLS Construction Group, attended a meeting with RLS and WTMA representatives on March 17, 2014 and spoke to references provided by RLS.
- GHD issued a Notice of Intent to Award letter to RLS on March 26, 2014.
- K. Shannon updated the draft letter for WTMA to send to DEP, notifying them that the June 5, 2014 completion date will not be met, with reasons for the delay, and requesting the completion date be extended.

Wastewater Conveyance System Upgrade (8910811)

- GHD reviewed contractor submittals and RFIs and performed other construction administration tasks.
- No change orders were prepared this period. One change order request is outstanding. K. Shannon discussed this request with Sippel and received a revised request on March 25, 2014. GHD will work with Sean and Sippel on this change order request and report to the Authority at a future meeting.
- The cut-off date for Application for Payment #11 was March 21, 2014. GHD will work with WTMA staff and the Contractor on AFP #11, after Sippel submits it.
- Sippel notified WTMA and GHD that they consider the project to be substantially complete. GHD scheduled a substantial completion inspection with WTMA and Sippel. The walk-through has been postponed until April 1, 2014.

Biosolids General Permit Renewal (8616489)

- The Biosolids General Permit renewal application was submitted to DEP on February 21, 2014. GHD has not heard anything from DEP since the application was submitted.

DEVELOPMENT REVIEWS

- **Sheffield Manor – Revised Layout (8616626.5014).**

GHD received a set of drawings on March 21, 2014. We will review them soon.