

Washington Township Municipal Authority
Business Meeting Agenda
May 20, 2014

1. Business from the Floor
2. Agenda
3. Minutes of May 6, 2014
4. Water Report
5. Wastewater Report
6. Wastewater Conveyance System Project Update
 - A) Application for Payment #12
7. Blue Ridge Summit Pumping Station
8. Susquehanna Payment Authorization
9. Ratification of the Bills
10. Subdivisions
11. Miscellaneous
12. Adjourn

Washington Township Municipal Authority
Business Meeting Minutes
May 20, 2014

Chairman F. Eisenhart opened the meeting at 7:15 PM. Others present were S. McCleaf, E. Gladhill, A. Geesaman, S. McFarland, R. Eberly, and S. Trinh. D. McCarney was absent.

Business from the Floor

There was no business from the floor.

Agenda

The Agenda was approved, as presented, on an S. McCleaf, A. Geesaman motion (4-0).

Minutes of May 6, 2014

The Minutes of May 6, 2014, were accepted as presented, on an S. McCleaf, A. Geesaman motion (4-0).

Water Report

R. Eberly, Water Superintendent, presented the April 2014 Water Report. The Water Report was accepted as presented on an S. McCleaf, E. Gladhill motion (4-0). The following items were discussed:

- The water system was operating at 45% of its capacity during the month
- Water produced for the month was 15,506,000 gallons
- Water produced for the quarter was 46,271,000 gallons
- Water sold for the quarter was 34,358,000 gallons
- Unaccounted water for the quarter was approximately 4%
- There were two new connections for the month
- There were two leaks discovered during the month

Wastewater Report

The Manager presented the April 2014 Wastewater Department Report. The Wastewater Report was accepted as presented on an S. McCleaf, E. Gladhill motion (4-0). The following items were discussed:

- Minimum flow for the month was 770,000 gallons per day
- Average flow for the month was 978,000 gallons per day
- Maximum flow for the month was 2,000,000 gallons per day
- There were no new connections for the month
- Total Hydraulic EDU's connected to the system to date are 5750.5
- For planning purposes, the Wastewater Treatment Plant is currently at 71% of its capacity

The Manager discussed the Agreement the Authority has with J. Martin for the land application of biosolids. The Authority has a five year agreement with Mr. Martin with auto-renewal, and the Manager discussed reviewing the agreement for a future Board meeting.

The Manager discussed the recent rainfall which caused massive flooding in Washington Township. He reported that he filed a Non-Compliance Report with the Department of Environmental Protection, and also included some photos and an article from the local newspaper about the flooding issues.

Wastewater Conveyance System Project Update

The Manager reported that Andy Gehr has started rough grading and seeding on Country Club Road, and Scott Drive. The Manager discussed receiving several phone calls from residents saying the silt sock and mulch has been washed away from the construction area due to recent flooding. He also reported on two residents who are asking the Authority to remove some trees that were saved during construction but had been trimmed drastically, and discussed the availability of topsoil for the remaining work.

Application for Payment #12

The Manager presented Application for Payment #12 in the amount of \$173,524.82 to Sippel Development, for the Wastewater Conveyance System Project. The Board approved the following Susquehanna Payment Authorization as presented on an S. McCleaf, A. Geesaman motion (4-0).

Blue Ridge Summit Pumping Station

A pre-construction meeting was held on May 15, 2014 at the Administration Office. K. Shannon, and T. Parthmore, of GHD, and two representatives of RLS Construction were present for the meeting. The Manager reported RLS Construction plans to start the project at the Pump Station during the first week in August in an effort to mitigate the impact on the golf course, and that they had expressed sensitivity to the club's concerns about construction during their peak season. The Manager also discussed the remaining easement that needs to be obtained.

Susquehanna Payment Authorization

The Board approved the following Susquehanna Payment Authorization as presented on an S. McCleaf, E. Gladhill motion (4-0).

L123 (Wastewater) - Payment of \$7,142.33 to GHD for the Wastewater Conveyance System Project.

Ratification of the Bills

The Board ratified the bills that were presented on an S. McCleaf, E. Gladhill motion (4-0).

