

**Washington Township Municipal Authority
Business Meeting Agenda
February 2, 2016**

1. Business from the Floor
2. Agenda
3. Minutes of January 19, 2016
4. Ronnie Martin Waiver Request
5. Engineer's Report
6. WTMA Project Update Report
7. Subdivisions
8. Capital Disbursement Authorization
9. Miscellaneous
10. Adjourn to Workshop
11. Complaint Report
12. Reconvene to Regular Meeting
13. Adjourn

Washington Township Municipal Authority
Business Meeting Minutes
February 2, 2016

S. McCleaf opened the meeting at 7:15 PM. Others present were D. McCarney, A. Geesaman, G. Price, S. Trinh, and S. McFarland.

Business from the Floor

There was no business from the floor.

Agenda

The Manager asked to add an Executive Session to discuss legal matters after the approval of the Minutes. The Agenda was approved, as amended, on an A. Geesaman, D. McCarney motion (4-0).

Minutes of January 19, 2016

The Minutes of January 19, 2016 were approved as presented, on a G. Price, D. McCarney motion (3-0). A. Geesaman abstained due to his absence at the prior meeting.

Adjourn to Executive Session

The Board adjourned to an Executive Session on an A. Geesaman, G. Price motion at 7:18 PM (4-0).

Reconvene

The Board reconvened the regular Business Meeting session at 8:08 PM.

Ronnie Martin Waiver Request

The Manager presented a request from Ronnie Martin to have a waiver from the requirement to remove water and sewer laterals back to the respective mains in the Farmspring Subdivision. The Manager explained that R. Martin had originally planned on building groups of 5 unit townhouses, but was now re-subdividing the properties and going to be placing two sets of duplexes on the parcels, making five properties four, and would effectively be removing one of the townhouses from ever being built. The Manager explained that the WTMA had required Mr. Martin to remove the laterals or disconnect the ones that would no longer be needed from the mains in an effort to reduce the amount of unmetered and unused lines in the system.

Mr. Martin's letter explained that the disconnection of the water lines at the main would require tearing up the roads and would cause a great expense. The Board discussed the benefits of removing lines that would never be used at any time in the future, whose responsibility those lines would be, and the condition and status of the roads. After much discussion, the Board agreed to require R. Martin to remove or disconnect the building laterals from the mains and voted to reject his request for a waiver from the requirement on an A. Geesaman, D. McCarney motion (4-0).

Engineer's Report

The Manager presented the January Engineer's Report. The Engineer's Report was accepted as presented on an S. McCleaf, A. Geesaman motion (5-0). The following items were discussed:

Water

- No activity

Sewer

- Blue Ridge Summit Pumping Station Force Main Replacement
- Blue Ridge Summit Pumping Station Replacement
- Wastewater Conveyance System Upgrades
- Miscellaneous Professional Services

WTMA Project Update Report

The Manager reviewed the activities on various WTMA projects for the Month of January. They include:

Old Forge Road – The Township had four grinder pump discharge lines bored under Deer Lick Creek to serve homes on the north side of the stream. One home on the south side of Calimer was connected by grinder pump and an invoice for the remaining tapping fees was sent to the Township.

BRS Pumping Station Upgrades – The pump station replacement project was put out for bid on PennBid and the preconstruction meeting had to be rescheduled due to snow.

Wastewater Conveyance System Upgrades – No activity.

Miscellaneous Sewer Projects – Work was completed on the Mentzer Gap Road segment and temporary stabilization was performed.

Development of Sewer Use / Industrial Pretreatment Ordinance – GHD was asked to evaluate the original scope of the project following a conversation with the WTMA Board about BOD during its January 5th meeting.

Inflow and Infiltration Reduction - A total of 23 manholes were visually inspected during the month.

Subdivisions

There were no subdivisions to discuss.

Capital Disbursement Authorization

The Manager presented a Capital Disbursement Authorization to Ground Solutions in the amount of \$7,518.50. He explained this was for work done by A. Gehr to restore property owned by Dr. Brown on Lyons Road that had been used as a material and equipment staging area during the upgrade of the Wastewater Conveyance system. The Capital Disbursement Authorization was approved on an A. Geesaman, G. Price motion (4-0).

Miscellaneous

The Manager presented some forms that needed the Board's signatures in order to open a new escrow account at BB&T Bank. He explained the new account will replace the old one that had smaller sub accounts for each escrow the WTMA holds, and the Business Manager will track the individual accounts with a simple spreadsheet.

The Manager reminded the Board to please complete and return the State Ethics Commission forms.

Adjourn

Having no complaints to review, the Board moved directly to adjournment and adjourned at 8:35 PM on an A Geesaman, G. Price motion (5-0).

Sean McFarland, Manager, respectfully prepared these Minutes, and submitted on this 16th day of February, 2016.



D. McCarney, Secretary/Treasurer