



# Memorandum

January 5, 2016

To	Washington Township Municipal Authority Board and Staff		
From	Kevin Shannon	Tel	1 717 585 6367
Subject	Monthly Engineers' Report	Job no.	8616488

The following are summaries of GHD's activities since the December 1, 2015 WTMA Board meeting:

## **WATER SYSTEM**

No activity by GHD this month.

## **SEWER SYSTEM**

### **Blue Ridge Summit Pumping Station Force Main Replacement – Construction Phase Services (8910797)**

- GHD drafted a letter for WTMA to send to RLS, notifying RLS of WTMA's intent to terminate the contract if final paperwork is not received within 7 days. S.Trinh emailed the letter to RLS on December 2, 2015.
- Between 12/11/15 and 12/14/15, RLS submitted all required paperwork to close out the project, including Change Order No. 3 and Application for Payment No. 9 – Final, which were approved by GHD and WTMA. Signed originals were received from RLS and WTMA made the final payment of \$7,500.00

### **Blue Ridge Summit Pumping Station Replacement – Design Phase Services (8910798)**

- GHD prepared an application for amendment of WQM Part II Permit and submitted the application package to DEP on December 9, 2015.
- K. Shannon emailed an updated project schedule to Sean on December 1, 2015.
- GHD continued with design phase activities this period and electronically submitted a 90% progress set of plans and Project Manual to WTMA on December 23, 2015.
- Discuss the schedule to advertise the project and bid opening date.

### **Wastewater Collection System Improvements – Permitting (8910811)**

- GHD prepared the wetland and stream monitoring report and Self Compliance Certification Form and submitted them to the Corps of Engineers on December 29, 2015.

### **Miscellaneous Professional Services (8616489)**

- NPDES Permit Renewal – GHD continued work on renewal permit application package this period.
- Industrial Pretreatment Program Assistance – GHD discussed BOD sampling and mass loading vs. concentration with Sean.
- Da'Vita Foods Hauled Waste – P. Lusardi completed the evaluation and drafted a memo. .