Subdivisions

Martin Center- A letter was mailed to L. Royer stating the Authority has no comments on the proposed Land Development Plan.

Lindquist- A letter was mailed to M. Lindquist explaining that the Construction Bond for the Lindquist subdivision expires August 16, 2014, and needs to be renewed in accordance with WTMA requirements.

Henicle- A letter was mailed to M. Henicle explaining that the escrow account for the Henicle subdivision expires August 12, 2014, and needs to be increased in accordance with WTMA requirements.

Miscellaneous

Authority Magazine - The Manager briefly discussed the Authority Magazine.

Mountain Shadows- A. Geesaman questioned the paper and debris in front of Mountain Shadows that was not cleaned up until Monday morning following the flooding on Friday, when it could have been cleaned on Saturday? The Manager agreed with him, explaining that he should have called and had someone take care of it on Saturday, but it was overlooked.

M. Cordell Stream Erosion- S. McCleaf asked the Manager to contact M. Cordell about the erosion along the stream bank on his property. The Manager explained that he had been in touch with him a few years ago, but would follow up and contact him.

Recent Rainfall/Flooding Issues- E. Gladhill wanted to thank the Authority staff for all of their hard work during the flooding issues from the recent rainfall.

Water Lines Located in Happels Meadows- E. Gladhill asked the Manager if he knew of any water lines located within the lower part of Happel's Meadows. She saw something that resembled a water line that was white, and was exposed. The Manager replied water lines are green, and he does not know of any water lines going thru Happels Meadows. E. Gladhill said she will re-visit the site this weekend and check it out.

Retirement Benefits with American Funds- Chairman F. Eisenhart asked if he could have a printout of the amounts for the employee rollover totals from the Vanguard Retirement Plan to the American Funds Retirement Plan.

D. George- Chairman F. Eisenhart discussed a sealed envelope that D. George delivered to the Authority during the meeting which contained, based on previous discussions the Chairman had with Mr. George, an offer on some available land in Blue Ridge Summit. The Chairman asked S. Trinh if the envelope should be opened during the meeting, or whether they should adjourn to Executive Session. She recommended adjourning to Executive Session to open the envelope. S. Trinh also recommended that S. McCleaf and E. Gladhill be excused from the meeting since they are also Township Supervisors, and the Supervisors have been in discussions with the Authority about acquiring the land as well. S. Trinh noted no action could be taken on the offer unless D. McCarney would arrive in order to have a quorum.

Adjourn to Executive Session

The Board adjourned to Executive Session at 8:05 PM on an E. Gladhill, A. Geesaman motion (4-0), to open the sealed envelope received from D. George.

Reconvene to Regular Meeting

The Board reconvened back to regular meeting at 8:09 PM.

Chairman F. Eisenhart announced that D. George made an offer on some property in Blue Ridge Summit, and suggested tabling the offer from D. George until the Manager speaks with the Township on the status of their grant application process, which they are applying for in order to buy the land. The Manager reported the deadline for the Grant submission for the Supervisors is by the end of May, 2014. The Board tabled D. George's offer on an S. McCleaf, E. Gladhill motion (4-0).

D. McCarney arrived for the meeting at 8:15 PM. Chairman F. Eisenhart explained that he feels this is one good example of why there should not be two Township Supervisors on the WTMA Board. He explained that when this type of situation arises, he feels there should be more members of the WTMA Board present to discuss it without having any conflicts of interest.

Adjourn to Executive Session

The Board adjourned back into Executive Session at 8:16 PM for legal matters, since D. McCarney arrived, and the Board now had a quorum present for discussion on an A. Geesaman, E. Gladhill motion (5-0). E. Gladhill and S. McCleaf left the meeting immediately following the adjournment to avoid a conflict of interest due to their roles as Township Supervisors.


Reconvene to Regular Meeting

The Board reconvened to regular meeting at 8:47 PM.

Adjourn

The Board adjourned at 8:48 PM on a D. McCarney, A. Geesaman motion (3-0).

S. Eck, Administrative Assistant, respectfully prepared these Minutes, and submitted on this 3rd day of June, 2014.



E. Gladhill, Secretary/Treasurer